



TRANSPORTATION POLICY COMMITTEE (TPC)
SPECIAL MEETING AGENDA PACKET

10:00 A.M., Friday, January 18, 2019
Corpus Christi City Hall Council Chambers
1201 Leopard St., Corpus Christi, Texas 78401

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CORPUS CHRISTI METROPOLITAN PLANNING ORGANIZATION (MPO)

602 N. Staples Street, Suite 300 Corpus Christi, Texas 78401 Telephone: (361) 884-0687

TRANSPORTATION POLICY COMMITTEE (TPC)

SPECIAL MEETING AGENDA

10:00 A.M. Friday, January 18, 2019

**Corpus Christi City Hall Council Chambers,
1201 Leopard Street, Corpus Christi, TX 78401**

- 1. Call to Order and Quorum Determination**
- 2. Introduction of Visiting Agency Officials**
- 3. Public Comments**

Opportunity for public comment on the TPC agenda items within the Committee's jurisdiction (except any matter related to pending litigation). Proceedings are recorded. We ask that remarks be brief (limited to three minutes), that you identify yourself, and give your address.

- 4. Approval of the December 6, 2018 TPC Meeting Minutes**
- 5. Discussion and Possible Action**

A. Election of Officers for the Transportation Policy Committee

The MPO by-laws indicate that the Transportation Policy Committee shall elect a Chairperson and a Vice Chairperson from among its voting members during the first meeting of each calendar year. Such election shall be by a majority vote of that voting membership.

- 6. Executive Session to deliberate on personnel matters for the potential Transportation Planning Director candidates with possible action in Open Session.**

EXECUTIVE SESSION: PUBLIC NOTICE is given that the Transportation Policy Committee may elect to go into an Executive Session anytime during the meeting to discuss matters listed on the Agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Transportation Policy Committee elects to go into Executive Session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the Executive Session will be publicly announced by the presiding officer. In accordance with the authority of the Government Code, Vernon's Texas Codes, Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.086, the Transportation Policy Committee will hold an Executive Session to consult with attorney(s) including matters related to litigation; deliberate regarding real property; prospective gift(s); personnel matters, including termination; security devices; and/or economic development negotiations and other matters that may be discussed in an Executive Session. Upon completion of the Executive Session, the Transportation Policy committee may in an open session take such action as appropriate on items discussed in an Executive Session.

- 7. Adjourn**

All MPO Committee meetings are **public meetings** and open to the public. Any persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the MPO at 884-0687 at least 48 hours in advance so that appropriate arrangements can be made.

If you would like us to explain this information, or you would like it in Spanish, please call us at (361) 884-0687 or contact us by email at ccmpo@cctxmpo.us. We are located at 602 N. Staples Street, Suite 300, Corpus Christi, TX 78401. Copies available upon request.

Información en Español: Si usted desea esta información en Español o si desea explicación sobre el contenido, por favor llámenos al teléfono (361) 884-0687 o comuníquese con nosotros mediante correo electrónico a

ccmpo@cctxmpo.us. Nuestras oficinas estan ubicadas en el 602 N. Staples Street, Suite 300, Corpus Christi, TX 78401. Copias se proveeran a petición.

TPC meeting live broadcast information: In compliance with [Texas Senate Bill 1237](#), enacted September 1, 2015, related to internet broadcasts of open meetings held by the policy board of certain MPOs. The Corpus Christi MPO is broadcasting [internet live video stream](#) of its Transportation Policy Committee (TPC) meetings. Consult local cable TV providers for live broadcast channels and schedules.



ATTACHMENT

December 6, 2018 TPC Meeting Minutes

**CORPUS CHRISTI METROPOLITAN PLANNING ORGANIZATION
TRANSPORTATION POLICY COMMITTEE (TPC) MINUTES**

December 6, 2018

1. Call to Order and Quorum Determination

Judge Simpson called the meeting to order at 2:00 p.m. at the City of Corpus Christi Council Chambers.

Present: Judge Simpson, San Patricio County; Mr. Zahn, Port of Corpus Christi (PCC); Mayor Skurow, City of Portland; Mr. Olivarez, P.E., Texas Department of Transportation – Corpus Christi District (TxDOT-CRP); Mr. Martinez, Corpus Christi Regional Transportation Authority (RTA, 2:04 p.m.)

Ms. Melissa Vela, Assistant Chief of Administration, Nueces County

Staff present: Daniel Carrizales, Victor Mendieta, and Yoshiko Boulan

2. Introduction of Visiting Agency Officials

San Patricio Judge Elect David Krebs, Ms. Sharon Montez, Ms. Christina Perez (RTA) and all in attendance were welcomed.

3. Public Comments

Judge Simpson called for public comment on TPC agenda items; none were offered.

4. Approval of the November 1, 2018 TPC Special Meeting Minutes

Mr. Zahn made a motion to approve the November 1, 2018 TPC Meeting Minutes. Mayor Skurow seconded; motion passed unanimously.

5. Presentation, Discussion and Possible Action

A. Corpus Christi Regional Transportation Authority (RTA) Transit Asset Management (TAM) Plan. Presenter: Sharon Montez, Managing Director of Capital Programs.

Federal Transit Administration (FTA) requires all transit agencies who provide public transportation and receive federal financial assistance to develop a TAM Plan. Ms. Montez presented RTA's TAM Plan that aims to achieve and maintain a State of Good Repair (SGR) condition for RTA's assets to deliver the performance-based service. Current RTA's assets, non-revenue vehicles, rolling stock/buses, and facilities satisfied the FTA's useful life benchmark and are considered in good condition. RTA uses the useful life, asset age, and vehicle mileage/age for their asset condition assessment and is using several strategies such as risk management, maintenance, overhaul, disposal, and acquisition and renewal, to prioritize investment and prepare five-year capital replacements and comply with the FTA's SGR requirement.

Judge Simpson made a motion to adopt the RTA's TAM Plan. Mayor Skurow seconded; motion passed unanimously.

B. RTA Transit Projects Amendment to the FY 2019-2022 Transportation Improvement Program (TIP) and 2015-2040 Metropolitan Transportation Plan (MTP). Presenter: Christina Perez, DBE/EEO Compliance Officer.

Ms. Perez presented the proposed amendment to the FY 2019-2022 TIP based on the Capital Investment Plan and routine purchase/maintenance of assets. Most projects are routine in nature, such as replacement of vehicles, shelter amenities and improvements, and this amendment is for specifying the projects and their cost. Three major facility projects: Port/Ayers Station renovation, Del Mar South Campus Transfer Station, and Bear Lane Bus Parking Lot Improvement are programmed in FY 2020. Westside Station near Del Mar College is programmed in FY 2022. Port/Ayers Station Renovation project is expected to complete within 18 months and Del Mar South Campus Transfer Station is expected to complete within 12 months in two phases. The first phase would be the turn-off drive, sidewalks, shelter

pad, 50% of the overall covered shelter, and related infrastructure construction. The second phase would be another shelter pad, and the rest of the overall covered shelter and related infrastructure construction. Westside Station near Del Mar College is still under the concept development at this point and more detail will be provided after the concept is finalized.

Judge Simpson asked if the Del Mar South Campus Transfer Station's two phases are both in FY 2020. Ms. Montez responded that the two phases are planned to be in FY 2020.

Judge Simpson made a motion to approve the requested TIP and MTP amendments. Mr. Zahn seconded; motion passed unanimously.

C. Discussion and possible action to select a third-party recruiting agency to recruit for the position of the MPO Director.

Mayor Skurow briefed the current status of recruitment efforts for the MPO Director. The job opening was advertised via Nueces County Human Resources webpage and other resources such as caller.com and indeed.com for two weeks and received two applicants. The opening period was extended for another two weeks and we received another two applicants. The ad-hoc committee will meet and review these four applications. Meanwhile, MPO sent 27 Request for Qualification (RFQ) to the recruitment agencies with the help of City of Corpus Christi and Nueces County Human Resources Office and received two RFQs from Renee's Narloch & Associates and GovHRUSA. Renee's Narloch & Associates is a Texas-based, boutique-style agency and GovHRUSA is a Florida-based, relatively large agency and both are considered qualified firms. Mayor Skurow recommended Renee's Narloch & Associate as the recruiting agency for the MPO Director search. Mayor Skurow also informed that Nueces County Human Resources agreed to advertise the Director's salary range as "negotiable," and the ad-hoc committee would make a recommendation based on the candidate's qualification upon reviewing the application and submit it to the TPC.

Mr. Martinez inquired that the hiring of the agency would be simultaneously done with the reviewing of potential applicants. Mayor Skurow answered that the execution of contract with Renee's Narloch & Associate would be after the ad-hoc committee's review and recommendations for the potential candidates.

Mr. Zahn made a motion to approve the recommendation to hire Renee's Narloch & Associate. Judge Simpson seconded; motion passed unanimously.

6. Director's Report

A. 2017 Federal Certification Review draft report

The MPO received a draft report of 2017 Federal Certification Review from Federal Highway Administration (FHWA) on November 8, 2018. MPO provided the response to FHWA in accordance with TxDOT-CRP and RTA on November 27, 2018. The approved letter was issued on November 30, 2018 and the final report was electronically delivered on December 4, 2018.

B. Ms. Buentello, MPO Transportation Planner departure

Ms. Buentello, MPO Transportation Planner resigned effective on November 30, 2018. She has been working for the MPO for four years and was an integral part of the MPO.

D. Next Transportation Policy Committee Meeting: February 7, 2019

The January TPC meeting has been cancelled and the next TPC meeting will be held on February 7, 2019. Mr. Carrizales will send the 2019 meeting calendar to all TPC members.

7. Future Agenda Items

- A.** Discussion and action to elect officials for the Transportation Policy Committee for the 2019 calendar year. MPO by-laws indicate that the Transportation Policy Committee shall elect a Chair and Vice Chair from among its voting members during the first meeting of each calendar year. Such election shall be by a majority vote of the voting membership.

B. Discussion and action on Performance Targets. Staff will seek action from TAC in the form of a recommendation to the Transportation Policy Committee (TPC) to assume the state's new 2019 performance targets for Safety Performance Measure Final Rule (PM1) to meet the February deadline.

8. Adjourn

The meeting adjourned at 2:26 p.m.