

**CORPUS CHRISTI METROPOLITAN PLANNING ORGANIZATION  
TRANSPORTATION POLICY COMMITTEE (TPC) MEETING MINUTES**

**April 1, 2021**

**1. Call to Order, Roll Call, and Quorum Determination**

TPC Chair Judge Krebs called the meeting to order at 2:00 p.m. at the City of Corpus Christi Council Chambers.

TPC Members Present:

Judge David Krebs, Chair, San Patricio County  
Mr. Charles Zahn, Jr. Vice Chair, Port of Corpus Christi Authority  
Mayor Cathy Skurow, City of Portland  
Mayor Paulette M. Guajardo, City of Corpus Christi  
Mr. Eddie Martinez, Corpus Christi Regional Transportation Authority  
Mr. Valente Olivarez, Jr., Texas Department of Transportation Corpus Christi District

MPO Staff Present: Rob MacDonald, P.E.; Craig Casper, AICP; Victor Mendieta; and Yoshiko Boulan

Judge Barbara Canales, Nueces County, participated in this meeting via phone. The Assistant Nueces County Attorney advised the TPC Chair that Judge Canales could not be counted for the quorum and she could not make a motion or vote due to the fact this meeting was not posted as a virtual meeting.

Judge Krebs and Corpus Christi MPO Director will examine the Federal and State regulations and requirements for the virtual or remote participation to a public meeting and incorporate these requirements into future meetings.

**2. Public Comments for items not on the Agenda**

There were no public comments submitted for agenda or non-agenda items as of April 1, 2021, at 2:05 p.m.

**3. Approval of the March 4, 2021, Transportation Policy Committee meeting minutes**

Mr. Zahn made a motion to approve the March 4, 2021, TPC Meeting Minutes. Mayor Guajardo seconded; motion passed unanimously.

**4. DISCUSSION AND POSSIBLE ACTION:**

**A. FY 2021-2024 Transportation Improvement Program (TIP) Amendment 2**

Ms. Perez and Mr. Augustin, the Corpus Christi Regional Transportation Authority (CCRTA) requested to amend the FY 2021-2024 TIP as follows:

1. CCRTA-042: Total Project Cost increase from \$45,000 to \$90,000
2. CCRTA-051: Total Project Cost increase from \$862,645 to \$940,000
3. CCRTA-046: Funding Source change from FTA 5307 to FTA 5339
4. New project: Bus Support/Equipment & Facilities/Hardware/Software \$1,034,923 with FTA 5307 in 2021
5. New project: Park and Ride – Land \$1,100,000 with FTA 5307 in 2022
6. New project: Park and Ride – Land \$900,000 with FTA 5307 in 2023

These proposed amendments were due to changes in funding by the Federal Transit Administration (FTA). The TPC approved release of the proposed amendments for a 30-day public comment period. There was no public comment received by either the CCRTA or the Corpus Christi MPO as of April 1, 2021.

Ms. Perez and Mr. Augustin requested the TPC to approve the proposed amendments.

Mr. Zahn made a motion to approve the recommended FY 2021-2024 TIP Amendment 2. Mr. Martinez seconded; motion passed unanimously.

**TPC APPROVED MINUTES**

Mr. MacDonald briefly informed the TPC there are additional attachments provided based on the guidance from Federal Highway Administration (FHWA) regarding the Harbor Bridge Voluntary Relocation Program, and the discussion between FHWA and Federal Transit Administration (FTA) regarding the grouped projects:

- Updated Table 13a and 13b FY 2021-2024 TIP Fiscally Constrained Project list and Roll Forward with Prior Funding Project list as Attachment 3,
- TxDOT eSTIP project table for Harbor Bridge Voluntary Relocation Project (MPO-008) with notes to clarify the funding sources and status as Attachment 4,
- Letter and tables from FHWA and FTA regarding the Grouped Project Definitions as Attachment 5,
- 2021-2024 STIP TIMETABLE for information-purpose as Attachment 6

#### **B. MPO Consultant Teams On-Call Service Contracts and Resolution 21-03**

Mr. Casper informed the TAC that the Corpus Christi MPO would move forward with the three consultant firms as additional technical resources for Performance-Based Planning, and he provided the service contract form that would be sent to these consultants.

Based on the Nueces County Assistant Attorney and TPC members' comments and suggestions, the following changes would be made in the contract before it is sent to the selected consultants:

1. Insert a new Article 12 on page 8 of 13 for "INTELLECTUAL PROPERTY RIGHTS", and renumber the Articles after to match the numbering. The Article states "The Consultant shall grant the Corpus Christi MPO intellectual property access and licenses deemed necessary for the work performed under this Agreement and in accordance with the requirements of 37 CFR part 401. Except for its own internal use, the Consultant may not publish or reproduce subject data in whole or in part, or in any manner or form, nor may the Consultant authorize others to do so, without the written consent of the Corpus Christi MPO to either release or approve the release of such data to the public. For purposes of this agreement, the term "data" means recorded information whether or not copyrighted, and that is delivered or specified to be delivered as required by the Contract. Examples of data include, but are not limited to computer software, standards, specifications, drawings, manuals, technical reports catalog items, and related information. It does not include financial reports, cost analyses, or other similar information used for performance or administration of the Contract. "
2. Revise the last sentence in new Article 13 PERSONNEL, EQUIPMENT AND MATERIAL, page 8 of 13 (Article 12 in the original attachment), by adding the word "written" So that it now states "The Consultant may not change the project manager without prior written consent of the Corpus Christi MPO."
3. Add, under new Article 21 page 10 of 13 (Article 20 in the original attachment), "This Agreement shall be construed under and in accord with the law of the State of Texas. Venue shall be in Nueces County, Texas." For a provision for venue of any disputes.

Mayor Skurow made a motion to approve the on-call service contract with suggested changes. Mayor Guajardo seconded; motion passed unanimously.

Mayor Skurow made a motion to resolute the Corpus Christi MPO to go into the contracts with the selected consultant firms. Mr. Martinez seconded; motion passed unanimously.

#### **5. INFORMATION ONLY ITEM**

##### **A. U.S. Census Urban Area Definition**

Mr. Casper provided a brief on the six substantial changes to the urban area criteria by the Department of Commerce, Bureau of the Census:

- Instead of year around population density, using a housing unit density threshold of 385 units per square mile, either occupied or vacant,
- Instead of a population of 2,500, using minimum threshold of 4,000 Housing Units or 10,000 population
- cease distinguishing different types of urban areas by size (urbanized areas and smaller urban areas)
- decreasing the maximum jump distance from 2.5 miles to 1.5 miles
- not including the low-density hop or jump “corridors” in the Urban Area
- not including the non-urban areas that get “jumped” within the designated urbanized area.

These changes will affect the Corpus Christi MPO boundary and funding. The new urban areas are expected to be classified in October. The new MPO boundary will then be revisited based on the combination of the Census designated Urban area plus the area that the upcoming 2050 socio-economic forecast reveals as meeting these new urban criteria. Mr. Casper anticipated that Aransas Pass is likely to join the Corpus Christi MPO boundary either immediately due to the housing units criteria by the Census or later, during the socio-economic growth forecast portion of MPO Boundary determination. It is also possible that Robstown and Rockport could become part of the Corpus Christi MPO area, although these are less likely than Aransas Pass.

Mr. Casper also mentioned that when the new federal transportation legislation is adopted there will be a noticeable increase to the State of Texas relative to the nation because the Year 2000 Census has been used up until now and the next legislation is almost certainly going to use the 2020 Census for population distribution numbers. The distribution of funds within Texas is dependent on population distribution also, but the proportion of the state population within the Corpus Christi MPO previously compared to the 2020 proportion is unknown at this time.

**6. Member Agency Statements for Items of Community Interest: Upcoming events or holidays and acknowledgements**

Judge Krebs wished a safe and happy Easter for the TPC members, the Corpus Christi MPO staff, and communities.

**7. Upcoming Meetings:**

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|--|-------------------------|-----------------------|
| <b>A. Technical Advisory Committee:</b>    | <b>Regular Meeting:</b> | <b>April 15, 2021</b> |
| <b>B. Transportation Policy Committee:</b> | <b>Regular Meeting:</b> | <b>May 6, 2021</b>    |

**8. Adjourn:** The meeting adjourned at 2:35 p.m.