



TECHNICAL ADVISORY COMMITTEE (TAC) REGULAR MEETING AGENDA


**THURSDAY, MAY 21, 2026
9:00 A.M. TAC REGULAR MEETING (Boardroom 210)**

Venue: Corpus Christi Regional Transportation Authority (CCRTA) Staples Street Center
602 N. Staples Street, Corpus Christi, Texas 78401

1. CALL TO ORDER, ROLL CALL, AND QUORUM DETERMINATION

2. PUBLIC COMMENTS:

Opportunity for public suggestions and comments for any items not on the agenda and within the TAC's jurisdiction (except in matters related to pending litigation). Proceedings are recorded. To make a public suggestion or comment at the meeting, please fill out the printed comment card available at the meeting and submit it to Corpus Christi MPO staff 10 minutes before the meeting starts. We ask that remarks be limited to three minutes and that you identify yourself.

3. APPROVAL OF THE TAC APRIL 16, 2026, REGULAR MEETING MINUTES 

4. DISCUSSION AND POSSIBLE ACTION ITEMS

A. DRAFT FY 2027 UPWP 

Action: Review, Discuss, Receive Public Comments and Possible Action

B. DRAFT MPO Bylaws & Operation Procedures Revision 

Action: Review, Discuss, Receive Public Comments and Possible Action

C. DRAFT MPO Boundary Change Submittal Package 

Action: Review, Discuss, Receive Public Comments and Possible Action

D. DRAFT 2050 MTP Chapter 3 and Chapter 6 

Action: Review, Discuss, Receive Public Comments and Possible Action

E. STBG-SA/TA Call-for-Projects 

Action: Review, Discuss, Receive Public Comments and Possible Action

5. TAC MEMBER STATEMENTS ON LOCAL PROJECTS, PROGRAMS OR ITEMS OF INTEREST

6. UPCOMING MEETINGS/EVENTS

A. Transportation Policy Committee	Regular Meeting	June 4, 2026
B. Small Area Forecast Task Force	Virtual (TEAMS) Meeting	June 10, 2026
C. Technical Advisory Committee	Regular Meeting	June 18, 2026

7. ADJOURN

 - Indicates attachment(s) for the agenda item.

 - Indicates a weblink for agenda item.

Public suggestions and comments may be provided before the meeting by emailing ccmpo@cctxmpo.us, by regular mail, or by hand-delivery to the Corpus Christi MPO Office at 602 N. Staples St., Suite 300, Corpus Christi, TX 78401. Please limit written comments to 1,000 characters. Written comments should be provided at least 1 hour before the start of the TAC meeting.

All Corpus Christi MPO Committee meetings are public meetings and open to the public subject to the access policies of the building owner where the meeting is being held. Any persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the Corpus Christi MPO at (361) 884-0687 at least 48 hours in advance so that appropriate arrangements can be made.

MEETING LOCATION MAP



**CORPUS CHRISTI METROPOLITAN PLANNING ORGANIZATION
TECHNICAL ADVISORY COMMITTEE (TAC) REGULAR MEETING MINUTES**

April 16, 2026

1. CALL TO ORDER, ROLL CALL, AND QUORUM DETERMINATION

Mr. DeLatte called the meeting to order at 9:01 a.m.

TAC Members Present:

Mr. Brian DeLatte, P.E. City of Portland, Chairperson
Mr. Jason Alvarez, P.E. City of Corpus Christi
Ms. Paula Sales-Evans, P.E. Texas Department of Transportation-Corpus Christi District
Commissioner Tom Yardley, San Patricio County
Mr. Wesley Vardeman, Corpus Christi Regional Transportation Authority

MPO Staff Present:

Rob MacDonald, P.E., Keren Costanzo, AICP., Harry Horak, and Victor Mendieta

2. NON-AGENDA ITEMS PUBLIC COMMENTS

None were made or offered.

3. APPROVAL OF THE TPC March 19, 2026, REGULAR MEETING MINUTES

MPO staff provided a handout with revised minutes for item 4C to reflect the handout provided to TAC during the March meeting.

Mr. Yardley made a motion to approve the TAC **March 19, 2026** Regular Meeting minutes with the staff requested revision.

Mr. Vardeman seconded; the motion passed unanimously.

4. DISCUSSION AND POSSIBLE ACTION ITEMS

A. DRAFT FY 2027-2030 Transportation Improvement Program (TIP)

Mr. MacDonald presented this item.

The DRAFT FY 2027–2030 Transportation Improvement Program (TIP) is being provided to the TAC for a final review, comment and recommendation. The Transportation Policy Committee (TPC) released the document for the required one-month public comment period on April 2, 2026. The proposed action by TAC and TPC in April and May coincides with the TxDOT statewide schedule for adoption of the FY 2027–2030 Statewide Transportation Improvement Program (STIP). TxDOT Headquarters must receive the final, approved TIPs from all MPOs no later than May 29, 2026. The current FY 2027-2028 TIP development schedule was noted in the packet.

Discussion:

Mr. MacDonald noted that one revision is needed to the apportionment year for the CCRTA-166 Maintenance Building Construction Project to reflect an FY 2025 apportionment.

- Ms. Sales-Evans requested clarification on where the apportionment year would be revised due to the illustrative project list only showing fiscal year.
- Mr. MacDonald clarified that the apportionment year is reflected in the STIP formatted reports that appear further in the TIP document. This project is on page 44 of the draft document.

Ms. Sales-Evans commented that the PR 22 (MPO-016) project in the illustrative highway project list should be split into two funding categories (Categories 2 and 7) to ensure funding consistency and fiscal constraint.

- Mr. MacDonald confirmed that the PR 22 project in the illustrative list will be revised to show Category 2 and Category 7 funding and will be updated in eSTIP accordingly.

Motion:

Mr. Vardeman made a motion to recommend the TPC approve the DRAFT FY 2027-2030 TIP through Resolution 26-4 with the revisions to the CCRTA maintenance building construction project apportionment year and splitting the PR 22 project funding into two categories.

Mr. Yardley seconded; the motion passed unanimously.

B. DRAFT FY 2025 and FY 2026 UPWP with Amendment 2

Mr. MacDonald presented this item.

This item is a TAC recommending action that the Transportation Policy Committee (TPC) approve Amendment 2 to the FY 2025 and FY 2026 Unified Planning Work Program (UPWP) at the May 7, 2026 TPC Meeting. The TPC released the document for the one-month public comment period on April 2nd. All changes are shown through track-changes format in the document.

The primary changes in the document are:

- Reallocation of staff time and the corresponding funding changes to various Subtasks in the UPWP. The focus of the staff time has shifted to the development of the new 2050 MTP. The original FY 2026 UPWP did not contain appropriate staff time to these activities in Task 4.0. Funds were reallocated from other Subtasks that were completed earlier or by consultants
- Updated text changes to identify Amendment 2 in the cover page, footers and throughout the document
- Updated the TAC And TPC Membership in Appendix A to reflect current members.

Discussion:

None.

Motion:

Mr. Yardley made a motion to recommend the TPC approve the DRAFT FY 2025 and FY 2026 UPWP with Amendment 2.

Mr. Alvarez seconded; the motion passed unanimously.

C. DRAFT FY 2027 UPWP

Mr. MacDonald presented this item.

The DRAFT FY 2027 Unified Planning Work Program (UPWP) was presented to the TAC for review, comment, and possible recommendation for release by TPC for the required one-month public comment period. The UPWP serves as the primary planning and budget document for the Corpus Christi MPO and outlines the transportation planning activities, tasks, schedules, and funding allocations for Fiscal Year 2027. The TAC action to recommend TPC release the DRAFT FY 2027 UPWP is intended to maintain compliance with federal and state planning requirements and meet the schedule for adoption and subsequent approval. The FY 2027 Budget Summary Table provides an overview of the funding allocation by task.

Discussion:

None.

Motion:

Mr. Yardley made a motion to recommend the TPC release of the DRAFT FY 2027 Unified Planning Work Program (UPWP) for a one-month public comment period.

Ms. Sales-Evans seconded; the motion passed unanimously.

D. DRAFT 2050 MTP Appendices

Ms. Costanzo presented this item.

The Corpus Christi MPO staff continues development of the Chapters and Appendices of the DRAFT 2050 Metropolitan Transportation Plan (2050 MTP).

Once the TAC recommends and the TPC approves the documents for release for use in the DRAFT 2050 MTP development and public process, MPO staff will make the documents available on the website. The Corpus Christi MPO’s Social Pinpoint public outreach website for the DRAFT 2050 MTP will be updated with draft Chapters and Appendices as they become available. DRAFT 2050 MTP Appendices available for review and to receive public comments are as follows:

- Appendix E: Corpus Christi MPO 2025 Congestion Management Process
- Appendix H: TxDOT Active Transportation Plan 2050

As the development of the 2050 MTP continues, there will be ongoing opportunity to update these appendices until the entire MTP is approved in April 2027.

Discussion:

None.

Motion:

Mr. Yardley made a motion to recommend the TPC approve Appendix E and Appendix H for use in the DRAFT 2050 MTP development and public outreach processes.

Mr. Alvarez seconded; the motion passed unanimously.

5. INFORMATION ITEMS

A. Safe Street and Roads for All (SS4A) program Notice of Funding Opportunity

Ms. Costanzo presented this item.

The U.S. Department of Transportation has released the Fiscal Year (FY) 2026 Notice of Funding Opportunity (NOFO) for the Safe Streets and Roads for All (SS4A) program.

Established by the Infrastructure Investment and Jobs Act (IIJA), the Safe Streets and Roads for All grant program funds regional, local, and Tribal initiatives through grants to prevent roadway deaths and serious injuries. Almost \$1 billion is made available by this NOFO, with nearly \$700 million of those funds directed towards Implementation Grants that could be used on projects identified in the Corpus Christi MPO’s adopted Regional Safety Action Plan (RSAP). The expected funding range for implementation grants is between \$2.5 million and \$25 million. The grant application submission deadline is May 26th.

Discussion:

Mr. Alvarez inquired about the inclusion of Leopard Street in the Regional Safety Action Plan (RSAP) for potential funding.

- Mr. MacDonald explained the eligibility criteria for the grant, emphasizing the need for a Regional Safety Action Plan. He confirmed that Leopard Street was included in the RSAP but would need to confirm the exact location. He affirmed that MPO staff will forward the RSAP information pertaining to Leopard Street to Mr. Alvarez.
- Ms. Sales-Evans questioned whether submitted projects (i.e. Leopard) need to be listed in the RSAP or is it sufficient to say that the MPO has an RSAP.
 - Mr. MacDonald responded that MPO staff would need to verify, but generally is understood that for grant eligibility, a project does not specifically need to be listed within the RSAP.

6. TAC MEMBER STATEMENTS ON LOCAL AGENCY ACTIVITIES OR ITEMS OF INTEREST

Ms. Sales-Evans gave an update on Regional Parkway:

- Discussed the public scoping process for the regional Parkway project, mentioning the distribution of postcards, E-blast newsletters, and mailings to those involved.
- The initial five route options have been reduced to two, with further details needed on connectivity, facility design, and corridor specifics. The decision to remove three route options was based on public sentiment and preliminary evaluations, making them unreasonable to pursue further.
 - Paula notes that additional options might emerge through the Environmental Impact Statement (EIS) process.
 - Encouraged interested individuals to check the web page for more information.

Mr. Delatte announced that the City of Portland Mayor Cathy Skurow has decided not to seek re-election and will be succeeded by John Green on May 5th. A reception will be held on April 21st at the community center in Portland to honor Cathy Skurow’s service, with her last council meeting on April 30th. He highlighted Cathy Skurow's significant contributions to the City of Portland since joining the city council in 2002 and her role as mayor since 2016.

- Mr. MacDonald requested an email about the reception details for those interested in attending. He further mentioned that at the May 7th meeting, the Transportation Policy Committee will recognize Mayor Cathy Skurow's service, allowing the public to express their accolades for her services for the MPO.

6. UPCOMING MEETINGS/EVENTS

A. Transportation Policy Committee:	Regular Meeting	May 7, 2026
B. Technical Advisory Committee:	Regular Meeting	May 21, 2026

7. ADJOURN

The meeting was adjourned at 9:34 a.m.



Date: May 14, 2026
To: Technical Advisory Committee (TAC)
From: Keren Costanzo, Senior Transportation Planner
Through: Robert MacDonald, Transportation Planning Director
Subject: Item 4A: DRAFT FY 2027 Unified Planning Work Program (UPWP)
Action: Review, Discuss, Receive Public Comments and Possible Action

Summary

The DRAFT FY 2027 Unified Planning Work Program (UPWP) is presented to the TAC for the final review, comment, and approval. The UPWP serves as the primary planning and budget document for the Corpus Christi MPO and outlines the transportation planning activities, tasks, schedules, and funding allocations for Fiscal Year 2027. The TAC action to recommend approval of the DRAFT FY 2027 UPWP is intended to maintain compliance with federal and state planning requirements and meet the schedule for adoption and subsequent approval. Draft Public Notice 26-4 and Draft Resolution 26-05 are included as Attachments 1 and 2, respectively.

The DRAFT FY 2027 UPWP has been developed in cooperation with the CCRTA, TxDOT, FHWA and the FTA. The document reflects regional transportation priorities identified in the Metropolitan Transportation Plan (MTP), Transportation Improvement Program (TIP), and other adopted plans and programs. The UPWP continues to support a comprehensive, performance-based, and multimodal planning process that advances safety, mobility, connectivity, system preservation, economic vitality, and efficient use of resources to transportation in the MPO planning area.

The FY 2027 Budget Summary Table, included as Attachment 3, provides an overview of the funding allocation by task. The Transportation Planning Funds (TPF) include both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for TPF. As the transportation development credits reflect neither cash nor personnel-hours, they are not incorporated in the funding table.

Attachments 4 through 7 are UPWP appendices requiring MPO self-certification and are included for reference. The DRAFT FY 2027 UPWP is included as Attachment 8 for review.


Recommendation

The MPO staff proposed that the TAC recommend that the TPC approve the DRAFT FY 2027 Unified Planning Work Program.

Proposed Motion

Move to recommend that the TPC approve the DRAFT FY 2027 Unified Planning Work Program (UPWP).

Attachments

1. Public Notice #26-4
2. DRAFT Resolution 26-05
3. Budget Summary Table
4. DRAFT FY 2027 UPWP Appendix C: Debarment Certification
5. DRAFT FY 2027 UPWP Appendix D: Lobbying Certification
6. DRAFT FY 2027 UPWP Appendix E: Certification of Contract and Procurement Procedures Compliance
7. DRAFT FY 2027 UPWP Appendix F: Certification of Internal Ethics and Compliance Program
8. DRAFT FY 2027 UPWP [[WEBLINK](#)] 



PUBLIC NOTICE #26-4

May 7, 2026

The **Corpus Christi Metropolitan Planning Organization** (Corpus Christi MPO) is seeking public input and comments on the **DRAFT FY 2027 Unified Planning Work Program (UPWP)**.

The UPWP serves as the scope of work for the Corpus Christi MPO, and documents transportation-related planning activities conducted in the Corpus Christi MPO Planning Area. In accordance with the Corpus Christi MPO Public Participation Plan, the MPO is seeking to inform those who are interested in or affected by transportation decisions with opportunities to provide input on the **DRAFT FY 2027 UPWP**.

Public Comments may be provided in writing, limited to 1,000 characters, by emailing [ccmpo@cctxmpo.us](mailto:ccmppo@cctxmpo.us) or by regular mail or hand-delivery to the Corpus Christi MPO offices at 602 N. Staples St., Suite 300, Corpus Christi, TX 78401, and **MUST** be submitted at least 1 hour before the start of a meeting in order to be provided for consideration and review at the meeting. To make a public comment at the meeting, please fill out the comment card and submit it to Corpus Christi MPO staff 10 minutes before the meeting starts. All Public Comments submitted shall be placed into the record of the meeting.

The **DRAFT FY 2027 UPWP** is being released to the public on May 7, 2026, and input is invited through June 4, 2026. Public comment may be offered in person at the following public meetings:

<p>May 21, 2026 at 9:00 a.m.* <u>Technical Advisory Committee</u> Corpus Christi Regional Transportation Authority Staples Street Center 602 N. Staples Steet, 2nd Floor Boardroom Corpus Christi, Texas 78401</p>	<p>May 7, 2026, at 2:00 p.m.* June 4, 2026, at 2:00 p.m.* <u>Transportation Policy Committee</u> Corpus Christi City Hall Council Chambers 1201 Leopard Street Corpus Christi, Texas 78401</p>
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**Meeting location and time are subject to change, check the Corpus Christi MPO website for information.*

www.corpuschristi-mpo.org

All Corpus Christi MPO Committee meetings are public meetings and open to the public subject to the access policies of the building owner where the meeting is being held. Any persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the Corpus Christi MPO at (361) 884-0687 at least 48 hours in advance so that appropriate arrangements can be made.

The **Corpus Christi Regional Transportation Authority** (CCRTA) hereby gives notice that coordination actions with the **Corpus Christi Metropolitan Planning Organization** (Corpus Christi MPO) have occurred to assure that the procedures established in the MPO’s public participation plan, including public notice and times established for public review and comment on the TIP, satisfy the Requirement of public participation in the development of the program of projects and grant application requirements of the Federal Transit Administration (FTA) Urbanized Area Formula Program, Section

5307; and other formula funds. The public participation requirements of 49 U.S.C. Section 5307 (b) (1) through (b) (7) (as amended by the FAST Act) are integrated into the MPO's adopted "Public Participation Plan". The CCRTA, therefore, is a participant with the Corpus Christi MPO in the public process for the **DRAFT FY 2027 UPWP**.

For more information, please visit <http://www.corpuschristi-mpo.org> or contact us at ccmpo@cctxmpo.us for any questions.



CORPUS CHRISTI METROPOLITAN PLANNING ORGANIZATION

DRAFT RESOLUTION 26-05

APPROVAL OF THE FISCAL YEAR 2027 UNIFIED PLANNING WORK PROGRAM FOR THE CORPUS CHRISTI METROPOLITAN AREA

WHEREAS, the Corpus Christi Metropolitan Planning Organization (Corpus Christi MPO) is the designated MPO for the Corpus Christi Metropolitan Area with responsibilities to perform regional transportation planning and programming, in cooperation with the Texas Department of Transportation (TxDOT) and the Corpus Christi Regional Transportation Authority (CCRTA); and

WHEREAS, the UPWP is an annual statement of work identifying the planning priorities and activities to be carried out within a metropolitan planning area and includes a description of the planning work and resulting products, who will perform the work, time frames for completing the work, the cost of the work, and the sources of funds required by Federal Highway Administration (FHWA) and Federal Transit Administration (23 CRF 450.308(b)); and

WHEREAS, the Corpus Christi MPO abided by the required public involvement procedures in the Corpus Christi MPO Public Participation Plan and provided one-month public review and comment period for the FY 2027 UPWP from May 7, 2026 through June 4, 2026; and

NOW, THEREFORE, BE IT RESOLVED, the Transportation Policy Committee (TPC) of the Corpus Christi MPO, hereby approves the FY 2027 UPWP effective June 4, 2026.

Witnessed, adopted, and signed on this 4th day of June, 2026.

The Honorable Connie Scott, TPC Chair
Corpus Christi Metropolitan Planning Organization
County Judge, Nueces County

Connie Scott
Print Name

ATTEST:

Robert F. MacDonald, MPA, P.E.
Transportation Planning Director
Corpus Christi Metropolitan Planning Organization

Budget Summary

Table 1: FY 2027 Budget Summary

UPWP Task	TPF*	Other Funds	Local Funds	Total Funds	2.5% Safety/Complete Streets Set-Aside
Task 1: Administration and Management	\$864,930	0	0	\$864,930	0
1.1: Program Coordination and Direction	\$45,000	0	0	\$45,000	0
1.2: Unified Planning Work Program (UPWP) Development	\$20,000	0	0	\$20,000	0
1.3: Monthly Billing and Financial Management	\$65,000	0	0	\$65,000	0
1.4: Staff Training and Education	\$60,000	0	0	\$60,000	0
1.5: Local, State, and Federal Collaboration Activities	\$50,000	0	0	\$50,000	0

UPWP Task	TPF*	Other Funds	Local Funds	Total Funds	2.5% Safety/Complete Streets Set-Aside
1.6: Computer Maintenance and Website Management	\$45,000	0	0	\$45,000	0
1.7: Outreach and Public Comment	\$134,930	0	0	\$134,930	0
1.8: Program Evaluation	\$45,000	0	0	\$45,000	0
1.9: Direct Expenses	\$400,000	0	0	\$400,000	0
Task 2: Data Development and Maintenance	\$225,000	0	0	\$225,000	
2.1: Geographic Information Systems (GIS)	\$65,000	0	0	\$65,000	0
2.2: Travel Demand Model Development and Maintenance	\$35,000	0	0	\$35,000	0
2.3: Demographic and Socioeconomic Data Development	\$25,000	0	0	\$25,000	0

UPWP Task	TPF*	Other Funds	Local Funds	Total Funds	2.5% Safety/Complete Streets Set-Aside
2.4: Performance-Based Planning and Programming	\$50,000	0	0	\$50,000	0
2.5: Congestion Management Process (CMP)	\$50,000	0	0	\$50,000	0
Task 3: Short Range Planning	\$156,000	0	0	\$156,000	\$31,000
3.1: Transportation Improvement Program	\$50,000	0	0	\$50,000	0
3.2: Public Transportation Planning and Coordination	\$75,000	0	0	\$75,000	0
3.3: 2.5% Safety/Complete Streets Set-Aside	\$31,000	0	0	\$31,000	\$31,000
Task 4: Metropolitan Transportation Plan	\$225,000	0	0	\$225,000	0

UPWP Task	TPF*	Other Funds	Local Funds	Total Funds	2.5% Safety/Complete Streets Set-Aside
4.1: Metropolitan Transportation Plan (MTP)	\$140,000	0	0	\$140,000	0
4.2: Regional Freight Planning	\$25,000	0	0	\$25,000	0
4.3: Coordination of Transportation and Land Use Planning	\$60,000	0	0	\$60,000	0
Task 5: Special Studies	0	0	0	0	0
5.1: TBD	0	0	0	0	0
Total	\$1,470,930	0	0	\$1,470,930	\$31,000

*TPF includes both FHWA PL and FTA Section 5303 funds.

DRAFT Appendix C

Debarment Certification

(Negotiated Contracts)

- (1) The Corpus Christi MPO as **CONTRACTOR** certifies to the best of its knowledge and belief that it and its principals:
 - (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency;
 - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public* transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity* with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application/proposal had one or more public transactions* terminated for cause or default.

- (2) Where the **CONTRACTOR** is unable to certify to any of the statements in this certification, such **CONTRACTOR** shall attach an explanation to this certification.

**federal, state or local*

Honorable Judge Connie Scott, Nueces County

Date

Transportation Policy Committee

Name of MPO Policy-Making Body

Corpus Christi Metropolitan Planning Organization

Name of MPO

DRAFT Appendix D

Lobbying Certification

The undersigned certifies to the best of their knowledge and belief, that:

- 1) No federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- 2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- 3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction

imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Honorable Judge Connie Scott, Nueces County

Date

Transportation Policy Committee

Name of MPO Policy-Making Body

Corpus Christi Metropolitan Planning Organization

Name of MPO



Date: May 14, 2026
To: Technical Advisory Committee (TAC)
From: Robert MacDonald, Transportation Planning Director
Subject: Item 4B: DRAFT MPO Bylaws & Operations Procedures Amendment
Action: Review, Discuss, Receive Public Comment and Possible Action

Summary

Through the most recent Corpus Christi MPO Boundary Change Process, possible changes to the MPO Bylaws & Operation Procedures document were identified. The Corpus Christi MPO staff presented the following topic to the TPC at their May 7, 2026, Regular Meeting. The changes are reflected in the current *DRAFT MPO Bylaws & Operation Procedures Amendment June 4, 2026*, document provided as Attachment 2.

- Composition of Voting Members of the TPC and the TAC: the DRAFT MPO Bylaws & Operation Procedures Amendment for June 4, 2026, add the City of Gregory as a voting member. Currently, the City of Gregory is represented by the San Patricio County TPC and TAC members.

In Texas, Metropolitan Planning Organizations (MPOs) typically address tie votes by adhering to their adopted bylaws, which often incorporate parliamentary procedures such as Robert's Rules of Order. The standard outcome of a tie vote in this context is that the motion fails to pass.

Tie votes are proposed to be handled in the amended Corpus Christi MPO Bylaws and Operations Procedures as follows:

- Motion is Lost: A tie vote means the motion has failed because it did not receive a majority vote.
- No Further Action Taken: When a motion to approve a project or policy ends in a tie, the motion is defeated, and the status quo remains.

Key Procedural Details:

- Bylaws Govern: Each MPO has specific bylaws. If the bylaws do not specify a rule, they default to Robert's Rules of Order.

Per the current Bylaws & Operation Procedures document,

Amendments to Bylaws

These bylaws may be amended by a two-thirds majority vote at any duly called meeting wherein an official quorum is present. A bylaw change shall be presented for consideration at a regular scheduled meeting of the Transportation Policy Committee. However, voting shall be deferred to the next regular scheduled meeting following the meeting at which the bylaws change was proposed unless an emergency is declared.

Recommendation

Corpus Christi MPO staff proposed that the TAC recommend to the TPC to approve Resolution 26-06 amending the Corpus Christi MPO Bylaws & Operation Procedures document as presented with the proposed member composition and tie-breaker policy changes.

Proposed Motion

Move to recommend the TPC approve Resolution 26-06 amending the Corpus Christi MPO Bylaws & Operation Procedures document as presented.

Attachments

1. April 28, 2026, Letter from Mayor Boyes of the City of Gregory requesting Voting Membership
2. Corpus Christi Draft MPO Bylaws & Operation Procedure Amendment for June 4, 2026 – track changes version
3. DRAFT Resolution 26-06



CITY OF GREGORY

Estella Boyes-Mayor
P.O. Box 297 – 206 W. Fourth St.
Gregory, Texas 78359

Phone: (361) 643-6562 Fax: (361) 643-1335
Email: citymayor@gregory-tx.com

April 28, 2026

Dear Members of the MPO Committee,

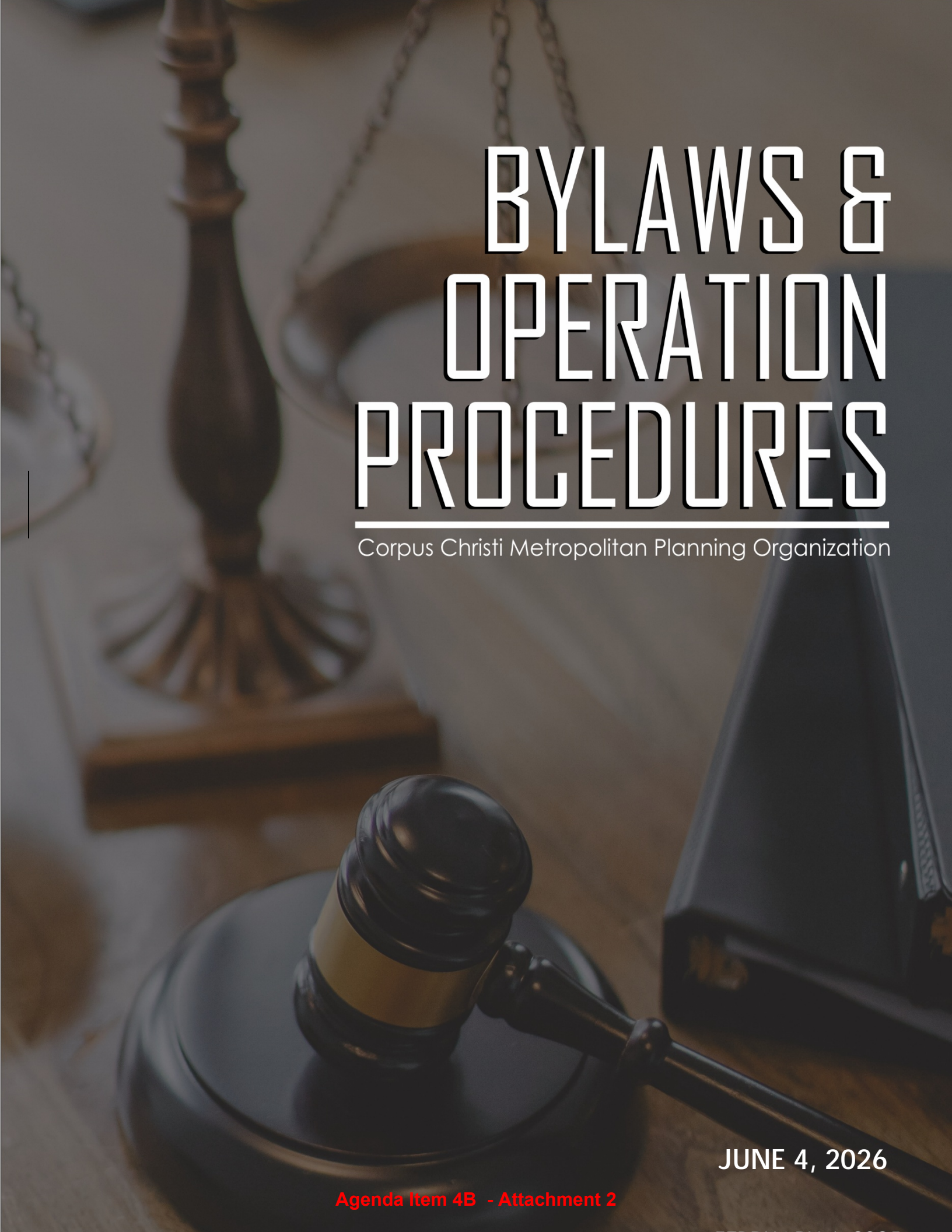
On behalf of the City of Gregory, we would like to express our sincere appreciation for the support and representation the county has provided to our community and residents over the years. The City recognizes and values San Patricio County's role in helping address regional needs, infrastructure concerns, and matters affecting the citizens of Gregory.

Due to recent changes in the boundaries and the continued growth and development in the area, Gregory believes it is now appropriate and necessary to represent itself directly in matters affecting the City and the needs of its residents.

The City of Gregory would like to join the policy and Technical Board of the MPO to ensure local priorities are clearly communicated and properly represented. We request the City of Gregory be recognized as its own representative voice.

Sincerely,

Estella Boyes
Mayor
City of Gregory



BYLAWS & OPERATION PROCEDURES

Corpus Christi Metropolitan Planning Organization

JUNE 4, 2026

Agenda Item 4B - Attachment 2



DRAFT

**BYLAWS AND OPERATION PROCEDURES
OF THE
CORPUS CHRISTI METROPOLITAN PLANNING ORGANIZATION**

APPROVED BY THE
TRANSPORTATION POLICY COMMITTEE: **JUNE 4, 2026**

AMENDMENT DATES

MAY 24, 1995 | APRIL 3, 1997 | APRIL 1, 1999 | JANUARY 3, 2002
SEPTEMBER 7, 2006 | DECEMBER 4, 2008 | DECEMBER 3, 2009 | SEPTEMBER 6, 2012 | MARCH 16, 2017
[FEBRUARY 6, 2025](#) | **JUNE 4, 2026**

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CHAPTER I

METROPOLITAN PLANNING ORGANIZATION OVERVIEW

Corpus Christi MPO Development History

The Corpus Christi Metropolitan Planning Organization (MPO) requires involvement of policy makers, technical staff, and the citizens to address various facets of the transportation planning process. The geographic extent of the MPO is shown on the Corpus Christi Metropolitan Study Area map.

In July 1973, the State of Texas, the Cities of Corpus Christi and Portland, and Counties of Nueces and San Patricio agreed to participate in a continuing, comprehensive, and cooperative transportation planning process for the Corpus Christi Urban Transportation Study Area. The 1973 and subsequent agreements established the two-committee organization pursuant to Section 134 of Chapter 1 of Title 23 U.S.C. for the Corpus Christi Metropolitan Planning Organization (MPO). Since its establishment, the City of Corpus Christi performed the administrative functions of the MPO. In 1988, the Governor of Texas designated the City of Corpus Christi as the Metropolitan Planning Organization (MPO) to develop the transportation planning process with the guidance from the committee structure established pursuant to Section 134 of Chapter 1 of Title 23 U.S.C.

In April 2000, the Transportation Policy Committee adopted a resolution to change the MPO designation from the City of Corpus Christi to the Transportation Policy Committee. On June 28, 2000, an agreement was signed by the State of Texas and the elected officials of the cities and counties on the Transportation Policy Committee redesignating the Transportation Policy Committee as the MPO for the Corpus Christi Metropolitan Planning Area. The Transportation Policy Committee composed of four elected officials and three appointed officials, is the policy making governing body and provides a forum for cooperative decision-making for the transportation planning process.

The Transportation Planning activities of the MPO are concentrated in the Urbanized Areas of Nueces and San Patricio Counties. This area is also known as the Corpus Christi Metropolitan Area. The Corpus Christi Metropolitan Area encompasses more than 190 square miles. Based on the 2020 Census, almost the entire population of the MPO area resides within the incorporated limits of the cities of Corpus Christi, Gregory, and Portland.

The two-committee organizational structure of the Corpus Christi Metropolitan Planning Organizations consists of the Transportation Policy Committee and the Technical Advisory Committee.

Participants

As of January 2025, the public jurisdictions that are included in the MPO Planning/study area include the City of Corpus Christi, the City of Portland, the City of Gregory, Nueces County, and San Patricio County as well as the Corpus Christi Regional Transportation Authority, the Port Authority of Corpus Christi and the Texas Department of Transportation-Corpus Christi District.

The majority of the technical and administrative activities of the Corpus Christi MPO are accomplished by the professional staff. Technical support services are performed by the Planning and Programming Division of the Texas Department of Transportation (TxDOT).

Coordination of the MPO activities is provided by the Corpus Christi District of the Texas Department of Transportation by virtue of representation on the Technical Advisory Committee and the Transportation Policy Committee.

The Corpus Christi Regional Transportation Authority (CCRTA) provides public transportation services for a major portion of the metropolitan area. The CCRTA participates in the transportation planning process by representation on the Technical Advisory and the Transportation Policy Committees. The Port of Corpus Christi Authority is also represented on both committees.

Organizational Structure

The Corpus Christi Metropolitan Planning Organization shall comprise:

1. Transportation Policy Committee
2. Technical Advisory Committee
3. Transportation Planning Director and MPO Staff

Code of Ethics Policy

Voting members of the Corpus Christi MPO Transportation Policy Committee (policy board members) must adhere to §472.034 Standards of Conduct; Ethics Policy identified in Texas Transportation Code §472.034. Corpus Christi MPO employees and Technical Advisory Committee must also adhere to the standards of conduct and ethical policy requirements identified in Texas Transportation Code §472.034.

Texas Transportation Code §472.034 (a) states that a policy board member or employee of a metropolitan planning organization may not:

1. Accept or solicit any gift, favor or service that might reasonably tend to influence the member or employee in the discharge of official duties, or that the member or employee knows or should know is being offered with the intent to influence the member's or employee's official conduct;
2. Accept other employment or engage in a business or professional activity that the member or employee might reasonably expect would require or induce the member or employee to disclose confidential information acquired by reason of the official position;
3. Accept other employment or compensation that could reasonably be expected to impair the member's or employee's independence of judgment in the performance of the member's or employee's official duties;
4. Make personal investments that could reasonably be expected to create a substantial conflict between the member's or employee's private interest and the public interest;
or
5. Intentionally or knowingly solicit, accept or agree to accept any benefit for having exercised the member's or employee's official powers or performed the member's or employee's official duties in favor of another.

Texas Transportation Code §472.034(b) provides that:

An employee of a metropolitan planning organization who violates the provisions of Texas Transportation Code §472.034(a) as stated above is subject to termination of the employee's employment or another employment-related sanction.

Notwithstanding Texas Transportation Code §472.034(b), a policy board member or employee of a metropolitan planning organization who violates Texas Transportation Code §472.034(a) is subject to any applicable civil or criminal penalty if the violation also constitutes a violation of another statute or rule.

To ensure that Corpus Christi MPO employees, members of the Technical Advisory Committee, and Corpus Christi MPO Transportation Policy Committee members are made aware of this Corpus Christi MPO ethics policy, the Corpus Christi MPO Transportation Planning Director shall furnish a copy of the Corpus Christi MPO Bylaws, (containing this ethical standards section), to all new Corpus Christi MPO Transportation Policy Committee members and Technical Advisory Committee members no later than the third business day after the person qualifies for office as well as to all current members.

Further, the Corpus Christi MPO Transportation Planning Director shall furnish a copy of the Corpus Christi MPO Bylaws, (containing this ethical standards section), to all new Corpus Christi MPO employees no later than the third business day after the person begins employment as well as to all current employees.

In addition, the Corpus Christi MPO Transportation Planning Director shall develop and distribute an Ethical Standards Affidavit. This affidavit is to be signed by all Corpus Christi MPO Transportation Policy Committee members, Technical Advisory Committee members and Corpus Christi MPO employees.

CHAPTER II

RESPONSIBILITIES OF THE METROPOLITAN PLANNING ORGANIZATION

Transportation Policy Committee

The policy body of the organization is the Transportation Policy Committee composed of the elected officials of the general purpose local government entities and appointed officials of the providers of transportation in the metropolitan area. This Committee provides the forum for cooperative decision-making and has the following responsibilities:

1. Approve goals and objectives of the transportation planning process.
2. Review and adopt changes in transportation planning concepts.
3. Review and approve the Unified Planning Work Program (UPWP).
4. Review and adopt the Transportation Improvement Program (TIP) including project priorities and approve any changes in the priority schedule.
5. Review and adopt the Metropolitan Transportation Plan (MTP) and its revisions.
6. Ensure the efficient and effective use of the Federal Highway Administration (FHWA) Section 112 and the Federal Transit Administration (FTA) Section 5303 planning funds.
7. Encourage the development, implementation, and surveillance of plans to reduce transportation generated air pollution within the study area.
8. Serve as liaison representatives between various governmental units in the study area to obtain optimum cooperation of all governmental units in implementing various elements of the plan.
9. Ensure citizen participation in the transportation planning process through a proactive policy.
10. Hire, terminate, evaluate, and supervise the Transportation Planning Director.
11. Establish for the MPO staff the salary, salary range, annual or more frequent personnel performance reviews and salary increases based on performance and cost of living indices.
12. Adopt personnel policies and procedures adapted from the personnel policies and procedures of Nueces County for the conduct, rights, and responsibilities of the MPO Staff.

Technical Advisory Committee

Each entity represented on the Transportation Policy Committee shall appoint a person from their organization to the Technical Advisory Committee to assist in decision making process. Each member is appointed based on the technical ability needed to perform transportation planning activities of the MPO. Currently, this seven-member committee, known as the Technical Advisory Committee, is the technical body of the organization.

The Technical Advisory Committee reports directly to the Transportation Policy Committee and works closely with the MPO staff. The Technical Advisory Committee has the following responsibilities:

1. Assist the Transportation Policy Committee with technical tasks associated with developing the Unified Planning Work Program (UPWP) and recommend its adoption by the Transportation Policy Committee.
2. Review transportation related studies within the Corpus Christi Metropolitan Planning Area and make recommendations to the Transportation Policy Committee and other agencies.
3. Provide technical support in the preparation of Metropolitan Transportation Plan and recommend its adoption by the Transportation Policy Committee.
4. Review the Transportation Improvement Program (TIP) and other high priority projects. Recommend its adoption by the Transportation Policy Committee.
5. Advise the Transportation Policy Committee on technical matters and, if specifically authorized by the Transportation Policy Committee, on the policy matters with accompanying recommendations and supporting rationale.

Transportation Planning Director and MPO Staff

The Transportation Planning Director shall:

1. Take planning policy directions from and be responsible to the designated Transportation Policy Committee.
2. Supervise (hire, terminate, and evaluate) all MPO Staff as identified in the Unified Planning Work Program (UPWP). Maintain necessary staff to continually execute the transportation planning responsibilities required to keep the study up to date.
3. Administer and coordinate Metropolitan Planning Organization activities with signatories of the MPO and the Texas Department of Transportation.
4. Assure compliance with the Federal and State Transportation Planning Regulations by providing reports and certifications to the sponsoring organizations.
5. Develop and revise, with cooperation of TxDOT, CCRTA, and other participants in the MPO activities, and obtain approval of the Metropolitan Transportation Plan for the Corpus Christi Metropolitan Area.
6. Develop the Transportation Improvement Program (TIP) for the Corpus Christi Metropolitan Area with cooperation of TxDOT, CCRTA, and other participants in the MPO activities. Obtain approval of the TIP and amendments to the TIP, as needed.
7. Develop and obtain approval of the Unified Planning Work Program (UPWP) for the Corpus Christi Metropolitan Area.
8. Prepare Expenditure Reports and submit those to TxDOT for reimbursement of expenditures.
9. Prepare and submit for approval the annual report summarizing the progress of the UPWP.
10. Assist applicants in preparing applications for the Statewide Transportation Alternatives program.

11. Provide staff support to the Transportation Policy Committee and the Technical Advisory Committee. Prepare the meeting agenda and distribute it to the Committee members no later than one (1) week prior to any scheduled meeting.
12. Transportation Policy Committee members desiring an item to be included on a meeting agenda shall notify the Transportation Planning Director no later than two (2) weeks prior to the meeting.

Other Advisory Committees

Since the Transportation Policy Committee is responsible for the policy decisions regarding transportation planning, it may appoint additional advisory committees as required or as needed. Current examples include:

- Regional Traffic Safety Task Force
- Small Area Forecast Task Force
- Active Transportation Stakeholders Group

CHAPTER III

OPERATING PROCEDURES OF THE TRANSPORTATION POLICY COMMITTEE

Name

The name of this committee shall be the Transportation Policy Committee for the Corpus Christi Metropolitan Planning Organization.

Composition

The present voting membership of this Committee, outlined in the Metropolitan Planning Organization Designation Agreement signed on June 28, 2000, is as follows:

Voting Members:

1. Mayor, City of Corpus Christi
2. Mayor, City of Portland
3. [Mayor, City of Gregory](#)
- ~~3-4.~~ _____ County Judge, Nueces County
- ~~4-5.~~ _____ County Judge, San Patricio County
- ~~5-6.~~ _____ An Official Designated by the Corpus Christi Regional Transportation Authority
- ~~6-7.~~ _____ An Official Designated by the Port of Corpus Christi Authority
- ~~7-8.~~ _____ An Official Designated by the District Engineer, Texas Department of Transportation, Corpus Christi District

Non-Voting Members:

1. One representative of the Federal Highway Administration
2. One representative of the Federal Transit Administration
3. One representative of the Coastal Bend Council of Governments
4. Any State Legislators, or United States Congressmen, whose districts include the study area and who desire to serve

Organization

1. The Transportation Policy Committee shall elect a Chairperson and a Vice Chairperson from among its voting members. Such election shall be by a majority of that voting membership.
2. Elections shall take place on the first meeting of each calendar year.
3. An officer may succeed with no limitation to number of terms, except that such term will not continue in the event an officer becomes ineligible for membership on the Transportation Policy Committee.
4. The term of office shall be two years, beginning on January 1, and ending on December 31, of the second year or until such time that the member serving is no longer eligible or replaced by the represented entity

5. The Chairperson or Vice Chairperson may be removed from office by a vote of the majority of all voting members of the Transportation Policy Committee.

Duties of the Chairperson

1. The Chairperson shall preside at all meetings of the Transportation Policy Committee. During the absence of the Chairperson, the Vice Chairperson shall preside over meetings and shall exercise all the duties of the Chairperson.
2. The Chairperson shall authenticate, by signature, all resolutions adopted by the Transportation Policy Committee.
3. The Chairperson shall serve as chief policy advocate for the Transportation Policy Committee.
4. The Chairperson shall represent the committee at hearings, conferences, and other events as required or designate another member of the Committee, the Chairperson of the Technical Advisory Committee, or the Transportation Planning Director to represent the Chairperson.

Meetings

1. The regular meeting day of the Transportation Policy Committee shall be the first Thursday of each month at 2:00 p.m. or as established by a majority vote.
2. The Transportation Policy Committee shall meet for the purpose of reviewing the plan and actions, which may materially affect the plan and its implementation.
3. The meetings will be held in accordance with the Texas Open Meetings Law.
4. The Transportation Planning Director shall serve as the Secretary to the Transportation Policy Committee.
5. The Transportation Planning Director, as the Secretary to this Committee, may cancel a regularly scheduled meeting or call an additional meeting with the consent of the Chairperson and, at least, three other voting members.
6. In the absence of the Chairperson and Vice Chairperson from a regular or special meeting of the Committee at which a quorum is present, the remaining members present shall elect a presiding officer who shall serve until the conclusion of that meeting or until the arrival of the Chairperson or Vice Chairperson.
7. Opportunities for public comments shall be provided subject to guidelines of the Transportation Policy Committee, shown as Attachment A.

Quorum

In order for business to be transacted, there must be a recognized quorum of voting members. Fifty-one percent (51%) or greater of the total committee voting membership (54 members or more) shall constitute a quorum for the transaction of business at all meetings.

Minutes

Minutes of all meetings shall be kept and recorded by the MPO Staff.

Administrative Support

The MPO Staff shall provide administrative support to the Transportation Policy Committee.

Committees

The Transportation Policy Committee may create ad hoc committees or other technical subcommittees on the advice of the Technical Advisory Committee. Current examples include: the Regional Traffic Safety Task Force, Small Area Forecast Task Force, and the Active Transportation Stakeholders Group.

Conflict of Interest

The Transportation Policy Committee members will conduct business in compliance with Chapter 472 of the Texas Transportation Code and Chapter 171 of the Texas Local Government Code.

Pursuant to Section 472.033 of the Texas Transportation Code, a Transportation Policy Committee member is considered to be a local public official for purposes of Chapter 171 of the Texas Local Government Code.

1. Pursuant to Section 171.004 of the Texas Local Government Code, if the Transportation Policy Committee Member has a substantial interest in a business entity or in real property, the official shall file, before a vote or decision on any matter involving the business entity or the real property, an affidavit stating the nature and extent of the interest and shall abstain from further participation in the matter if: (1) in the case of substantial interest (interest of more than 10 % of his/her or his/her parent's, child's or spouse's gross income for the previous year or 10% of the stock or the fair market value (or \$15,000 or more) of a business entity that has work, business or a contract with the MPO), the action on the matter will have a special economic effect on the business entity that is distinguishable from the effect on the public; or (2) in the case of substantial interest in real property (interest in property having a fair market value of \$2,500 or more) it is reasonably foreseeable that the action will have a special economic effect on the value of the property distinguishable from its effect on the public. The affidavit must be filed with the Transportation Planning Director. A business entity means: sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, or any other entity recognized by law.
2. Pursuant to Section 472.034 of the Texas Transportation Code, a Transportation Policy Committee member or employee of the MPO may not: (1) accept or solicit any gift, favor, or service that might reasonably tend to influence the member or employee in the discharge of official duties or that the member or employee knows or should know is being offered with the intent to influence the member's or employee's official conduct; (2) accept other employment or engage in a business or professional activity that the member or employee might reasonably expect would require or induce the member or employee to disclose confidential information acquired by reason of the official position; (3) accept other employment or compensation that could reasonably be expected to impair the member's or employee's independence of judgment in the performance of the member's or employee's official duties; (4) make personal investments that could reasonably be expected to create a substantial conflict between the member's or employee's private interest and the public interest; or (5)

intentionally or knowingly solicit, accept, or agree to accept any benefit for having exercised the member's or employee's official powers or performed the member's or employee's official duties in favor of another.

2.1 An employee who violates the foregoing provisions is subject to termination of the employee's employment or another employment-related sanction.

3. A copy of the Ethics Policy will be given to each new employee and each new Transportation Policy Committee member no later than the third business day after the date the employee begins employment, or the member qualifies for office.

Rules of Order

For the Corpus Christi MPO tie votes are handled as follows:

- Motion is Lost: A tie vote means the motion has failed because it did not receive a majority vote.
- No Further Action Taken: When a motion to approve a project or policy ends in a tie, the motion is defeated, and the status quo remains.

Key Procedural Details:

The Transportation Policy Committee shall generally conduct business as prescribed in Roberts' Rules of Order in all areas of parliamentary procedures or any voting member may invoke the rules, as necessary.

Amendments to Bylaws

These bylaws may be amended by a two-thirds majority vote at any duly called meeting wherein an official quorum is present. A bylaw change shall be presented for consideration at a regular scheduled meeting of the Transportation Policy Committee. However, voting shall be deferred to the next regular scheduled meeting following the meeting at which the bylaws change was proposed unless an emergency is declared.

CHAPTER IV

OPERATING PROCEDURES OF THE TECHNICAL ADVISORY COMMITTEE

Name

The name of this committee shall be the Technical Advisory Committee for the Corpus Christi Metropolitan Planning Organization.

Composition

Each entity represented on the Transportation Policy Committee shall appoint a person from their organization to the Transportation Advisory Committee to assist in the decision-making process. Each member is appointed based on the technical ability needed to perform transportation planning activities of the MPO. Currently, this seven-member committee, known as the Technical Advisory Committee, is the technical body of the organization. The Technical Advisory Committee reports directly to the Transportation Policy Committee and works closely with the MPO staff:

Voting Members:

1. Position or Designee, City of Corpus Christi
2. Position or Designee, City of Portland
- ~~2~~.3. Position or Designee, City of Gregory
- ~~3~~.4. Position or Designee, Nueces County
- ~~4~~.5. Position or Designee, San Patricio County
- ~~5~~.6. Position or Designee, Corpus Christi Regional Transportation Authority
- ~~6~~.7. Position or Designee, Port of Corpus Christi Authority
- ~~7~~.8. Position or Designee, Department of Transportation, Corpus Christi District

Membership in the Technical Advisory Committee is by virtue of the expertise concurrent with the position held and as such, attendance is of the utmost importance. Therefore, more than three (3) absences of regular scheduled meetings by a member or their designated alternate during a calendar year, shall be reported by the Chairperson to the Transportation Policy Committee

Non-Voting Members:

1. One representative of the Federal Highway Administration
2. One representative of the Federal Transit Administration

3. One representative of the Coastal Bend Council of Governments

Alternate Members

Each voting member may have a designated alternate member, who may otherwise be a non-voting member, may serve at any Technical Advisory Committee meeting in the voting member's absence. An alternate member must be appointed in the same manner as the voting member. Appointed alternate members will have the voting rights and privileges of members when serving in the absence of the Technical Advisory Committee voting member.

Organization

1. The Technical Advisory Committee shall elect a Chairperson and a Vice Chairperson from among its voting members. Such election shall be by a majority of that voting membership.
2. Elections shall take place on the first meeting of each calendar year.

Duties of the Chairperson

1. The Chairperson shall preside at all meetings of the Technical Advisory Committee. During the absence of the Chairperson, the Vice Chairperson shall preside over meetings and shall exercise all the duties of the Chairperson.
2. The Chairperson shall authenticate, by signature, all resolutions adopted by the Technical Advisory Committee.
3. The Chairperson shall represent the committee at hearings, conferences, and other events as required or designate another member of the Committee to represent the Chairperson.
4. During the absence or disability of the Chairperson, or in the event that a vacancy occurs in the office of the Chairperson, the Vice Chairperson shall preside over meetings of the Committee and shall exercise all of the duties of the Chairperson.

Meetings

1. The regular meeting day of the Technical Advisory Committee shall be the third Thursday of each month or as established by a majority vote.
2. The Technical Advisory Committee shall meet for the purpose of reviewing the plan and actions, which may materially affect the plan and its implementation.
3. The Transportation Planning Director shall serve as the Secretary to the Technical Advisory Committee.
4. The Transportation Planning Director, as the Secretary to this Committee, may cancel a regularly scheduled meeting or call an additional meeting with the consent of the Chairperson and, at least, three other voting members.
5. In the absence of the Chairperson and Vice Chairperson from a regular or special meeting of the Committee, then it shall be the duty of the Secretary (the Transportation Planning Director) to call the meeting to order, and immediately to call for nominations and conduct an election of a temporary chairperson who shall serve until the conclusion of that meeting or until the arrival of the Chairperson or Vice Chairperson.

6. Opportunities for public comments shall be provided subject to guidelines of the Transportation Policy Committee, shown as Attachment A.
7. Summary of all meetings shall be kept and recorded by the MPO Staff.
8. In order for business to be transacted, there must be a recognized quorum of voting members. Fifty-one percent (51%) or greater of the total committee voting membership (4 members or more) shall constitute a quorum for the transaction of business at all meetings.

For the Corpus Christi MPO tie votes are handled as follows:

- [Motion is Lost: A tie vote means the motion has failed because it did not receive a majority vote.](#)
- [No Further Action Taken: When a motion to approve a project or policy ends in a tie, the motion is defeated, and the status quo remains.](#)

Key Procedural Details:

[The Technical Advisory Committee shall generally conduct business as prescribed in Roberts' Rules of Order in all areas of parliamentary procedures or any voting member may invoke the rules, as necessary.](#)

Administrative Support

The MPO Staff shall provide administrative support to the Technical Advisory Committee.

Committee

The Technical Advisory Committee may create ad hoc committees or technical subcommittees.

ATTACHMENT A

PROCEDURES FOR PUBLIC COMMENTS

The Corpus Christi Metropolitan Planning Organization encourages public comments on any and all matters relevant to metropolitan transportation planning. To ensure fair and equitable opportunities for all citizens desiring to address the MPO Committee meetings, the following public comment procedures have been established:

Public Comments

Members of the public are encouraged to make public comments. They will have the opportunity to address the Transportation Policy Committee members during this section on any Agenda Item or any subject within the Transportation Policy Committee's scope of authority except a matter related to pending litigation. Speakers shall be given three (3) minutes to address their comments to the Transportation Policy Committee. Anyone wishing to speak during Public Comments must sign in at least ten (10) minutes before the start of the meeting. An Agenda, Public Comment Sign-In Sheet, and Comment Card will be available at the meeting location – speakers wishing to address an Agenda item should designate on the sign-in sheet or on the comment card, if they wish to do so during public comment or when the Agenda Item is being acted upon or discussed. Under the law the members of the Transportation Policy Committee may only take action on items specifically listed on the Agenda. Comments dealing with subject matter which is not part of the Agenda will not be discussed by the Transportation Policy Committee members and will be referred to the Corpus Christi MPO's Transportation Planning Director.

Other Public Presentations

Groups or individuals desiring to make presentations to the Transportation Policy Committee will be advised by the Transportation Planning Director to make their presentation first to the Technical Advisory Committee. Notwithstanding the advice of the Transportation Planning Director, the group or individual can make presentation to the Transportation Policy Committee. The Transportation Policy Committee, after hearing the presentation, will direct the MPO Staff for any further action.

Requests for public presentations not related to business indicated on the agenda must be submitted to the Chairperson ten (10) business days in advance of the regular meeting and will be added to the agenda at the Chairperson's discretion. If approved as an agenda item, the presentation will be limited to ten (10) minutes.

Requests to deliver such a presentation should be submitted in writing to:

Chairperson
Transportation Policy Committee
C/O Transportation Planning Director
Corpus Christi Metropolitan Planning Organization
602 N. Staples St., Suite 300
Corpus Christi, Texas 78401

The citizens may use the following E-mail address for submitting material for presentation.
E-mail: ccmpo@cctxmpo.us.

Written Comments

The Corpus Christi Metropolitan Planning Organization welcomes written comments relating to agenda items or other metropolitan transportation concerns. For written comments exceeding three (3) standard 8 ½" X 11" pages, twenty-five (25) copies must be provided. Written comments should be sent to the Transportation Policy Committee Chairperson.

Invited Comments

The Chairperson may at any time during the meeting, invite comments from the audience.

Information Required

The following information will be required of all persons making either oral or written comments.

1. Full Name
2. Affiliation (if applicable)
3. Agenda Item(s) or Topic to be addressed

APPENDIX A

AMENDMENT NOTES HISTORY

May 24, 1995 Meeting

The Alternate Member Section of the Bylaws for the Transportation Policy Committee has been found illegal according to the ruling of the Attorney General that reads, “. . . that a metropolitan planning organization, acting on its own, does not have authority to provide for alternate members.” This section was deleted from the Bylaws.

April 3, 1997 Meeting

On April 3, 1997, the MPO staff requested the Transportation Policy Committee to amend the Voting Members Section of the Transportation Policy Committee. The proposal was to allow the designated persons by respective city councils, county courts, and boards to replace mayors, judges, and chairpersons to be the members of the Transportation Policy Committee. The designated member would remain a member of the Transportation Policy Committee until replaced by the respective organization.

The Transportation Policy Committee unanimously decided to keep the current composition of the voting members. However, the Transportation Policy Committee provided the flexibility that an organization can designate another member of their respective city councils, county courts, and boards to be a member of the Transportation Policy Committee, if necessary.

April 1, 1999 Meeting

The Transportation Policy Committee decided to amend the bylaws as follows:

1. CHAPTER I: Participant Roles

Delete the sentence “A Senior Planner is designated as a “Transportation Planning Director” to administer the program, and also take out quotes from “Transportation Planning Director” from the next sentence to read, the Transportation Planning Director is responsible to the designated MPO Transportation Policy Committee.

2. CHAPTER II: Transportation Policy Committee

Add a sentence to read, The Transportation Policy Committee decided to amend any reference to the title “Transportation Policy Committee” to include the definition of the word “Committee” as synonymous with the word “Board” or “Body.”

3. CHAPTER III: Transportation Planning Director and MPO Staff

Item 1, to read, The Transportation Planning Director shall:

Take planning policy directions from and be responsible to the designated MPO Transportation Policy Committee.

January 3, 2002 Meeting

The Transportation Policy Committee decided to amend the bylaws as follows:

1. CHAPTER I: Study Organization and Management

Added paragraph two and five in this section.

2. CHAPTER II: Organizational Structure

Changed item 4 to read Other Advisory Committees instead of Other Committees and Sub- Committees. Deleted the paragraph following item 4.

3. CHAPTER III: Transportation Policy Committee

Deleted the paragraph reading: The Transportation Policy Committee decided to amend any reference to the title “Transportation Policy Committee” to include the word “Committee” as synonymous with the word “Board” or “Body.”

Added the paragraph reading: The policy body of the organization is the Transportation Policy Committee composed of the elected officials of the general purpose local government entities and appointed officials of the providers of transportation in the metropolitan area. This Committee provides the forum for cooperative decision-making and has the following responsibilities.

Deleted the line reading: The Transportation Policy Committee have the following responsibilities:

Added item 6 in the Transportation Policy Committee Responsibilities to read: Ensure the efficient and effective use of the Federal Highway Administration (FHWA) Section 112 and the Federal Transit Administration (FTA) Section 5303 planning funds.

Added item 7 in the Transportation Policy Committee Responsibilities to read: Encourage the development, implementation, and surveillance of plans to reduce transportation generated air pollution within the study area.

Added item 11 in the Transportation Policy Committee Responsibilities to read: Establish for the MPO staff the salary, salary range, annual or more frequent personnel performance reviews and salary increases based on performance and cost of living indices.

Amended item 12 to replace the reference of City of Corpus Christi personnel policies to the Nueces County personnel policies.

4. CHAPTER II: Technical Advisory Committee

Added the paragraphs reading: Each Transportation Policy Committee member appoints a person from the organization being represented by the Transportation Policy Committee member to assist in the decision making process. Each member is appointed based on the technical ability needed to perform transportation planning activities of the MPO. Currently, this seven-member committee, known as the Technical Advisory Committee is the technical body of the organization.

The Technical Advisory Committee reports directly to the Transportation Policy Committee and works closely with the MPO staff. The Technical Advisory Committee has the following responsibilities:

Deleted the line reading: The Technical Advisory Committee shall have the following responsibilities:

Added in item 1 the phrase “the Transportation Policy Committee” after the word “Assist.”

Added in item 2 the phrase “transportation related studies” after the word “Review” and deleted the phrase “other studies related to transportation.”

Added in item 4 the phrase “and other high priority projects. Recommend its adoption by the Transportation Policy Committee” after the word “TIP” and deleted the phrase “including reviewing projects and making recommendations to the Transportation Policy Committee.”

Added in item 6 the phrase “if specifically authorized by the Transportation Policy Committee, on” after the words “on technical matters and.”

Deleted item 8 that was reading: Prepare the Quarterly Performance Reports and Expenditure Reports and submit those to TxDOT for reimbursement of expenditures.

Added item 8 to read: Prepare Expenditure Reports and submit those to TxDOT for reimbursement of expenditures.

Added item 9 to read: Prepare and submit for approval the annual report summarizing the progress of the UPWP.

Modified item 10 by deleting the phrase “and Section 16 [(b)(2)] program to provide assistance in meeting needs of elderly and/or disabled persons” after the phrase “Statewide Transportation Enhancement program.”

5. CHAPTER II: Other Advisory Committees

Deleted the title “Other Committees and Subcommittee” and associated paragraph and added the title “Other Advisory Committees” and the associated paragraph.

6. CHAPTER III: Composition

Deleted the paragraph reading: The Transportation Policy Committee shall be composed of officials of participating governmental jurisdictions.

Added the paragraph reading: The present voting membership of this Committee, outlined in the Metropolitan Planning Organization Designation Agreement signed on June 28, 2000, is as follows.

7. CHAPTER III: Amendments to Bylaws

Added the phrase “Transportation Policy” after the phrase “regular scheduled meeting of the” and capitalized “h” to read “H” for splitting the original sentence into two sentences.

8. CHAPTER IV: Composition

Added the paragraph to read: Each Transportation Policy Committee member appoints a person from the organization being represented by the Transportation Policy Committee member to assist in decision making process. Each member is appointed based on the technical ability needed to perform transportation planning activities of the MPO. Currently, this seven- member committee, known as the Technical Advisory Committee is the technical body of the organization. The Technical Advisory Committee reports directly to the Transportation Policy Committee and works closely with the MPO staff.

Deleted the paragraph reading: The Technical Advisory Committee shall be composed of key staff members of participating governmental jurisdictions.

Deleted item 6 of the Voting Members that was reading, Director of Engineering Services, Port of Corpus Christi Authority.

Added item 6 of the Voting Members to read: Deputy Director of Engineering Services, Port of Corpus Christi Authority.

Modified item 10 by deleting the phrase "Greater Corpus Christi Business Alliance" and adding the phrase "Transportation Committee of the Corpus Christi Chamber of Commerce" after the phrase "One representative of the."

9. ATTACHMENT A: Procedures for Public Comment

Added MPO E-mail address and Phone number.

September 7, 2006 Meeting

On September 7, 2006, the Transportation Policy Committee amended the bylaws. The MPO staff updated committee title designations in the Participant Roles in Chapter I and Composition sections of Voting and Non-Voting members in Chapters III and IV.

December 4, 2008 Meeting

On December 4, 2008, the Transportation Policy Committee amended the bylaws. Policy was written to prevent a member of the Transportation Policy Committee from having a Conflict of Interest in the business before the MPO under the Texas Local Government Code in Chapter III.

December 3, 2009 Meeting

On the December 3, 2009, the Transportation Policy Committee amended the bylaws. Ethics policy was added to Chapter III - Conflict of Interest, paragraphs 2, 2.1, and 3 under the Texas Transportation Code.

September 6, 2012 Meeting

On September 6, 2012, the Transportation Policy Committee amended Chapter I - Overview, by updating "2000 Census" to "2010 Census" in the fourth sentence of paragraph 3, it reads: "Based on the 2010 Census, almost the entire population of the MPO area resides within the incorporated limits of the cities of Corpus Christi, Gregory, and Portland".

Tables of Contents - Inserted "Limited English Proficiency" (LEP) statement to provide language assistance to persons with limited English proficiency.

Chapter IV - Technical Advisory Committee: Under Voting Members, changing the Corpus Christi Regional Transportation Authority title to Chief Executive Officer.

Updating the list of Non-Voting Members list with "One representative of the Federal Highway Administration; One representative of the Federal Transit Administration; One representative of the Coastal Bend Council of Governments; and One representative of the Corpus Christi Air Quality Committee".

Deleting "Director, Department of Planning and Development, City of Corpus Christi; City Traffic Engineer, City of Corpus Christi; Director of Aviation, Corpus Christi Airport; Transportation Planner, Texas Department of Transportation, Corpus Christi District; One representative of the Planning and Programming Division, Texas Department of Transportation; One representative of the Coastal Bend Council of Governments; One representative of the Federal Highway Administration; One representative of the Federal Transit Administration; One representative of the Transportation Committee of the Corpus Christi Chamber of Commerce".

Deleting the Advisory Resource Representatives: "One Representative each of the Railroads serving the area; One Representative each of Traffic Police Department within the area; One Representative each of School Districts within the area; One Representative each of Texas A&M University - Corpus Christi; One Representative each of Del Mar College, Corpus Christi; Representative of federal, state and tribal agencies responsible for land use, natural resources and other environmental issues".

Attachment A - Procedures For Public Comment: Under Other Public Presentations, changed email address from ccmpo@swbell.net to ccmpo@cctxmpo.us.

February 19, 2015 Meeting

TPC AGENDA ITEM 4.E: Discussion of possible amendment to TPC bylaws relating to proxy attendance and voting. Amend in accordance with Transportation Code, Chapter 472, Section 472.032.

MPO staff introduced a proposed amendment to TPC by-laws to allow proxy attendance and voting on the basis of written designation by TPC members. In discussion, TPC members indicated a clear preference to prohibit proxy participation, acknowledging the importance of direct participation in TPC decisions. Several members commented that the legislative calendar creates scheduling challenges. Ms. Hawley stated her appreciation for the process by which the rescheduling of this meeting had been implemented. Mr. Pollack indicated that a discussion to revisit the scheduled meeting time would be added to the next TPC agenda.

March 16, 2017 Meeting

Administrative amendments to the Bylaws as follows:

1. APPENDIX A: Amended Notes History

Updated the Corpus Christi MPO's mailing address from 5151 Flynn Parkway, Suite 404, Corpus Christi, Texas 78411 to 602 N. Staples Street, Suite 300, Corpus Christi, Texas 78401.

2. ATTACHMENT A: Procedures for Public Comments


Under "Request to deliver such a presentation should be submitted in writing to", updated the Corpus Christi MPO's mailing address from 5151 Flynn Parkway, Suite 404, Corpus Christi, Texas 78411 to 602 N. Staples St., Suite 300, Corpus Christi, Texas 78401.

Deleted reference to Fax number under "The citizens may use the following E-mail address, Fax, or Phone numbers for submitting material for presentation".

February 6, 2025 Meeting

Changes to the Bylaws were:

- [Ethics Policy: current language as required by state statute are included in the Amendment for 2025](#)
- [Revised State Statute Language for Open Meetings, etc.: The proposed changes have been added to the DRAFT Bylaws Amendment document by our MPO Attorney.](#)



Corpus Christi Metropolitan Planning Organization

602 N. Staples Street, Suite 300

Corpus Christi, Texas 78401

E-mail: ccmpo@cctxmpo.us

Phone: (361) 884-0687

www.corpuschristi-mpo.org



CORPUS CHRISTI METROPOLITAN PLANNING ORGANIZATION

DRAFT RESOLUTION 26-06

**AMENDING THE BYLAWS AND OPERATION PROCEDURES OF
THE CORPUS CHRISTI METROPOLITAN PLANNING ORGANIZATION**

WHEREAS, the Corpus Christi Metropolitan Planning Organization (Corpus Christi MPO) is the designated MPO for the Corpus Christi Metropolitan Area with responsibilities to perform regional transportation planning and programming, in cooperation with the Texas Department of Transportation (TxDOT) and the Corpus Christi Regional Transportation Authority (CCRTA); and

WHEREAS, the Corpus Christi MPO Transportation Policy Committee (TPC), comprised primarily of local elected officials, is the regional transportation policy committee and operates as the regional forum for cooperative decisions on transportation; and

WHEREAS, the Corpus Christi MPO Metropolitan Planning Area Boundary, approved by the Corpus Christi MPO TPC during the April 2, 2026 meeting, includes the City of Gregory; and

WHEREAS, the City of Gregory requested to join the TPC and TAC as a voting member; and

WHEREAS, the TPC seeks to ensure the Bylaws and Operation Procedures provide clear guidance on procedures to follow should a vote result in a tie; and

WHEREAS, the Corpus Christi MPO abided by the required public notice and involvement procedures in the Corpus Christi MPO Public Participation Plan and provided for the deferred voting action on amending the bylaws as required by the Bylaws and Operations Procedures governing the Corpus Christi MPO from the May 7, 2026 TPC meeting to the June 4, 2026 TPC meeting, and both meetings were opened to the public as required by law;

NOW, THEREFORE, BE IT RESOLVED, the Transportation Policy Committee of the Corpus Christi MPO, hereby approves the amendment to the Bylaws adding the Mayor of the City of Gregory as a voting member of the TPC and adding a City of Gregory designee, appointed by the City of Gregory, to the Corpus Christi MPO Technical Advisory Committee, and include new language related to the treatment of a tie-vote by the TPC or TAC, effective June 4, 2026.

Witnessed, adopted, and signed on this 4th day of June, 2026.

The Honorable Connie Scott, TPC Chair
Corpus Christi Metropolitan Planning Organization
County Judge, Nueces County

Connie Scott
Print Name

ATTEST:

Robert F. MacDonald, MPA, P.E.
Transportation Planning Director
Corpus Christi Metropolitan Planning Organization



Date: May 14, 2026
To: Technical Advisory Committee (TAC)
From: Jafet Flores, Transportation Planner
Through: Robert MacDonald, Transportation Planning Director
Subject: Item 4C: TxDOT Boundary Change Packet
Action: Review, Discuss, Receive Public Comment and Possible Action

Summary

The Corpus Christi MPO Planning Area Boundary Change process continues with the development of the TxDOT Boundary Change Packet. The MPA Boundary is one component of the future Boundary Change Package required by TxDOT. Attachment 3 provides the draft of the TxDOT Boundary Change Packet. Also included in that attachment is the key component of the MPO Planning Area Boundary Change - the definitive proposed boundary. The newly approved MPA Boundary is shown as part of the package.

City of Gregory

On May 7, 2026, the Transportation Policy Committee (TPC) voted to initiate the process to amend the MPO Bylaws for possible inclusion of the City of Gregory as voting members of the MPO's TPC and the TAC. The amended MPO Bylaws are a separate agenda item for the May 21st TAC meeting. If TPC approves of the amended MPO Bylaws, the new Bylaws will be included in the Boundary Change Package submitted to TxDOT and the Governor.

City of Robstown

No changes to the MPO Bylaws nor request to join the MPO from the City of Robstown.

The following process was used to request a Resolution of Support from the City of Robstown to acknowledge/support the inclusion of the "triangular" piece of land within the City of Robstown identified by the U.S. Census as being part of the MPO's Urbanized Area.

- **May 21, 2025.** The MPO staff presented the Resolution of Acknowledgement/ Support on May 21, 2025, to support the MPA Boundary to include the "triangular" piece of land within the City of Robstown identified by the U.S. Census as being part of the MPO's Urbanized Area. The City Attorney proposed changes to the Resolution. The City Council Tabled the item pending additional information about TxDOT funding.
- **February 19, 2026.** MPO staff met with Mayor Saenz. The Mayor is considering the options for the city and met with the TxDOT CRP District regarding rural project funding for the city. A revised copy of the Resolution of Support with their Attorney's comments was provided to the Mayor for her use.
- **March 2026.** TxDOT met with Robstown to discuss funding options for being included/excluded in the MPO boundary. Discussions indicated that Robstown was leaning toward not being included in the MPO boundary, aside from the required Census designated "triangular" piece of land.

- **As of April 6, 2026**, MPO staff has not received a response from the City of Robstown on their recommendation to either adopt a Resolution of Support for the small triangular piece of city land to be in the new MPA Boundary or a request to join the MPO as new members.
 - The MPO Staff recommendation is to proceed with the Boundary Change Packet that only includes the U.S. Census designated “triangular” piece of land within the MPA boundary.

Final TPC Minutes

The May 7, 2026 TPC Meeting Minutes initiating the possible amendments to the MPO Bylaws will be approved at the June 4, 2026 TPC meeting. Should the TPC take action to approve the Amended Bylaws at their June 4, 2026 meeting, the approved resolution and minutes from the May and June TPC meetings will be included in the MPO Boundary Change Packet.

MPO Boundary Revision Document Checklist (see Attachment 3)

- 01-MPO Cover Letter
- 02-MPO Policy Board Resolution
 - MPO Bylaws (Resolution 26-06)
 - MPO Boundary (Resolution 26-07) (see Attachments 1 and 3)
 - MPO Boundary Packet (Resolution 26-08) (see Attachments 2 and 3)
- 03-Proposed Updated MPO Bylaws of June 4, 2026 (to be approved at the July 2026 TPC meeting)
- 04-Policy Board Minutes (June 4, 2026) showing discussion of MPO boundary and adoption of new boundary and bylaws (inclu. Justification for Expansion) (to be approved at the July 2026 TPC meeting)
- 06-Text Description and/or GIS layer of proposed MPO boundary
- 07-Existing Boundary Map
- 08-Proposed Boundary Map

Recommendation

The Corpus Christi MPO Staff recommends the TAC review the TxDOT MPO Boundary Change Packet of items and recommend the TPC approve the Packet for submittal to TxDOT and the Governor.

Proposed Motion

Move to recommend that the TPC approve:

1. The proposed MPO boundary through Resolution 26-07; and,
2. The TxDOT MPO Boundary Change Packet for submittal to TxDOT and the Governor through Resolution 26-08.

Attachments

1. Resolution 26-07
2. Resolution 26-08
3. TxDOT MPO Boundary Change Packet



CORPUS CHRISTI METROPOLITAN PLANNING ORGANIZATION

DRAFT RESOLUTION 26-07

**THE CORPUS CHRISTI METROPOLITAN PLANNING ORGANIZATION
AREA BOUNDARY REVISION**

WHEREAS, the Corpus Christi Metropolitan Planning Organization (Corpus Christi MPO), is the designated agency for Transportation Planning in the Transportation Management Area; and

WHEREAS, the Corpus Christi Metropolitan Planning Organization Transportation Policy Committee is currently the forum for cooperative, comprehensive and continuing decision-making regarding surface transportation initiatives; and

WHEREAS, the federal regulation of 23 CFR 450.312 related to Metropolitan Planning Area (MPA) Boundaries, states: "At a minimum, the MPA shall encompass the entire existing urbanized area, as defined by the Bureau of the Census, plus the contiguous geographic areas expected to become urbanized within the next 20 years; and

WHEREAS, the Corpus Christi Metropolitan Planning Organization offers member jurisdictions such benefits as transportation planning and programming, population and employment projections, travel demand modeling, environmental planning, representation on the Transportation Policy Committee (TPC) and Technical Advisory Committee (TAC), and access to federal transportation funds for planning and construction projects; and

NOW THEREFORE, BE IT RESOLVED, that the Corpus Christi MPO TPC recommends to the Governor of Texas and the Texas Transportation Commission that the Corpus Christi MPO Metropolitan Planning Area (MPA) be revised to be as shown in the Proposed Boundary Map of the Texas Department of Transportation (TxDOT) MPO Boundary Change Packet.

Witnessed, adopted, and signed on this 4th day of June, 2026.

The Honorable Connie Scott, TPC Chairperson
Corpus Christi Metropolitan Planning Organization
County Judge, Nueces County

Connie Scott
Print Name

ATTEST:

Robert F. MacDonald, MPA, PE
Transportation Planning Director
Corpus Christi Metropolitan Planning Organization



CORPUS CHRISTI METROPOLITAN PLANNING ORGANIZATION

DRAFT RESOLUTION 26-08

THE Texas Department of Transportation (TXDOT) MPO BOUNDARY CHANGE PACKET

WHEREAS, the Corpus Christi Metropolitan Planning Organization (Corpus Christi MPO), is the designated agency for Transportation Planning in the Transportation Management Area; and

WHEREAS, the Corpus Christi Metropolitan Planning Organization Transportation Policy Committee (TPC) is currently the forum for cooperative, comprehensive and continuing decision-making regarding surface transportation initiatives; and

WHEREAS, the federal regulation of 23 CFR 450.312 related to Metropolitan Planning Area (MPA) Boundaries, states: "At a minimum, the MPA shall encompass the entire existing urbanized area, as defined by the Bureau of the Census, plus the contiguous geographic areas expected to become urbanized within the next 20 years; and

WHEREAS, the Corpus Christi Metropolitan Planning Organization offers member jurisdictions such benefits as transportation planning and programming, population and employment projections, travel demand modeling, environmental planning, representation on the Transportation Policy Committee and Technical Advisory Committee, and access to federal transportation funds for planning and construction projects; and

NOW THEREFORE, BE IT RESOLVED, that the Corpus Christi MPO TPC recommends that the TxDOT MPO Boundary Change Packet be submitted to the Governor of Texas and the Texas Transportation Commission.

Witnessed, adopted, and signed on this 4th day of June, 2026.

The Honorable Connie Scott, TPC Chairperson
Corpus Christi Metropolitan Planning Organization
County Judge, Nueces County

Connie Scott
Print Name

ATTEST:

Robert F. MacDonald, MPA, PE
Transportation Planning Director
Corpus Christi Metropolitan Planning Organization



METROPOLITAN PLANNING ORGANIZATION

July 2, 2026

**TRANSPORTATION
POLICY COMMITTEE**

Hon. Connie Scott
Chairperson
Nueces County Judge

Hon. Paulette Guajardo
Vice Chairperson
City of Corpus Christi Mayor

Hon. David R. Krebs
San Patricio County Judge

Hon. John Green
City of Portland Mayor

Gabe Guerra
Port of Corpus Christi
Commission Chairman

Arthur Granado
Corpus Christi Regional
Transportation Authority
Board Chairman

Mike Walsh, P.E.
Texas Department of
Transportation - Corpus Christi
District Engineer

Humberto "Tito" Gonzalez Jr., P.E.
Director, Transportation Planning & Programming Division
Texas Department of Transportation
5230 E Stassney Lane
Austin, TX 78744

RE: Corpus Christi Metropolitan Planning Organization

Dear Mr. Gonzalez:

I am writing to inform you that on June 4, 2026 the Corpus Christi Metropolitan Planning Organization Transportation Policy Committee amended the agency Bylaws to add the City of Gregory as a voting member. This was done as part of the change to the Metropolitan Planning Area boundary process. On April 2, 2026 the Transportation Policy Committee (TPC) approved the revised Metropolitan Planning Area Boundary defined as covering the area delineated in the attached map.

Please find enclosed the following:

- 02-MPO Policy Board Resolution
- 03-Proposed Updated MPO Bylaws of June 4, 2026
- 04-Policy Committee Minutes Showing Discussion of MPO Boundary and Adoption of New Boundary and Bylaws (incl. Justification for Expansion)
- 06-GIS layer of Proposed MPO Boundary
- 07-Existing Boundary Map
- 08-Proposed Boundary Map

Thank you for your attention to reviewing these details.

Sincerely,

Robert F. MacDonald, MPA, P.E.
Transportation Planning Director
Corpus Christi Metropolitan Planning Organization

602 N. Staples St., Suite 300
Corpus Christi, TX 78401

Telephone: 361.884.0687
Email: cctmpo@cctxmpo.us
www.corpuschristi-mpo.org



MPO Boundary Revision Document Checklist

	Item	Check	Comments
Cover Letter	Include a Cover Letter	<input type="checkbox"/>	
	Include date that Policy Board amended bylaws to expand the boundary	<input type="checkbox"/>	
	List of all items included in the packet (i.e., meeting minutes, resolutions, maps, bylaws, description of boundary, etc.)	<input type="checkbox"/>	
	List of new seats added to the Policy Board and/or the Technical Advisory Committee	<input type="checkbox"/>	
Resolution, Bylaws, Minutes	Include the Policy Board Resolution	<input type="checkbox"/>	
	Include proposed updated MPO Bylaws (if needed)	<input type="checkbox"/>	
	Include Policy Board minutes showing discussion of MPO boundary and adoption of new boundary and bylaws	<input type="checkbox"/>	
Letters of Support	Letters of Support – <i>Redesignation needed?</i> <ul style="list-style-type: none"> • <i>Yes:</i> Resolution of support from jurisdictions representing 75% of affected populations and central city • <i>No:</i> Signed Resolutions of Support from all newly added political subdivisions (including cities and counties) 	<input type="checkbox"/>	
Maps	Include a Text Description and GIS layer of the proposed MPO boundary	<input type="checkbox"/>	
	Include Existing Boundary Map	<input type="checkbox"/>	
	Include Proposed Boundary Map	<input type="checkbox"/>	



CORPUS CHRISTI METROPOLITAN PLANNING ORGANIZATION

DRAFT RESOLUTION 26-06

**AMENDING THE BYLAWS AND OPERATION PROCEDURES OF
THE CORPUS CHRISTI METROPOLITAN PLANNING ORGANIZATION**

WHEREAS, the Corpus Christi Metropolitan Planning Organization (Corpus Christi MPO) is the designated MPO for the Corpus Christi Metropolitan Area with responsibilities to perform regional transportation planning and programming, in cooperation with the Texas Department of Transportation (TxDOT) and the Corpus Christi Regional Transportation Authority (CCRTA); and

WHEREAS, the Corpus Christi MPO Transportation Policy Committee (TPC), comprised primarily of local elected officials, is the regional transportation policy committee and operates as the regional forum for cooperative decisions on transportation; and

WHEREAS, the Corpus Christi MPO Metropolitan Planning Area Boundary, approved by the Corpus Christi MPO TPC during the April 2, 2026 meeting, includes the City of Gregory; and

WHEREAS, the City of Gregory requested to join the TPC and TAC as a voting member; and

WHEREAS, the TPC seeks to ensure the Bylaws and Operation Procedures provide clear guidance on procedures to follow should a vote result in a tie; and

WHEREAS, the Corpus Christi MPO abided by the required public notice and involvement procedures in the Corpus Christi MPO Public Participation Plan and provided for the deferred voting action on amending the bylaws as required by the Bylaws and Operations Procedures governing the Corpus Christi MPO from the May 7, 2026 TPC meeting to the June 4, 2026 TPC meeting, and both meetings were opened to the public as required by law;

NOW, THEREFORE, BE IT RESOLVED, the Transportation Policy Committee of the Corpus Christi MPO, hereby approves the amendment to the Bylaws adding the Mayor of the City of Gregory as a voting member of the TPC and adding a City of Gregory designee, appointed by the City of Gregory, to the Corpus Christi MPO Technical Advisory Committee, and include new language related to the treatment of a tie-vote by the TPC or TAC, effective June 4, 2026.

Witnessed, adopted, and signed on this 4th day of June, 2026.

The Honorable Connie Scott, TPC Chair
Corpus Christi Metropolitan Planning Organization
County Judge, Nueces County

Connie Scott
Print Name

ATTEST:

Robert F. MacDonald, MPA, P.E.
Transportation Planning Director
Corpus Christi Metropolitan Planning Organization



CORPUS CHRISTI METROPOLITAN PLANNING ORGANIZATION

DRAFT RESOLUTION 26-07

THE CORPUS CHRISTI METROPOLITAN PLANNING ORGANIZATION AREA BOUNDARY REVISION

WHEREAS, the Corpus Christi Metropolitan Planning Organization (Corpus Christi MPO), is the designated agency for Transportation Planning in the Transportation Management Area; and

WHEREAS, the Corpus Christi Metropolitan Planning Organization Transportation Policy Committee is currently the forum for cooperative, comprehensive and continuing decision-making regarding surface transportation initiatives; and

WHEREAS, the federal regulation of 23 CFR 450.312 related to Metropolitan Planning Area (MPA) Boundaries, states: "At a minimum, the MPA shall encompass the entire existing urbanized area, as defined by the Bureau of the Census, plus the contiguous geographic areas expected to become urbanized within the next 20 years; and

WHEREAS, the Corpus Christi Metropolitan Planning Organization offers member jurisdictions such benefits as transportation planning and programming, population and employment projections, travel demand modeling, environmental planning, representation on the Transportation Policy Committee (TPC) and Technical Advisory Committee (TAC), and access to federal transportation funds for planning and construction projects; and

NOW THEREFORE, BE IT RESOLVED, that the Corpus Christi MPO TPC recommends to the Governor of Texas and the Texas Transportation Commission that the Corpus Christi MPO Metropolitan Planning Area (MPA) be revised to be as shown in the Proposed Boundary Map of the Texas Department of Transportation (TxDOT) MPO Boundary Change Packet.

Witnessed, adopted, and signed on this 4th day of June, 2026.

The Honorable Connie Scott, TPC Chairperson
Corpus Christi Metropolitan Planning Organization
County Judge, Nueces County

Connie Scott
Print Name

ATTEST:

Robert F. MacDonald, MPA, PE
Transportation Planning Director
Corpus Christi Metropolitan Planning Organization



CORPUS CHRISTI METROPOLITAN PLANNING ORGANIZATION

DRAFT RESOLUTION 26-08

THE Texas Department of Transportation (TXDOT) MPO BOUNDARY CHANGE PACKET

WHEREAS, the Corpus Christi Metropolitan Planning Organization (Corpus Christi MPO), is the designated agency for Transportation Planning in the Transportation Management Area; and

WHEREAS, the Corpus Christi Metropolitan Planning Organization Transportation Policy Committee (TPC) is currently the forum for cooperative, comprehensive and continuing decision-making regarding surface transportation initiatives; and

WHEREAS, the federal regulation of 23 CFR 450.312 related to Metropolitan Planning Area (MPA) Boundaries, states: "At a minimum, the MPA shall encompass the entire existing urbanized area, as defined by the Bureau of the Census, plus the contiguous geographic areas expected to become urbanized within the next 20 years; and

WHEREAS, the Corpus Christi Metropolitan Planning Organization offers member jurisdictions such benefits as transportation planning and programming, population and employment projections, travel demand modeling, environmental planning, representation on the Transportation Policy Committee and Technical Advisory Committee, and access to federal transportation funds for planning and construction projects; and

NOW THEREFORE, BE IT RESOLVED, that the Corpus Christi MPO TPC recommends that the TxDOT MPO Boundary Change Packet be submitted to the Governor of Texas and the Texas Transportation Commission.

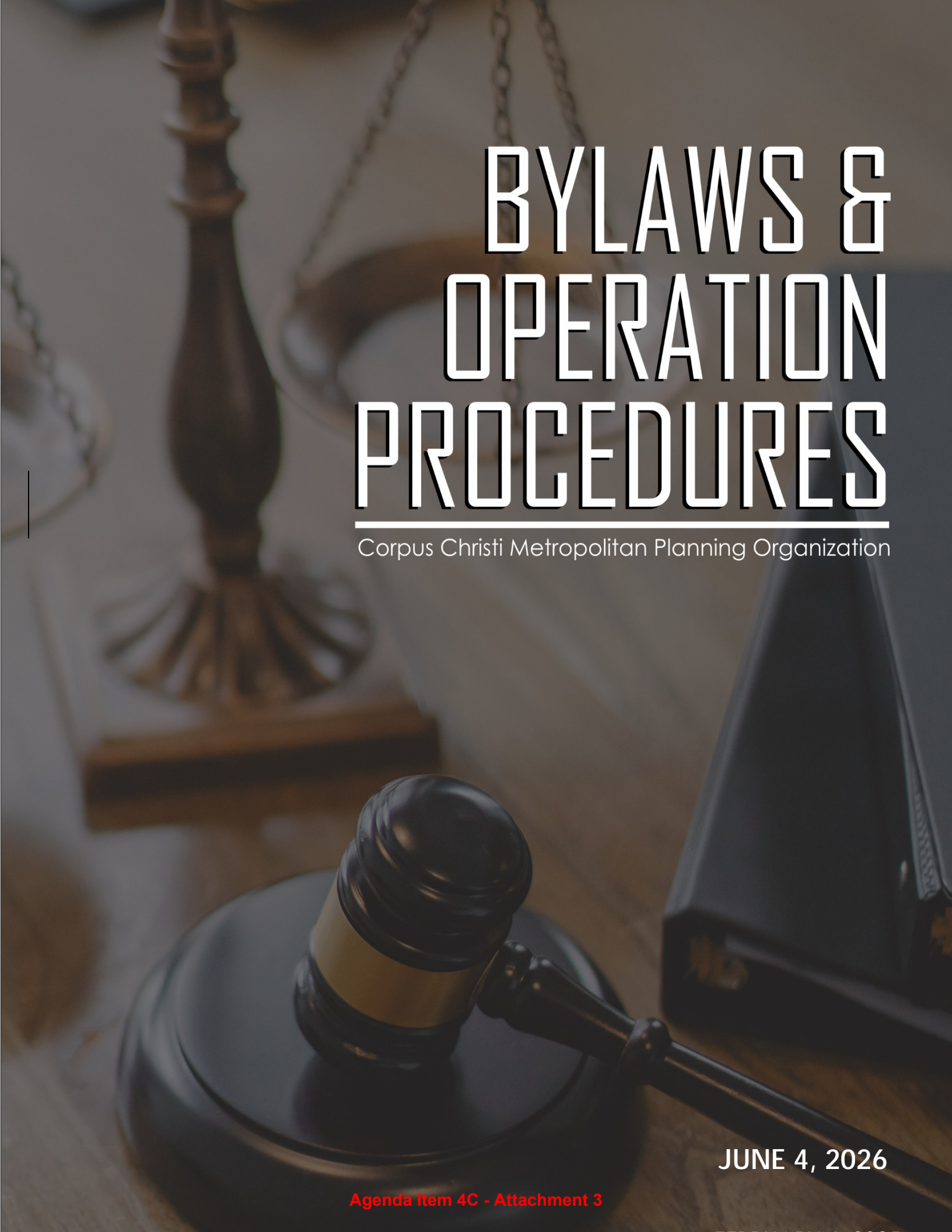
Witnessed, adopted, and signed on this 4th day of June, 2026.

The Honorable Connie Scott, TPC Chairperson
Corpus Christi Metropolitan Planning Organization
County Judge, Nueces County

Connie Scott
Print Name

ATTEST:

Robert F. MacDonald, MPA, PE
Transportation Planning Director
Corpus Christi Metropolitan Planning Organization



BYLAWS & OPERATION PROCEDURES

Corpus Christi Metropolitan Planning Organization

JUNE 4, 2026

Agenda Item 4C - Attachment 3



DRAFT

**BYLAWS AND OPERATION PROCEDURES
OF THE
CORPUS CHRISTI METROPOLITAN PLANNING ORGANIZATION**

APPROVED BY THE
TRANSPORTATION POLICY COMMITTEE: **JUNE 4, 2026**

AMENDMENT DATES

MAY 24, 1995 | APRIL 3, 1997 | APRIL 1, 1999 | JANUARY 3, 2002
SEPTEMBER 7, 2006 | DECEMBER 4, 2008 | DECEMBER 3, 2009 | SEPTEMBER 6, 2012 | MARCH 16, 2017
[FEBRUARY 6, 2025](#) | **JUNE 4, 2026**

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CHAPTER I

METROPOLITAN PLANNING ORGANIZATION OVERVIEW

Corpus Christi MPO Development History

The Corpus Christi Metropolitan Planning Organization (MPO) requires involvement of policy makers, technical staff, and the citizens to address various facets of the transportation planning process. The geographic extent of the MPO is shown on the Corpus Christi Metropolitan Study Area map.

In July 1973, the State of Texas, the Cities of Corpus Christi and Portland, and Counties of Nueces and San Patricio agreed to participate in a continuing, comprehensive, and cooperative transportation planning process for the Corpus Christi Urban Transportation Study Area. The 1973 and subsequent agreements established the two-committee organization pursuant to Section 134 of Chapter 1 of Title 23 U.S.C. for the Corpus Christi Metropolitan Planning Organization (MPO). Since its establishment, the City of Corpus Christi performed the administrative functions of the MPO. In 1988, the Governor of Texas designated the City of Corpus Christi as the Metropolitan Planning Organization (MPO) to develop the transportation planning process with the guidance from the committee structure established pursuant to Section 134 of Chapter 1 of Title 23 U.S.C.

In April 2000, the Transportation Policy Committee adopted a resolution to change the MPO designation from the City of Corpus Christi to the Transportation Policy Committee. On June 28, 2000, an agreement was signed by the State of Texas and the elected officials of the cities and counties on the Transportation Policy Committee redesignating the Transportation Policy Committee as the MPO for the Corpus Christi Metropolitan Planning Area. The Transportation Policy Committee composed of four elected officials and three appointed officials, is the policy making governing body and provides a forum for cooperative decision-making for the transportation planning process.

The Transportation Planning activities of the MPO are concentrated in the Urbanized Areas of Nueces and San Patricio Counties. This area is also known as the Corpus Christi Metropolitan Area. The Corpus Christi Metropolitan Area encompasses more than 190 square miles. Based on the 2020 Census, almost the entire population of the MPO area resides within the incorporated limits of the cities of Corpus Christi, Gregory, and Portland.

The two-committee organizational structure of the Corpus Christi Metropolitan Planning Organizations consists of the Transportation Policy Committee and the Technical Advisory Committee.

Participants

As of January 2025, the public jurisdictions that are included in the MPO Planning/study area include the City of Corpus Christi, the City of Portland, the City of Gregory, Nueces County, and San Patricio County as well as the Corpus Christi Regional Transportation Authority, the Port Authority of Corpus Christi and the Texas Department of Transportation-Corpus Christi District.

The majority of the technical and administrative activities of the Corpus Christi MPO are accomplished by the professional staff. Technical support services are performed by the Planning and Programming Division of the Texas Department of Transportation (TxDOT).

Coordination of the MPO activities is provided by the Corpus Christi District of the Texas Department of Transportation by virtue of representation on the Technical Advisory Committee and the Transportation Policy Committee.

The Corpus Christi Regional Transportation Authority (CCRTA) provides public transportation services for a major portion of the metropolitan area. The CCRTA participates in the transportation planning process by representation on the Technical Advisory and the Transportation Policy Committees. The Port of Corpus Christi Authority is also represented on both committees.

Organizational Structure

The Corpus Christi Metropolitan Planning Organization shall comprise:

1. Transportation Policy Committee
2. Technical Advisory Committee
3. Transportation Planning Director and MPO Staff

Code of Ethics Policy

Voting members of the Corpus Christi MPO Transportation Policy Committee (policy board members) must adhere to §472.034 Standards of Conduct; Ethics Policy identified in Texas Transportation Code §472.034. Corpus Christi MPO employees and Technical Advisory Committee must also adhere to the standards of conduct and ethical policy requirements identified in Texas Transportation Code §472.034.

Texas Transportation Code §472.034 (a) states that a policy board member or employee of a metropolitan planning organization may not:

1. Accept or solicit any gift, favor or service that might reasonably tend to influence the member or employee in the discharge of official duties, or that the member or employee knows or should know is being offered with the intent to influence the member's or employee's official conduct;
2. Accept other employment or engage in a business or professional activity that the member or employee might reasonably expect would require or induce the member or employee to disclose confidential information acquired by reason of the official position;
3. Accept other employment or compensation that could reasonably be expected to impair the member's or employee's independence of judgment in the performance of the member's or employee's official duties;
4. Make personal investments that could reasonably be expected to create a substantial conflict between the member's or employee's private interest and the public interest;
or
5. Intentionally or knowingly solicit, accept or agree to accept any benefit for having exercised the member's or employee's official powers or performed the member's or employee's official duties in favor of another.

Texas Transportation Code §472.034(b) provides that:

An employee of a metropolitan planning organization who violates the provisions of Texas Transportation Code §472.034(a) as stated above is subject to termination of the employee's employment or another employment-related sanction.

Notwithstanding Texas Transportation Code §472.034(b), a policy board member or employee of a metropolitan planning organization who violates Texas Transportation Code §472.034(a) is subject to any applicable civil or criminal penalty if the violation also constitutes a violation of another statute or rule.

To ensure that Corpus Christi MPO employees, members of the Technical Advisory Committee, and Corpus Christi MPO Transportation Policy Committee members are made aware of this Corpus Christi MPO ethics policy, the Corpus Christi MPO Transportation Planning Director shall furnish a copy of the Corpus Christi MPO Bylaws, (containing this ethical standards section), to all new Corpus Christi MPO Transportation Policy Committee members and Technical Advisory Committee members no later than the third business day after the person qualifies for office as well as to all current members.

Further, the Corpus Christi MPO Transportation Planning Director shall furnish a copy of the Corpus Christi MPO Bylaws, (containing this ethical standards section), to all new Corpus Christi MPO employees no later than the third business day after the person begins employment as well as to all current employees.

In addition, the Corpus Christi MPO Transportation Planning Director shall develop and distribute an Ethical Standards Affidavit. This affidavit is to be signed by all Corpus Christi MPO Transportation Policy Committee members, Technical Advisory Committee members and Corpus Christi MPO employees.

CHAPTER II

RESPONSIBILITIES OF THE METROPOLITAN PLANNING ORGANIZATION

Transportation Policy Committee

The policy body of the organization is the Transportation Policy Committee composed of the elected officials of the general purpose local government entities and appointed officials of the providers of transportation in the metropolitan area. This Committee provides the forum for cooperative decision-making and has the following responsibilities:

1. Approve goals and objectives of the transportation planning process.
2. Review and adopt changes in transportation planning concepts.
3. Review and approve the Unified Planning Work Program (UPWP).
4. Review and adopt the Transportation Improvement Program (TIP) including project priorities and approve any changes in the priority schedule.
5. Review and adopt the Metropolitan Transportation Plan (MTP) and its revisions.
6. Ensure the efficient and effective use of the Federal Highway Administration (FHWA) Section 112 and the Federal Transit Administration (FTA) Section 5303 planning funds.
7. Encourage the development, implementation, and surveillance of plans to reduce transportation generated air pollution within the study area.
8. Serve as liaison representatives between various governmental units in the study area to obtain optimum cooperation of all governmental units in implementing various elements of the plan.
9. Ensure citizen participation in the transportation planning process through a proactive policy.
10. Hire, terminate, evaluate, and supervise the Transportation Planning Director.
11. Establish for the MPO staff the salary, salary range, annual or more frequent personnel performance reviews and salary increases based on performance and cost of living indices.
12. Adopt personnel policies and procedures adapted from the personnel policies and procedures of Nueces County for the conduct, rights, and responsibilities of the MPO Staff.

Technical Advisory Committee

Each entity represented on the Transportation Policy Committee shall appoint a person from their organization to the Technical Advisory Committee to assist in decision making process. Each member is appointed based on the technical ability needed to perform transportation planning activities of the MPO. Currently, this seven-member committee, known as the Technical Advisory Committee, is the technical body of the organization.

The Technical Advisory Committee reports directly to the Transportation Policy Committee and works closely with the MPO staff. The Technical Advisory Committee has the following responsibilities:

1. Assist the Transportation Policy Committee with technical tasks associated with developing the Unified Planning Work Program (UPWP) and recommend its adoption by the Transportation Policy Committee.
2. Review transportation related studies within the Corpus Christi Metropolitan Planning Area and make recommendations to the Transportation Policy Committee and other agencies.
3. Provide technical support in the preparation of Metropolitan Transportation Plan and recommend its adoption by the Transportation Policy Committee.
4. Review the Transportation Improvement Program (TIP) and other high priority projects. Recommend its adoption by the Transportation Policy Committee.
5. Advise the Transportation Policy Committee on technical matters and, if specifically authorized by the Transportation Policy Committee, on the policy matters with accompanying recommendations and supporting rationale.

Transportation Planning Director and MPO Staff

The Transportation Planning Director shall:

1. Take planning policy directions from and be responsible to the designated Transportation Policy Committee.
2. Supervise (hire, terminate, and evaluate) all MPO Staff as identified in the Unified Planning Work Program (UPWP). Maintain necessary staff to continually execute the transportation planning responsibilities required to keep the study up to date.
3. Administer and coordinate Metropolitan Planning Organization activities with signatories of the MPO and the Texas Department of Transportation.
4. Assure compliance with the Federal and State Transportation Planning Regulations by providing reports and certifications to the sponsoring organizations.
5. Develop and revise, with cooperation of TxDOT, CCRTA, and other participants in the MPO activities, and obtain approval of the Metropolitan Transportation Plan for the Corpus Christi Metropolitan Area.
6. Develop the Transportation Improvement Program (TIP) for the Corpus Christi Metropolitan Area with cooperation of TxDOT, CCRTA, and other participants in the MPO activities. Obtain approval of the TIP and amendments to the TIP, as needed.
7. Develop and obtain approval of the Unified Planning Work Program (UPWP) for the Corpus Christi Metropolitan Area.
8. Prepare Expenditure Reports and submit those to TxDOT for reimbursement of expenditures.
9. Prepare and submit for approval the annual report summarizing the progress of the UPWP.
10. Assist applicants in preparing applications for the Statewide Transportation Alternatives program.

11. Provide staff support to the Transportation Policy Committee and the Technical Advisory Committee. Prepare the meeting agenda and distribute it to the Committee members no later than one (1) week prior to any scheduled meeting.
12. Transportation Policy Committee members desiring an item to be included on a meeting agenda shall notify the Transportation Planning Director no later than two (2) weeks prior to the meeting.

Other Advisory Committees

Since the Transportation Policy Committee is responsible for the policy decisions regarding transportation planning, it may appoint additional advisory committees as required or as needed. Current examples include:

- Regional Traffic Safety Task Force
- Small Area Forecast Task Force
- Active Transportation Stakeholders Group

CHAPTER III

OPERATING PROCEDURES OF THE TRANSPORTATION POLICY COMMITTEE

Name

The name of this committee shall be the Transportation Policy Committee for the Corpus Christi Metropolitan Planning Organization.

Composition

The present voting membership of this Committee, outlined in the Metropolitan Planning Organization Designation Agreement signed on June 28, 2000, is as follows:

Voting Members:

1. Mayor, City of Corpus Christi
2. Mayor, City of Portland
3. [Mayor, City of Gregory](#)
- ~~3-4.~~ _____ County Judge, Nueces County
- ~~4-5.~~ _____ County Judge, San Patricio County
- ~~5-6.~~ _____ An Official Designated by the Corpus Christi Regional Transportation Authority
- ~~6-7.~~ _____ An Official Designated by the Port of Corpus Christi Authority
- ~~7-8.~~ _____ An Official Designated by the District Engineer, Texas Department of Transportation, Corpus Christi District

Non-Voting Members:

1. One representative of the Federal Highway Administration
2. One representative of the Federal Transit Administration
3. One representative of the Coastal Bend Council of Governments
4. Any State Legislators, or United States Congressmen, whose districts include the study area and who desire to serve

Organization

1. The Transportation Policy Committee shall elect a Chairperson and a Vice Chairperson from among its voting members. Such election shall be by a majority of that voting membership.
2. Elections shall take place on the first meeting of each calendar year.
3. An officer may succeed with no limitation to number of terms, except that such term will not continue in the event an officer becomes ineligible for membership on the Transportation Policy Committee.
4. The term of office shall be two years, beginning on January 1, and ending on December 31, of the second year or until such time that the member serving is no longer eligible or replaced by the represented entity

5. The Chairperson or Vice Chairperson may be removed from office by a vote of the majority of all voting members of the Transportation Policy Committee.

Duties of the Chairperson

1. The Chairperson shall preside at all meetings of the Transportation Policy Committee. During the absence of the Chairperson, the Vice Chairperson shall preside over meetings and shall exercise all the duties of the Chairperson.
2. The Chairperson shall authenticate, by signature, all resolutions adopted by the Transportation Policy Committee.
3. The Chairperson shall serve as chief policy advocate for the Transportation Policy Committee.
4. The Chairperson shall represent the committee at hearings, conferences, and other events as required or designate another member of the Committee, the Chairperson of the Technical Advisory Committee, or the Transportation Planning Director to represent the Chairperson.

Meetings

1. The regular meeting day of the Transportation Policy Committee shall be the first Thursday of each month at 2:00 p.m. or as established by a majority vote.
2. The Transportation Policy Committee shall meet for the purpose of reviewing the plan and actions, which may materially affect the plan and its implementation.
3. The meetings will be held in accordance with the Texas Open Meetings Law.
4. The Transportation Planning Director shall serve as the Secretary to the Transportation Policy Committee.
5. The Transportation Planning Director, as the Secretary to this Committee, may cancel a regularly scheduled meeting or call an additional meeting with the consent of the Chairperson and, at least, three other voting members.
6. In the absence of the Chairperson and Vice Chairperson from a regular or special meeting of the Committee at which a quorum is present, the remaining members present shall elect a presiding officer who shall serve until the conclusion of that meeting or until the arrival of the Chairperson or Vice Chairperson.
7. Opportunities for public comments shall be provided subject to guidelines of the Transportation Policy Committee, shown as Attachment A.

Quorum

In order for business to be transacted, there must be a recognized quorum of voting members. Fifty-one percent (51%) or greater of the total committee voting membership (54 members or more) shall constitute a quorum for the transaction of business at all meetings.

Minutes

Minutes of all meetings shall be kept and recorded by the MPO Staff.

Administrative Support

The MPO Staff shall provide administrative support to the Transportation Policy Committee.

Committees

The Transportation Policy Committee may create ad hoc committees or other technical subcommittees on the advice of the Technical Advisory Committee. Current examples include: the Regional Traffic Safety Task Force, Small Area Forecast Task Force, and the Active Transportation Stakeholders Group.

Conflict of Interest

The Transportation Policy Committee members will conduct business in compliance with Chapter 472 of the Texas Transportation Code and Chapter 171 of the Texas Local Government Code.

Pursuant to Section 472.033 of the Texas Transportation Code, a Transportation Policy Committee member is considered to be a local public official for purposes of Chapter 171 of the Texas Local Government Code.

1. Pursuant to Section 171.004 of the Texas Local Government Code, if the Transportation Policy Committee Member has a substantial interest in a business entity or in real property, the official shall file, before a vote or decision on any matter involving the business entity or the real property, an affidavit stating the nature and extent of the interest and shall abstain from further participation in the matter if: (1) in the case of substantial interest (interest of more than 10 % of his/her or his/her parent's, child's or spouse's gross income for the previous year or 10% of the stock or the fair market value (or \$15,000 or more) of a business entity that has work, business or a contract with the MPO), the action on the matter will have a special economic effect on the business entity that is distinguishable from the effect on the public; or (2) in the case of substantial interest in real property (interest in property having a fair market value of \$2,500 or more) it is reasonably foreseeable that the action will have a special economic effect on the value of the property distinguishable from its effect on the public. The affidavit must be filed with the Transportation Planning Director. A business entity means: sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, or any other entity recognized by law.
2. Pursuant to Section 472.034 of the Texas Transportation Code, a Transportation Policy Committee member or employee of the MPO may not: (1) accept or solicit any gift, favor, or service that might reasonably tend to influence the member or employee in the discharge of official duties or that the member or employee knows or should know is being offered with the intent to influence the member's or employee's official conduct; (2) accept other employment or engage in a business or professional activity that the member or employee might reasonably expect would require or induce the member or employee to disclose confidential information acquired by reason of the official position; (3) accept other employment or compensation that could reasonably be expected to impair the member's or employee's independence of judgment in the performance of the member's or employee's official duties; (4) make personal investments that could reasonably be expected to create a substantial conflict between the member's or employee's private interest and the public interest; or (5)

intentionally or knowingly solicit, accept, or agree to accept any benefit for having exercised the member's or employee's official powers or performed the member's or employee's official duties in favor of another.

2.1 An employee who violates the foregoing provisions is subject to termination of the employee's employment or another employment-related sanction.

3. A copy of the Ethics Policy will be given to each new employee and each new Transportation Policy Committee member no later than the third business day after the date the employee begins employment, or the member qualifies for office.

Rules of Order

For the Corpus Christi MPO tie votes are handled as follows:

- Motion is Lost: A tie vote means the motion has failed because it did not receive a majority vote.
- No Further Action Taken: When a motion to approve a project or policy ends in a tie, the motion is defeated, and the status quo remains.

Key Procedural Details:

The Transportation Policy Committee shall generally conduct business as prescribed in Roberts' Rules of Order in all areas of parliamentary procedures or any voting member may invoke the rules, as necessary.

Amendments to Bylaws

These bylaws may be amended by a two-thirds majority vote at any duly called meeting wherein an official quorum is present. A bylaw change shall be presented for consideration at a regular scheduled meeting of the Transportation Policy Committee. However, voting shall be deferred to the next regular scheduled meeting following the meeting at which the bylaws change was proposed unless an emergency is declared.

CHAPTER IV

OPERATING PROCEDURES OF THE TECHNICAL ADVISORY COMMITTEE

Name

The name of this committee shall be the Technical Advisory Committee for the Corpus Christi Metropolitan Planning Organization.

Composition

Each entity represented on the Transportation Policy Committee shall appoint a person from their organization to the Transportation Advisory Committee to assist in the decision-making process. Each member is appointed based on the technical ability needed to perform transportation planning activities of the MPO. Currently, this seven-member committee, known as the Technical Advisory Committee, is the technical body of the organization. The Technical Advisory Committee reports directly to the Transportation Policy Committee and works closely with the MPO staff:

Voting Members:

1. Position or Designee, City of Corpus Christi
2. Position or Designee, City of Portland
- ~~2-3.~~ Position or Designee, City of Gregory
- ~~3-4.~~ Position or Designee, Nueces County
- ~~4-5.~~ Position or Designee, San Patricio County
- ~~5-6.~~ Position or Designee, Corpus Christi Regional Transportation Authority
- ~~6-7.~~ Position or Designee, Port of Corpus Christi Authority
- ~~7-8.~~ Position or Designee, Department of Transportation, Corpus Christi District

Membership in the Technical Advisory Committee is by virtue of the expertise concurrent with the position held and as such, attendance is of the utmost importance. Therefore, more than three (3) absences of regular scheduled meetings by a member or their designated alternate during a calendar year, shall be reported by the Chairperson to the Transportation Policy Committee

Non-Voting Members:

1. One representative of the Federal Highway Administration
2. One representative of the Federal Transit Administration

3. One representative of the Coastal Bend Council of Governments

Alternate Members

Each voting member may have a designated alternate member, who may otherwise be a non-voting member, may serve at any Technical Advisory Committee meeting in the voting member's absence. An alternate member must be appointed in the same manner as the voting member. Appointed alternate members will have the voting rights and privileges of members when serving in the absence of the Technical Advisory Committee voting member.

Organization

1. The Technical Advisory Committee shall elect a Chairperson and a Vice Chairperson from among its voting members. Such election shall be by a majority of that voting membership.
2. Elections shall take place on the first meeting of each calendar year.

Duties of the Chairperson

1. The Chairperson shall preside at all meetings of the Technical Advisory Committee. During the absence of the Chairperson, the Vice Chairperson shall preside over meetings and shall exercise all the duties of the Chairperson.
2. The Chairperson shall authenticate, by signature, all resolutions adopted by the Technical Advisory Committee.
3. The Chairperson shall represent the committee at hearings, conferences, and other events as required or designate another member of the Committee to represent the Chairperson.
4. During the absence or disability of the Chairperson, or in the event that a vacancy occurs in the office of the Chairperson, the Vice Chairperson shall preside over meetings of the Committee and shall exercise all of the duties of the Chairperson.

Meetings

1. The regular meeting day of the Technical Advisory Committee shall be the third Thursday of each month or as established by a majority vote.
2. The Technical Advisory Committee shall meet for the purpose of reviewing the plan and actions, which may materially affect the plan and its implementation.
3. The Transportation Planning Director shall serve as the Secretary to the Technical Advisory Committee.
4. The Transportation Planning Director, as the Secretary to this Committee, may cancel a regularly scheduled meeting or call an additional meeting with the consent of the Chairperson and, at least, three other voting members.
5. In the absence of the Chairperson and Vice Chairperson from a regular or special meeting of the Committee, then it shall be the duty of the Secretary (the Transportation Planning Director) to call the meeting to order, and immediately to call for nominations and conduct an election of a temporary chairperson who shall serve until the conclusion of that meeting or until the arrival of the Chairperson or Vice Chairperson.

6. Opportunities for public comments shall be provided subject to guidelines of the Transportation Policy Committee, shown as Attachment A.
7. Summary of all meetings shall be kept and recorded by the MPO Staff.
8. In order for business to be transacted, there must be a recognized quorum of voting members. Fifty-one percent (51%) or greater of the total committee voting membership (4 members or more) shall constitute a quorum for the transaction of business at all meetings.

For the Corpus Christi MPO tie votes are handled as follows:

- [Motion is Lost: A tie vote means the motion has failed because it did not receive a majority vote.](#)
- [No Further Action Taken: When a motion to approve a project or policy ends in a tie, the motion is defeated, and the status quo remains.](#)

Key Procedural Details:

[The Technical Advisory Committee shall generally conduct business as prescribed in Roberts' Rules of Order in all areas of parliamentary procedures or any voting member may invoke the rules, as necessary.](#)

Administrative Support

The MPO Staff shall provide administrative support to the Technical Advisory Committee.

Committee

The Technical Advisory Committee may create ad hoc committees or technical subcommittees.

ATTACHMENT A

PROCEDURES FOR PUBLIC COMMENTS

The Corpus Christi Metropolitan Planning Organization encourages public comments on any and all matters relevant to metropolitan transportation planning. To ensure fair and equitable opportunities for all citizens desiring to address the MPO Committee meetings, the following public comment procedures have been established:

Public Comments

Members of the public are encouraged to make public comments. They will have the opportunity to address the Transportation Policy Committee members during this section on any Agenda Item or any subject within the Transportation Policy Committee's scope of authority except a matter related to pending litigation. Speakers shall be given three (3) minutes to address their comments to the Transportation Policy Committee. Anyone wishing to speak during Public Comments must sign in at least ten (10) minutes before the start of the meeting. An Agenda, Public Comment Sign-In Sheet, and Comment Card will be available at the meeting location – speakers wishing to address an Agenda item should designate on the sign-in sheet or on the comment card, if they wish to do so during public comment or when the Agenda Item is being acted upon or discussed. Under the law the members of the Transportation Policy Committee may only take action on items specifically listed on the Agenda. Comments dealing with subject matter which is not part of the Agenda will not be discussed by the Transportation Policy Committee members and will be referred to the Corpus Christi MPO's Transportation Planning Director.

Other Public Presentations

Groups or individuals desiring to make presentations to the Transportation Policy Committee will be advised by the Transportation Planning Director to make their presentation first to the Technical Advisory Committee. Notwithstanding the advice of the Transportation Planning Director, the group or individual can make presentation to the Transportation Policy Committee. The Transportation Policy Committee, after hearing the presentation, will direct the MPO Staff for any further action.

Requests for public presentations not related to business indicated on the agenda must be submitted to the Chairperson ten (10) business days in advance of the regular meeting and will be added to the agenda at the Chairperson's discretion. If approved as an agenda item, the presentation will be limited to ten (10) minutes.

Requests to deliver such a presentation should be submitted in writing to:

Chairperson
Transportation Policy Committee
C/O Transportation Planning Director
Corpus Christi Metropolitan Planning Organization
602 N. Staples St., Suite 300
Corpus Christi, Texas 78401

The citizens may use the following E-mail address for submitting material for presentation.
E-mail: ccmpo@cctxmpo.us.

Written Comments

The Corpus Christi Metropolitan Planning Organization welcomes written comments relating to agenda items or other metropolitan transportation concerns. For written comments exceeding three (3) standard 8 ½" X 11" pages, twenty-five (25) copies must be provided. Written comments should be sent to the Transportation Policy Committee Chairperson.

Invited Comments

The Chairperson may at any time during the meeting, invite comments from the audience.

Information Required

The following information will be required of all persons making either oral or written comments.

1. Full Name
2. Affiliation (if applicable)
3. Agenda Item(s) or Topic to be addressed

APPENDIX A

AMENDMENT NOTES HISTORY

May 24, 1995 Meeting

The Alternate Member Section of the Bylaws for the Transportation Policy Committee has been found illegal according to the ruling of the Attorney General that reads, “. . . that a metropolitan planning organization, acting on its own, does not have authority to provide for alternate members.” This section was deleted from the Bylaws.

April 3, 1997 Meeting

On April 3, 1997, the MPO staff requested the Transportation Policy Committee to amend the Voting Members Section of the Transportation Policy Committee. The proposal was to allow the designated persons by respective city councils, county courts, and boards to replace mayors, judges, and chairpersons to be the members of the Transportation Policy Committee. The designated member would remain a member of the Transportation Policy Committee until replaced by the respective organization.

The Transportation Policy Committee unanimously decided to keep the current composition of the voting members. However, the Transportation Policy Committee provided the flexibility that an organization can designate another member of their respective city councils, county courts, and boards to be a member of the Transportation Policy Committee, if necessary.

April 1, 1999 Meeting

The Transportation Policy Committee decided to amend the bylaws as follows:

1. CHAPTER I: Participant Roles

Delete the sentence “A Senior Planner is designated as a “Transportation Planning Director” to administer the program, and also take out quotes from “Transportation Planning Director” from the next sentence to read, the Transportation Planning Director is responsible to the designated MPO Transportation Policy Committee.

2. CHAPTER II: Transportation Policy Committee

Add a sentence to read, The Transportation Policy Committee decided to amend any reference to the title “Transportation Policy Committee” to include the definition of the word “Committee” as synonymous with the word “Board” or “Body.”

3. CHAPTER III: Transportation Planning Director and MPO Staff

Item 1, to read, The Transportation Planning Director shall:

Take planning policy directions from and be responsible to the designated MPO Transportation Policy Committee.

January 3, 2002 Meeting

The Transportation Policy Committee decided to amend the bylaws as follows:

1. CHAPTER I: Study Organization and Management

Added paragraph two and five in this section.

2. CHAPTER II: Organizational Structure

Changed item 4 to read Other Advisory Committees instead of Other Committees and Sub- Committees. Deleted the paragraph following item 4.

3. CHAPTER III: Transportation Policy Committee

Deleted the paragraph reading: The Transportation Policy Committee decided to amend any reference to the title “Transportation Policy Committee” to include the word “Committee” as synonymous with the word “Board” or “Body.”

Added the paragraph reading: The policy body of the organization is the Transportation Policy Committee composed of the elected officials of the general purpose local government entities and appointed officials of the providers of transportation in the metropolitan area. This Committee provides the forum for cooperative decision-making and has the following responsibilities.

Deleted the line reading: The Transportation Policy Committee have the following responsibilities:

Added item 6 in the Transportation Policy Committee Responsibilities to read: Ensure the efficient and effective use of the Federal Highway Administration (FHWA) Section 112 and the Federal Transit Administration (FTA) Section 5303 planning funds.

Added item 7 in the Transportation Policy Committee Responsibilities to read: Encourage the development, implementation, and surveillance of plans to reduce transportation generated air pollution within the study area.

Added item 11 in the Transportation Policy Committee Responsibilities to read: Establish for the MPO staff the salary, salary range, annual or more frequent personnel performance reviews and salary increases based on performance and cost of living indices.

Amended item 12 to replace the reference of City of Corpus Christi personnel policies to the Nueces County personnel policies.

4. CHAPTER II: Technical Advisory Committee

Added the paragraphs reading: Each Transportation Policy Committee member appoints a person from the organization being represented by the Transportation Policy Committee member to assist in the decision making process. Each member is appointed based on the technical ability needed to perform transportation planning activities of the MPO. Currently, this seven-member committee, known as the Technical Advisory Committee is the technical body of the organization.

The Technical Advisory Committee reports directly to the Transportation Policy Committee and works closely with the MPO staff. The Technical Advisory Committee has the following responsibilities:

Deleted the line reading: The Technical Advisory Committee shall have the following responsibilities:

Added in item 1 the phrase “the Transportation Policy Committee” after the word “Assist.”

Added in item 2 the phrase “transportation related studies” after the word “Review” and deleted the phrase “other studies related to transportation.”

Added in item 4 the phrase “and other high priority projects. Recommend its adoption by the Transportation Policy Committee” after the word “TIP” and deleted the phrase “including reviewing projects and making recommendations to the Transportation Policy Committee.”

Added in item 6 the phrase “if specifically authorized by the Transportation Policy Committee, on” after the words “on technical matters and.”

Deleted item 8 that was reading: Prepare the Quarterly Performance Reports and Expenditure Reports and submit those to TxDOT for reimbursement of expenditures.

Added item 8 to read: Prepare Expenditure Reports and submit those to TxDOT for reimbursement of expenditures.

Added item 9 to read: Prepare and submit for approval the annual report summarizing the progress of the UPWP.

Modified item 10 by deleting the phrase “and Section 16 [(b)(2)] program to provide assistance in meeting needs of elderly and/or disabled persons” after the phrase “Statewide Transportation Enhancement program.”

5. CHAPTER II: Other Advisory Committees

Deleted the title “Other Committees and Subcommittee” and associated paragraph and added the title “Other Advisory Committees” and the associated paragraph.

6. CHAPTER III: Composition

Deleted the paragraph reading: The Transportation Policy Committee shall be composed of officials of participating governmental jurisdictions.

Added the paragraph reading: The present voting membership of this Committee, outlined in the Metropolitan Planning Organization Designation Agreement signed on June 28, 2000, is as follows.

7. CHAPTER III: Amendments to Bylaws

Added the phrase “Transportation Policy” after the phrase “regular scheduled meeting of the” and capitalized “h” to read “H” for splitting the original sentence into two sentences.

8. CHAPTER IV: Composition

Added the paragraph to read: Each Transportation Policy Committee member appoints a person from the organization being represented by the Transportation Policy Committee member to assist in decision making process. Each member is appointed based on the technical ability needed to perform transportation planning activities of the MPO. Currently, this seven- member committee, known as the Technical Advisory Committee is the technical body of the organization. The Technical Advisory Committee reports directly to the Transportation Policy Committee and works closely with the MPO staff.

Deleted the paragraph reading: The Technical Advisory Committee shall be composed of key staff members of participating governmental jurisdictions.

Deleted item 6 of the Voting Members that was reading, Director of Engineering Services, Port of Corpus Christi Authority.

Added item 6 of the Voting Members to read: Deputy Director of Engineering Services, Port of Corpus Christi Authority.

Modified item 10 by deleting the phrase "Greater Corpus Christi Business Alliance" and adding the phrase "Transportation Committee of the Corpus Christi Chamber of Commerce" after the phrase "One representative of the."

9. ATTACHMENT A: Procedures for Public Comment

Added MPO E-mail address and Phone number.

September 7, 2006 Meeting

On September 7, 2006, the Transportation Policy Committee amended the bylaws. The MPO staff updated committee title designations in the Participant Roles in Chapter I and Composition sections of Voting and Non-Voting members in Chapters III and IV.

December 4, 2008 Meeting

On December 4, 2008, the Transportation Policy Committee amended the bylaws. Policy was written to prevent a member of the Transportation Policy Committee from having a Conflict of Interest in the business before the MPO under the Texas Local Government Code in Chapter III.

December 3, 2009 Meeting

On the December 3, 2009, the Transportation Policy Committee amended the bylaws. Ethics policy was added to Chapter III - Conflict of Interest, paragraphs 2, 2.1, and 3 under the Texas Transportation Code.

September 6, 2012 Meeting

On September 6, 2012, the Transportation Policy Committee amended Chapter I - Overview, by updating "2000 Census" to "2010 Census" in the fourth sentence of paragraph 3, it reads: "Based on the 2010 Census, almost the entire population of the MPO area resides within the incorporated limits of the cities of Corpus Christi, Gregory, and Portland".

Tables of Contents - Inserted "Limited English Proficiency" (LEP) statement to provide language assistance to persons with limited English proficiency.

Chapter IV - Technical Advisory Committee: Under Voting Members, changing the Corpus Christi Regional Transportation Authority title to Chief Executive Officer.

Updating the list of Non-Voting Members list with "One representative of the Federal Highway Administration; One representative of the Federal Transit Administration; One representative of the Coastal Bend Council of Governments; and One representative of the Corpus Christi Air Quality Committee".

Deleting "Director, Department of Planning and Development, City of Corpus Christi; City Traffic Engineer, City of Corpus Christi; Director of Aviation, Corpus Christi Airport; Transportation Planner, Texas Department of Transportation, Corpus Christi District; One representative of the Planning and Programming Division, Texas Department of Transportation; One representative of the Coastal Bend Council of Governments; One representative of the Federal Highway Administration; One representative of the Federal Transit Administration; One representative of the Transportation Committee of the Corpus Christi Chamber of Commerce".

Deleting the Advisory Resource Representatives: "One Representative each of the Railroads serving the area; One Representative each of Traffic Police Department within the area; One Representative each of School Districts within the area; One Representative each of Texas A&M University - Corpus Christi; One Representative each of Del Mar College, Corpus Christi; Representative of federal, state and tribal agencies responsible for land use, natural resources and other environmental issues".

Attachment A - Procedures For Public Comment: Under Other Public Presentations, changed email address from ccmpo@swbell.net to ccmpo@cctxmpo.us.

February 19, 2015 Meeting

TPC AGENDA ITEM 4.E: Discussion of possible amendment to TPC bylaws relating to proxy attendance and voting. Amend in accordance with Transportation Code, Chapter 472, Section 472.032.

MPO staff introduced a proposed amendment to TPC by-laws to allow proxy attendance and voting on the basis of written designation by TPC members. In discussion, TPC members indicated a clear preference to prohibit proxy participation, acknowledging the importance of direct participation in TPC decisions. Several members commented that the legislative calendar creates scheduling challenges. Ms. Hawley stated her appreciation for the process by which the rescheduling of this meeting had been implemented. Mr. Pollack indicated that a discussion to revisit the scheduled meeting time would be added to the next TPC agenda.

March 16, 2017 Meeting

Administrative amendments to the Bylaws as follows:

1. APPENDIX A: Amended Notes History

Updated the Corpus Christi MPO's mailing address from 5151 Flynn Parkway, Suite 404, Corpus Christi, Texas 78411 to 602 N. Staples Street, Suite 300, Corpus Christi, Texas 78401.

2. ATTACHMENT A: Procedures for Public Comments


Under "Request to deliver such a presentation should be submitted in writing to", updated the Corpus Christi MPO's mailing address from 5151 Flynn Parkway, Suite 404, Corpus Christi, Texas 78411 to 602 N. Staples St., Suite 300, Corpus Christi, Texas 78401.

Deleted reference to Fax number under "The citizens may use the following E-mail address, Fax, or Phone numbers for submitting material for presentation".

February 6, 2025 Meeting

Changes to the Bylaws were:

- [Ethics Policy: current language as required by state statute are included in the Amendment for 2025](#)
- [Revised State Statute Language for Open Meetings, etc.: The proposed changes have been added to the DRAFT Bylaws Amendment document by our MPO Attorney.](#)



Corpus Christi Metropolitan Planning Organization

602 N. Staples Street, Suite 300

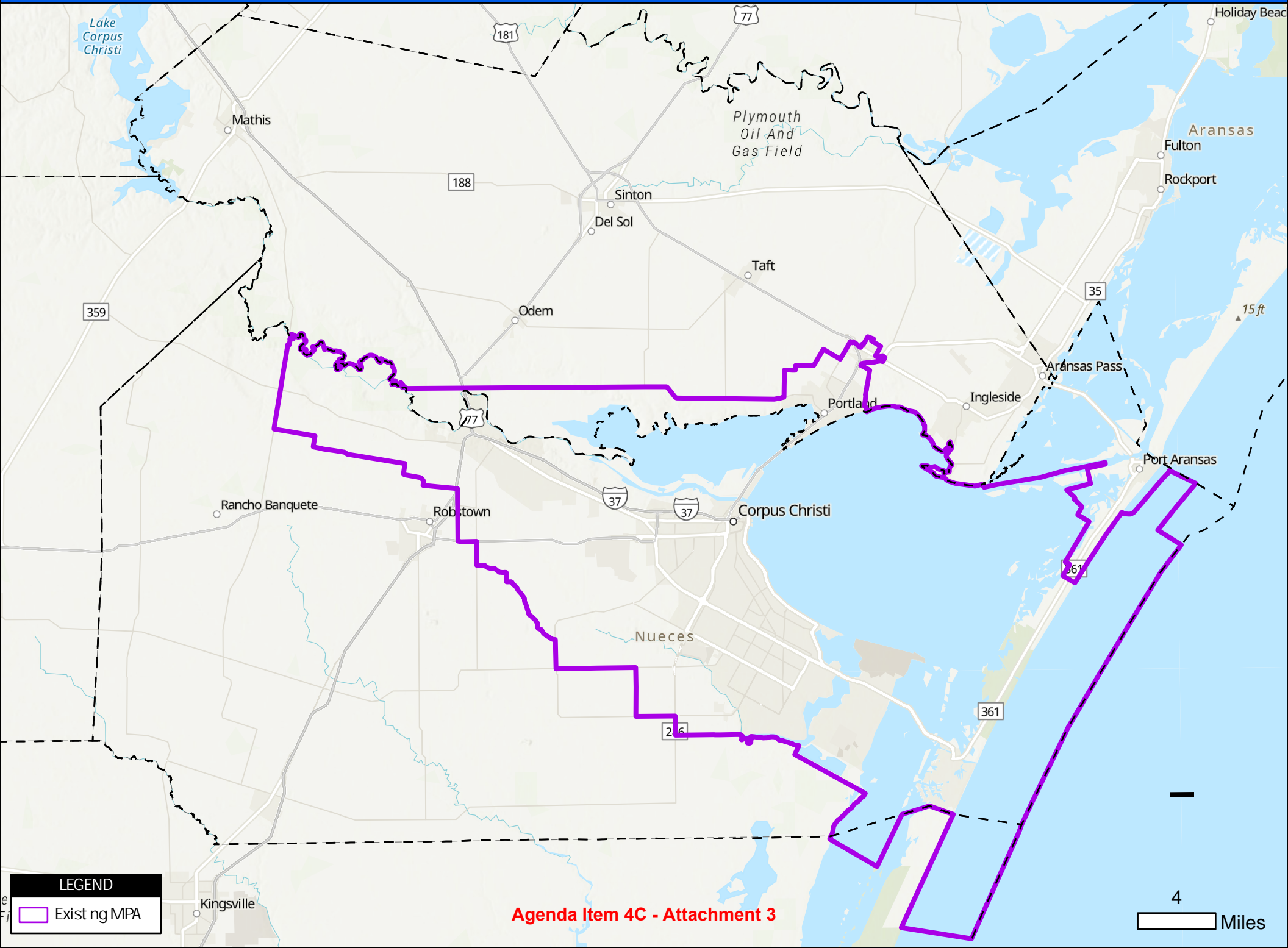
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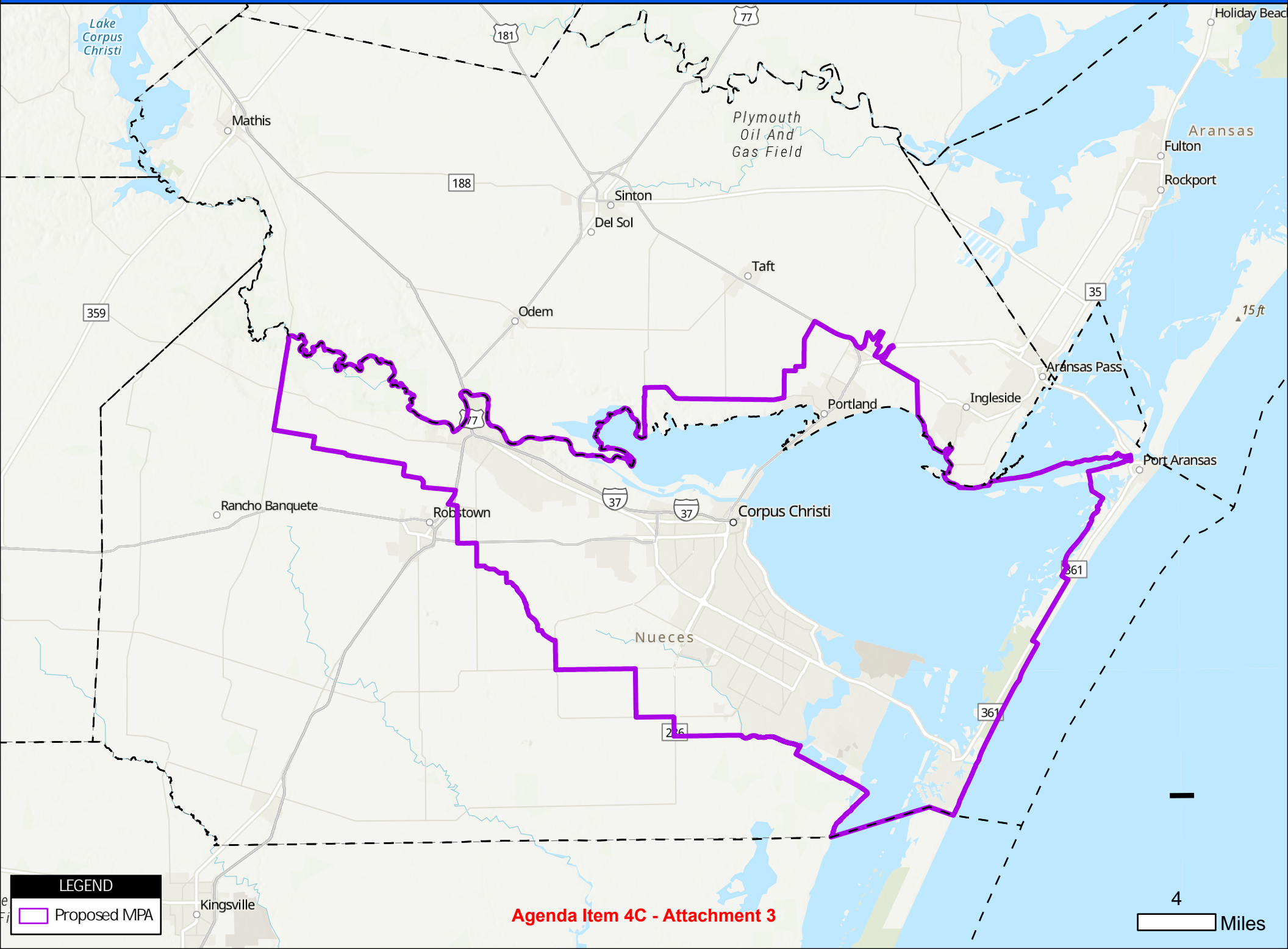
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Existing Metropolitan Planning Area (MPA) Boundary Map



Proposed Metropolitan Planning Area (MPA) Boundary Map





Date: May 14, 2026
To: Technical Advisory Committee (TAC)
From: Keren Costanzo, Senior Transportation Planner
Through: Robert MacDonald, Transportation Planning Director
Subject: Item 4D: DRAFT 2050 MTP Chapter 3 and Chapter 6
Action: Review, Discuss, Receive Public Comment and Possible Action

Summary

The Corpus Christi MPO staff continues development of the Chapters and Appendices of the DRAFT 2050 Metropolitan Transportation Plan (2050 MTP). We are providing **Chapter 3 - Goals and Performance Measures**, and **Chapter 6 - Financial Plan and Fiscal Constraint** for review by the Technical Advisory Committee (TAC), our partner agencies, and the public. As the development of the 2050 MTP continues, there will be ongoing opportunity to update these chapters and appendices until the entire MTP is approved in April 2027.

Once the TAC recommends and the TPC approves the documents for use in the DRAFT 2050 MTP development and public process, we will make all the documents available on our website. The Corpus Christi MPO's Social Pinpoint public outreach website for the DRAFT 2050 MTP will be updated with draft Chapters and Appendices as they become available.

The current DRAFT 2050 MTP Chapters available for review and to receive public comment are:

- **Chapter 3 - Goals and Performance Measures**, and
- **Chapter 6 - Financial Plan and Fiscal Constraint**

Recommendation

The Corpus Christi MPO staff recommends the TAC review **Chapter 3 - Goals and Performance Measures** and **Chapter 6 - Financial Plan and Fiscal Constraint** of the DRAFT 2050 MTP and recommend that the TPC approve these for use in the DRAFT 2050 MTP development and public outreach processes.

Proposed Motion

Move to recommend that the TPC approve **Chapter 3 - Goals and Performance Measures** and **Chapter 6 - Financial Plan and Fiscal Constraint** for use in the DRAFT 2050 MTP development and public outreach processes.

Attachments:

1. **Chapter 3 - Goals and Performance Measures** [\[WEBLINK\]](#) 
2. **Chapter 6 - Financial Plan and Fiscal Constraint** [\[WEBLINK\]](#) 



Date: May 14, 2026
To: Technical Advisory Committee (TAC)
From: Keren Costanzo, Senior Transportation Planner
Through: Robert MacDonald, Transportation Planning Director
Subject: Item 4E: Draft 2026 Program Guidance and Procedures: Surface Transportation Block Grant Set-Aside (STBG-SA)/Transportation Alternatives (TA) Funding (Category 9) Call-For-Projects
Action: Review, Discuss, Receive Public Comment and Possible Action

Summary

The federal Surface Transportation Block Grant Set-Aside (STBG-SA) program corresponds to the TxDOT Category 9 funding program. This funding allows all projects and activities that were previously eligible under the Transportation Alternatives (TA) Program, encompassing a variety of smaller-scale transportation projects such as pedestrian and bicycle facilities, recreational trails, safe routes to school projects, community improvements such as historic preservation and vegetation management, and environmental mitigation related to stormwater and habitat maintenance.

The Corpus Christi MPO is preparing a Call-For-Projects for Category 9 funds. Attachment 1 describes the process, goals, and criteria that will be used by the Corpus Christi MPO to evaluate and select projects for Corpus Christi MPO's allocation of approximately \$6,600,000 in federal funds for fiscal years 2027 through 2030, including carryover funds from prior fiscal years. The federal funds require a 20-percent cash match. In-kind match is generally not allowed.

Many infrastructure projects can cost more than funding that is available in one year. Due to the administrative burden of federal projects and the management costs for project sponsors from multiple projects, there is a national trend for STBG-SA/TA projects and programs to allow projects to combine funding for several years, rather than being limited to only one single year.

The current schedule has the formal STBG-SA/TA Call-For-Projects proposed to be issued on June 4, 2026. The completed applications are scheduled to be due no later than August 17, 2026. Final approval is scheduled to occur in November, 2026. Eligible applicants for these funds include:

1. Local governments;
2. Regional transportation authorities;
3. Transit agencies;
4. Natural resource or public land agencies, including Federal agencies;
5. School districts, local education agencies, or schools;
6. Tribal governments;
7. Any nonprofit entity responsible for the administration of local transportation safety programs;

8. Any other local or regional governmental entity with responsibility for oversight of transportation or recreational trails (other than a metropolitan planning organization or a State agency) that the State determines to be eligible, consistent with the goals of subsection (c) of section 213 of Title 23.

We plan to reach out to those eligible entities to make them aware of the process.

There are 11 general project categories eligible for funding in this Call-For-Projects:

1. Bicycle and Pedestrian Facilities
2. Bicycle and Pedestrian Education (grades K-8 only)
3. Conversion of Abandoned Railway Corridors to Trails
4. Construction of Turnouts, Overlooks, and Viewing Areas
5. Outdoor Advertising Management
6. Historic Preservation and Rehab of Historic Transportation Facilities
7. Vegetation Management
8. Archaeological Activities
9. Stormwater Management
10. Wildlife Mitigation
11. Safe Routes to School

We are requesting the TAC members review the attached program document and come to the TAC meeting to discuss refinements to the proposed Call-For-Projects process.

Recommendation

Corpus Christi MPO staff recommends the TAC recommend to the TPC to approve the DRAFT 2026 Program Guidance and Procedures: Surface Transportation Block Grant Set-Aside (STBG-SA)/ Transportation Alternatives (TA) (Category 9) funding Call for Projects document and Application.

Proposed Motion

Move to recommend the TPC approve the DRAFT 2026 Program Guidance and Procedures: Surface Transportation Block Grant Set-Aside (STBG-SA)/ Transportation Alternatives (TA) (Category 9) funding Call for Projects document and Application and issue the Call for Projects.

Attachments

1. DRAFT 2026 Program Guidance and Procedures: Surface Transportation Block Grant Set-Aside (STBG-SA) / Transportation Alternative (TA) Funding (Category 9) Call for Projects
2. DRAFT 2026 Corpus Christi MPO STBG-SA/TA Application

PROGRAM GUIDANCE AND PROCEDURES

SURFACE TRANSPORTATION BLOCK GRANT SET-ASIDE (STBG-SA)/TA FUNDING (CATEGORY 9)



2026



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PROGRAM GUIDANCE AND PROCEDURES:

Surface Transportation Block Grant Set-Aside (STBG-SA)/TA Funding (Category 9)

BACKGROUND

The Infrastructure Investment and Jobs Act (IIJA), also known as the Bipartisan Infrastructure Law (BIL) continues the Fixing America's Surface Transportation (FAST) Act's Surface Transportation Block Grant set-aside (STBG-SA)/Transportation Alternatives (TA) funding program (Category 9 per TxDOT funding category). The performance-based competitive selection process used to award the funds in Metropolitan Areas should be consistent with the adopted Metropolitan Transportation Plan (MTP). The STBG-SA/TA program allows all projects and activities that were previously eligible under the Transportation Alternatives Program (TAP), encompassing a variety of smaller-scale transportation projects such as pedestrian and bicycle facilities, recreational trails, safe routes to school projects, community improvements such as historic preservation and vegetation management, and environmental mitigation related to stormwater and habitat maintenance.

The Corpus Christi Metropolitan Planning Organization (Corpus Christi MPO) Transportation Policy Committee (TPC) is the designated forum for municipalities, counties, transit agencies, tribal governments, state and private agencies to address regional transportation issues in the Corpus Christi Metropolitan Area. The Corpus Christi MPO encompasses portions of Nueces and San Patricio counties as illustrated in Exhibit 1. The Corpus Christi MPO is comprised of committees and participating organizations that collaborate and create partnerships to address the region's complex transportation needs. The Corpus Christi MPO's original members (City of Corpus Christi, City of Portland, City of Gregory, Nueces County, San Patricio County, and the Texas Department of Transportation – Corpus Christi District) became the Corpus Christi MPO's initial member agencies in 1973. To develop a more multi-modal transportation planning process, the Corpus Christi MPO now includes the Corpus Christi Regional Transportation Authority (CCRTA) and the Port of Corpus Christi Authority.

This document will describe the goals and criteria used by the Corpus Christi MPO to evaluate and select projects for Corpus Christi MPO's allocation of approximately \$6,800,000 in Category 9 funding for federal fiscal years 2027 through 2030 including carry-over funds from 2026.

ELIGIBLE APPLICANTS

The IIJA carries forward the eligible sponsors for the Set Aside from prior transportation law's eligibility and added "nonprofit entities responsible for the administration of local transportation safety programs" as eligible sponsors. Nonprofit organizations (other than the one new addition described below), State DOTs, and MPOs/RPOs are not eligible project sponsors; however, they are encouraged to work with eligible sponsors to advance projects where there is a shared interest. Eligible TxDOT Category 9 (STBG-SA/TA) project sponsors include:

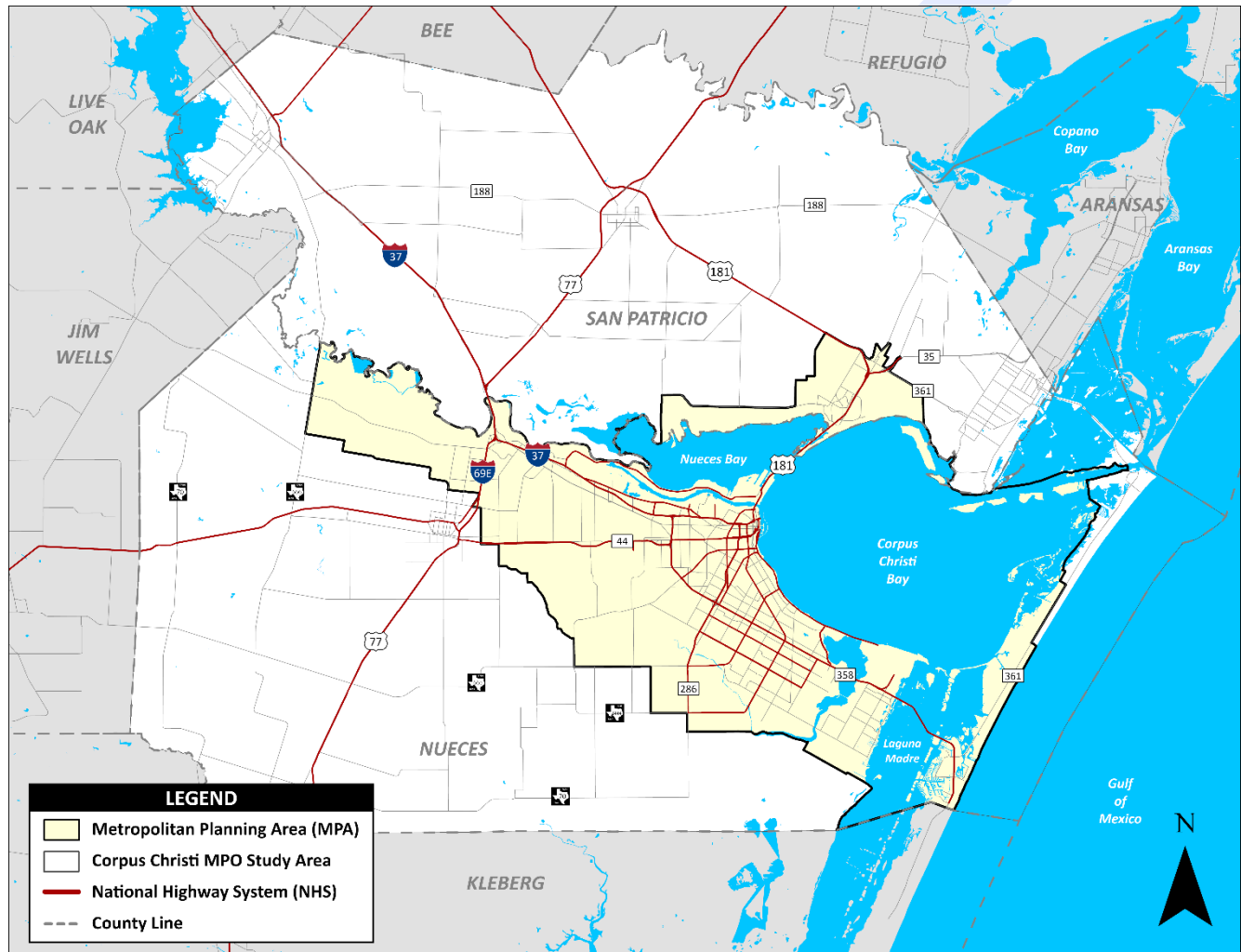
1. Local governments;
2. Regional transportation authorities;
3. Transit agencies;
4. Natural resource or public land agencies, including Federal agencies;
5. School districts, local education agencies, or schools;
6. Tribal governments;
7. A nonprofit entity responsible for the administration of local transportation safety programs;

CORPUS CHRISTI MPO STBG-SA/TA CALL FOR PROJECTS 2026

- Any other local or regional governmental entity with responsibility for oversight of transportation or recreational trails (other than a metropolitan planning organization or a State agency) that the State determines to be eligible, consistent with the goals of subsection (c) of section 213 of title 23.

Entities with limited experience performing construction and associated engineering with federal funds and entities without Right-of-Way (ROW) ownership are strongly encouraged to partner with local governments (city, county, etc.) on construction-related projects. Only one entity is permitted to serve as a project sponsor and enter into an agreement for project implementation with TxDOT. The project sponsor is 100% responsible for the local match and project development.

Exhibit 1. Map of the Corpus Christi Metropolitan Planning Area



It is incumbent upon each project sponsor to read TxDOT's *Local Government Project Management Guide* (<https://ftp.txdot.gov/pub/txdot/lgp/procedures/guide.pdf>) and *Local Government Projects Toolkit* (<https://www.txdot.gov/business/resources/lgp/toolkit.html>) and become familiar with the contracting and reporting procedures associated with Category 9 (STBG-SA/TA). Applying for federal funds is a significant undertaking, which must be led by the project sponsor from start to finish.

Projects that have not navigated the federal requirements and been advertised for construction within 2 years of their programmed year may be subject to forfeiture of awarded funds and project cancellation (i.e., a project programmed for FY 2027 was not yet advertised at the end of FY 2029).

CORPUS CHRISTI MPO STBG-SA/TA CALL FOR PROJECTS 2026

Exhibit 2. Table of the STBG-SA/TA Process Timeline for FY 2027-2030 Funds

STBG-SA/TA Process Timeline for 2027 – 2030 Funds	
May 21, 2026	TAC Review of STBG-SA/TA Program Guidance and Procedure and Application Form
June 4, 2026	TPC Review and Approval of STBG-SA/TA Program Guidance and Procedure and Application Form and issue a formal Call for Projects
June 18, 2026 (if necessary)	TAC Regular Meeting Agenda Item (if necessary for approval)
July 2, 2026 (if necessary)	TPC Regular Meeting Agenda Item (if necessary for approval)
June 18, 2026	Workshop No. 1 for Potential Applicants After TAC Regular Meeting
July 16, 2026	Workshop No. 2 for Potential Applicants After TAC Regular Meeting
August 17, 2026	Project Applications Due
September 3, 2026	TPC and TAC receive update on STBG-SA/TA Applications
September 17, 2026	TAC Review and Comment on Project Scores and Proposed List of Funded Projects
October 1, 2026	TPC Reviews Project Scores and Proposed List of Funded Projects
October 15, 2026	TAC Review and Recommend Scores, Ranking, and Funded Projects
November 5, 2026	TPC Review and Approve Scores, Ranking, and Funded Projects

FUNDING AND ELIGIBLE ACTIVITIES

Available Funding

Funds made available through the federal transportation bill prior to the future reauthorization date would still be available for use after September 30, 2026; however, new funds designated after this date, including this round of Corpus Christi MPO STBG-SA/TA funding, may not be. The funding breakdown below describes how the funding is currently allocated to the Corpus Christi MPO region, subject to change beyond September 30, 2026. Each applicant may only apply for the total funds available across all projects/applications. Minimum project request is set at \$250,000.

Exhibit 3. Table of Available Funding Estimates

Carry Over 2026	2027	2028	2029	2030	Total
\$2,100,000	\$1,126,986	\$1,126,986	\$1,126,986	\$1,126,986	\$6,600,000
Note: TxDOT’s 2027 UTP estimate for Corpus Christi MPO CAT 9 for FY 2027-2030 and TxDOT-TPP Carryover Estimates of 2026					

Federal requirements state that Category 9 funds must be obligated within two years of the year of programming. Failure to obligate the funds results in the loss of the funding. The funds will revert back to Corpus Christi MPO for re-allocation at the regional level.

The STBG-SA/TA is not considered a grant program since no upfront funding is provided. Approved costs are reimbursed only after an Advanced Funding Agreement (AFA) between TxDOT, and the project sponsor is signed, and a Minute Order is authorized for the project. In order to get an approved Minute Order, the project must obtain the following clearances: right-of-way clearance, utility clearance, railroad clearance, environmental (NEPA) clearance, and have an approved Plan, Specification and Estimate (PS&E) package. No activities performed prior to obtaining the minute order are reimbursable through the awarded funding.

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Project sponsors are also required to provide a minimum 20% local cash match of the total eligible construction-related project costs included in the STBG-SA/TA application.

Eligible Activities

50% of Category 9 funds are distributed to MPOs with population over 200,000 such as the Corpus Christi MPO, which are designated as Transportation Management Areas (TMAs). TMAs are Census Designated Urban Areas with a population over 200,000. The other 50% of Category 9 funds are designated for statewide use. TMA MPOs will select projects in consultation with TxDOT districts, while small urban areas (with populations below 200,000) and rural areas, the funds are administered by TxDOT's Public Transportation Division (PTN).

A project must be located within the Corpus Christi MPO boundaries to be eligible for funding as part of this call for projects. For projects selected by the Corpus Christi MPO, the local project sponsor is responsible for funding all pre-construction activities (design, environmental clearance, right-of-way and utility relocation/coordination) with local funds. Category 9 funds can then be used to reimburse project sponsors for 80% of the construction-related costs that were paid by the local entity, up to the awarded amount. Construction, construction inspection, and construction management activities associated with approved projects are eligible uses of Category 9 funds. Any costs exceeding the amount of funds awarded through the Category 9 process are the responsibility of the project sponsor. Please consult the [TxDOT Local Government Project Toolkit](#) for a detailed description of the requirements and procedures to utilize federal transportation funding.

PROJECT ELIGIBILITY

The list below describes the 11 general project categories eligible for funding through the application process.

1 Bicycle and Pedestrian Facilities

Bicycle and pedestrian projects allow communities to make non-motorized transportation safe, convenient, and appealing. Projects may include on-road and off-road trail facilities that serve to meet the transportation and recreation needs of pedestrians, bicyclists, and users of other non-motorized forms of transportation. These active transportation projects encourage healthful physical activity, keep the air clean by decreasing use of fossil fuels, and enrich local economies with recreational assets.

Eligible Projects:

- New or reconstructed sidewalks or walkways
- Pedestrian and bicycle signs or signals
- Lighting that primarily benefits cyclists and pedestrians (Lighting Plan Requirements)
- Transportation projects that achieve ADA compliance, such as curb ramps
- New or reconstructed off-road trails that serve a transportation need, such as trails that provide connections to schools, parks, or other public places
- Crosswalks, bicycle lanes or shared lane pavement markings
- Widening or paving shoulders
- Bicycle parking facilities, such as bicycle lockers and bicycle racks (including those on buses)
- Shared use paths, side paths, and trails that serve a transportation purpose
- Bicycle and pedestrian bridges and underpasses
- Crossing improvements that shorten crossing distance, provide access, and/or primarily improve bicycle and pedestrian safety
- Traffic realignments, road diets, or intersection changes that improve bicycle and pedestrian access or safety
- Rails with trails projects, which are adjacent to active (not abandoned) lines

2 Bicycle and Pedestrian Education (Grades K-8 only)

Non-infrastructure projects that educate or encourage children in kindergarten through the eighth grade to safely walk or bike to school are defined as eligible in IJJA/BIL.

Eligible Projects:

- Public awareness campaigns and outreach to press and community leaders
- Traffic education and enforcement in the vicinity of schools
- Student sessions on bicycle and pedestrian safety, health, and environment
- Funding for training, volunteers, and managers of safe routes to school programs

3 Conversion of Abandoned Railway Corridors to Trails

Rail-trails help to expand travel and recreational opportunities within communities. Converted rail corridors make ideal trails because of their flat grade, long length, and intact right-of-way. Rail-trails, as these types of trails are called, help to encourage physical activity and reduce air pollution. An example of this would be the Texas-Mexican Railway Company trestle crossing Oso Bay.

STBG-SA/TA funds can be used only for abandoned, rail banked or currently inactive rail lines; funds cannot be used to move or perform construction on active rail corridors. Funding for this category may also be used solely for purchase of railroad right-of-way or property, as long as future development of a public facility is planned.

Eligible Projects:

- Construction of multi-use trails within a railroad right-of-way
- Major reconstructions of multi-use trails within a railroad right-of-way
- Developing rail-with-trail projects, where there is an adjacent line that is no longer active
- Purchasing and converting unused railroad property for reuse as a trail

4 Construction of Turnouts, Overlooks, and Viewing Areas

By developing turnouts, overlooks, and viewing areas, communities can enhance the travel experience and supply an educational element that attracts tourists to local roads that are of scenic, historic, natural, cultural, archeological, and recreational significance. STBG-SA/TA funds cannot be used for the construction of visitor or welcome centers, or the staffing, operating, and maintenance associated those facilities. Marketing or promotion of such facilities is also ineligible.

None of the National Scenic Byways are located in the Corpus Christi MPO area. The closest route is US 77 from Robstown (Highway 44) to Harlingen (Highway 186). Other eligible locations include designated Heritage Areas by the Texas Historical Commission (such as Fort Lipantitlan), Wildlife Management Areas by the Wildlife Division of Texas Parks and Wildlife (such as Redhead Pond), as well as those areas that are listed on the National Register of Historic Places (such as the 1914 Nueces County Courthouse) and National Park Service sites (such as the Padre Island National Seashore).

Eligible Projects:

- Construction of turnouts, overlooks, and viewing areas
- Interpretive signage or kiosks explaining site significance
- Right-of-way acquisition for such facilities may be considered

5 Outdoor Advertising Management

The control and removal of outdoor advertising activity allow communities to preserve the scenic character of their roads by tracking and removing illegal and non-conforming billboards. Nonconforming signs are those signs that were lawfully erected but do not now comply with the Highway Beautification Act of 1965.

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Eligible Projects:

- Billboard inventories, including those done with GIS/GPS
- Removal of illegal and non-conforming billboards

6 Historic Preservation and Rehab of Historic Transportation Facilities

The Historic Preservation and Rehabilitation of Historic Transportation Facilities category allow communities to rehabilitate and restore transportation facilities of historic significance. These rehabilitated facilities serve to educate the public and to provide communities with a unique sense of character that attracts tourists and generates a vibrant economic life. These funds cannot be used for the sole purpose of replicating a historic building, nor can they be used for the operation of historic sites, including transportation museums. The staffing, operating, and maintenance associated with such facilities is also ineligible.

Eligible projects must rehabilitate, restore or improve interpretation of a historic transportation facility. The addition of new items to the facility, such as desks, cabinets, furniture or other amenities that would improve building aesthetics or operations, are not eligible. Similarly, improvements that merely enhance operations (such as adding heating or cooling systems) are not eligible; however, in some cases, heating or cooling systems may be added, but only when deemed necessary for preservation of the historic structure; not for the comfort of guests or staff. Historic transportation facilities must be listed or eligible for listing on the National Register of Historic Places.

Eligible Projects:

- Restoration and reuse of historic buildings with strong link to transportation history
- Restoration and reuse of historic buildings for transportation-related purposes
- Interpretive displays at historic sites
- Access improvements to historic sites and buildings
- Restoration of railroad depots, bus stations, and lighthouses
- Rehabilitation of rail trestles, tunnels, bridges, and canals
- Increasing building accessibility, in accordance with ADA guidelines

7 Vegetation Management

Through the Vegetation Management activity, communities improve roadway safety, prevent invasive species, and provide erosion control along transportation corridors. An example would be the removal of Brazilian Peppertree from rights-of-way throughout the metropolitan area.

Eligible Projects:

- Clearing of low-hanging branches or other vegetation encroaching on a travel corridor
- Landscaping to improve sightlines or other safety considerations
- Removal of invasive species
- Planting grasses or wildflowers to manage erosion along transportation corridors

8 Archaeological Activities

The Archaeological Activities category allows communities to explore the history in America with archaeological excavations and surveys in conjunction with highway construction projects. Only projects related to the impacts of implementing a transportation project are eligible for funding under this category.

Eligible Projects:

- Research, preservation planning, and interpretation
- Developing interpretive signs, exhibits, and guides
- Inventories and surveys

9 Stormwater Management

Stormwater Management projects allow communities to decrease the negative impact of roads on the natural environment. Storm runoff over road surfaces carries pollutants into water, upsetting the ecological balance of local waterways and degrading water resources for humans and animal populations. Additionally, stormwater runoff may also erode soil, potentially reducing structural stability, augmenting flood events, and stripping soil from sensitive agricultural areas. Projects funded in this category seek to reduce these environmental impacts. An example project would include mitigating runoff and flooding related to roads in the Calallen area.

Eligible Projects:

- Detention and sediment basins
- Stream channel stabilization
- Storm drain stenciling and river clean-ups
- Water pollution studies

10 Wildlife Mitigation

Wildlife Mortality Mitigation allows communities to decrease the negative impact of roads on the natural environment. Roads can harm wildlife through habitat fragmentation and vehicle-caused wildlife mortality. Example projects would include the Portland Living Shoreline or the Indian Point Marsh Area Living Shoreline proposed by the Texas General Land Office.

Eligible Projects:

- Wetlands acquisition and restoration
- Stream channel stabilization
- Wildlife underpasses or overpasses which may include bridge extensions to provide or improve wildlife passage and wildlife habitat connectivity
- Monitoring and data collection on habitat fragmentation and vehicle-caused wildlife mortality

11 Safe Routes to School

Infrastructure Projects — Safe Routes to School (SRTS) projects enable and encourage children, including those with disabilities, to walk and bicycle to school. Infrastructure projects must be within two miles of a Kindergarten through 8th-grade school and must primarily benefit walking or biking students. Eligible infrastructure projects include, but are not limited to, the projects listed below.

Eligible Projects:

- New or improved sidewalks/multi-use paths
- Traffic calming and speed reduction improvements
- Pedestrian and bicycle crossing improvements
- On-street bicycle facilities
- Off-street bicycle and pedestrian facilities
- Secure bicycle parking facilities
- Traffic diversion improvements in the vicinity of schools

INELIGIBLE ACTIVITIES

Per IJJA, several projects that were eligible under the Transportation Enhancements program are no longer eligible. Specifically, formerly eligible projects such as the creation and operation of transportation museums, and tourist and welcome centers are no longer eligible.

CORPUS CHRISTI MPO STBG-SA/TA CALL FOR PROJECTS 2026

While general education programs for bicyclists and pedestrians are also no longer eligible, active transportation safety and education programs for students in kindergarten through the eighth grade remain eligible. The eligibility of these programs and activities is preserved through provisions in MAP21 (and subsequently the FAST Act) that extend eligibility for SRTS non-infrastructure items.

PROJECT ELIGIBILITY DETERMINATIONS

Project sponsors should design projects that clearly fit into the eligible categories defined in this document. Corpus Christi MPO staff in consultation with TxDOT-TPP and FHWA will make the final determination on project eligibility and will disallow any project that is not clearly eligible. It is the responsibility of the project sponsor to present how the project aligns with the guidelines for eligible project activities.

- There is no limitation on the number of applications that may be submitted by an eligible entity. A separate resolution of local cash-match commitment from the eligible entity project sponsor (e.g., local government/agency) is required for each submitted project. The total project costs of all applications from each eligible entity may not exceed the total available STBG-SA program funding through 2030.
- Consistent with other Federal-aid highway programs, Category 9 funds are administered by TxDOT. After project selection, a determination will be made as to whether the project will be administered by TxDOT or the local entity.
- The STBG-SA Category 9 Program is not a grant. The funds provided are on a cost-reimbursement basis. Therefore, it is important to understand that the applicant will need adequate cash flow to accommodate the payment of 100 percent of the project costs. Applicants will be reimbursed with the Federal portion after the work has been accomplished.
- The local match must be cash. A resolution of local cash-match commitment from the eligible entity project sponsor (e.g., local government/agency) must be provided with the application. In certain limited circumstances, in-kind contributions of non-cash donations may be considered, but only after consultation with FHWA and TxDOT. Consultation should occur prior to application submission.
- The eligible entity project sponsor is responsible for any and all cost overruns.
- The Corpus Christi MPO Transportation Policy Committee (TPC) will approve all final projects and funding levels. Itemized budgets submitted for STBG-SA/TA (CAT 9) funding will be reviewed by the Federal Highway Administration (FHWA), TxDOT, and the Corpus Christi MPO to ensure work activities are eligible and itemized costs are reasonable. Based on available funds, project application requests for STBG-SA/TA funds may not be fully funded.
- Prior to Project Letting: Applicants must have a fully executed Advanced Funding Agreement (AFA) with the TxDOT Corpus Christi District and comply with all applicable state and federal requirements related to the development of federal-aid highway projects. The AFA must be executed within one year from the date of selection by the MPO Policy Committee or risk loss of federal funding.
- Administrative Fee: TxDOT may impose an administrative fee of up to 15% of the project cost. The fee is an eligible expense covered with awarded funds but for which applicants must account when calculating the availability of funds for construction.

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- Selected projects must be included in the Corpus Christi MPO's Transportation Improvement Program and the Statewide Transportation Improvement Program prior to project letting.
- Commence Construction: STBG-SA/TA Projects must advance to construction within three years from the date of selection by the Corpus Christi MPO TPC or risk loss of federal funding.
- All on-system projects must follow TxDOT procedures.
- Regardless of whether the projects are located within the right-of-way of a Federal-aid highway, the treatment of projects will require: project agreements, authorization to proceed prior to incurring costs, prevailing wage rates (Davis-Bacon), Buy America, and competitive bidding.
- Projects should primarily benefit the general public, and not a private entity.

APPLICATION PROCESS

Project Applications

A complete STBG-SA/TA project application consists of the following components:

- Completed Fillable Microsoft Excel Application including Project Cost Breakdown
- PDF of Completed Application, including Project Timeline and Itemized Budget
- Other Supporting information (maps, drawings, photographs, reports, letters of support etc.)
- Email the completed application to ccmpo@cctxmpo.us

It should be noted that letters of support from elected officials have no influence on the selection of projects in a performance-based programming process. While we encourage that project sponsors inform and collaborate with their elected leadership, letters of support are not necessary unless they are committing funds (matching or additional, non-traditional funding) to the project.

Application Review

Corpus Christi MPO staff will review draft applications for eligibility and notify applicants of any ineligible submittals. After a review applicants will be notified if the applications are incomplete and will be given one week to submit missing or incomplete information.

Multi-year Funding and Funding Cycles

Due to the administrative burden of evaluating funding proposals on an annual basis and the management costs for project sponsors from multiple projects, there is a trend that STBG-SA/TA projects and programs include funding for several years, rather than only one single year. Many infrastructure projects can cost more than funding that is available in one year. This has resulted in FHWA and state DOTs accommodating multi-year activities.

Categorical Exclusions

Except in unusual circumstances, FHWA expects that these types of infrastructure projects will fall under the categorical exclusion provisions of 23 CFR Sec 771.117 that recognize construction of bicycle and pedestrian lanes, paths, and facilities as not involving significant environmental impacts. This streamlines compliance with the National Environmental Policy Act (NEPA) requirements.

Project Consistency with Adopted Plans

Screening criteria addresses provisions of I/JA/BIL and assesses consistency with Corpus Christi MPO's current Metropolitan Transportation Plan and adopted local plans. Projects must be consistent with I/JA/BIL eligibility requirements and local or county plans or they will not be considered further.

PROJECT EVALUATION AND SELECTION CRITERIA

Selection criteria for the Corpus Christi MPO’s STBG-SA/TA call for projects aligns with the TxDOT 2025 Transportation Alternatives (TA) Program, adjusted to reflect local conditions. Exhibit 4 outlines the evaluation criteria and measures that will be used to score project applications as part of the competitive selection process. The project application form includes questions to address specific evaluation criteria listed in the table below.

Exhibit 4. Table of Scoring Criteria

Criteria Category and Scoring Weight (%)	Criteria Description	Criteria Measures	Scoring
Safety (25%)	Demonstrates need for safety improvement and appropriate safety countermeasures	Number of Identified bicycle and/or pedestrian safety hazards (application questions #10)	1 safety hazard identified = 2 points 2 safety hazards identified = 4 points 3 safety hazards identified = 6 points 4 or more safety hazards identified = 8 points Records of pedestrian or bicyclist serious injuries or fatal crashes in project location over last 10 years = +2 points
		Number of Proposed countermeasures (application question #10)	1 unique countermeasure = 2 points 2 unique countermeasures = 4 points 3 unique countermeasures = 6 points 4 unique countermeasures = 8 points 5 unique countermeasures = 10 points
	Provides safer and/or less intimidating accommodations for walking, bicycling, and other non-motorized travel	Number of Proposed infrastructure elements (application question #11)	1 unique element = 1 point 2 unique elements = 2 points 3 unique elements = 3 points 4 unique elements = 4 points 5 or more unique elements = 5 points
Connectivity & Accessibility (25%)	Improves active transportation access to destinations of interest such as schools, business districts, downtown, centers of business activity, tourist attractions, high density residential, and/or employment centers	Number of Destinations (application question #7 and #12)	1 destination = 1 point 2 destinations = 2 points 3 destinations = 3 points 4 destinations = 4 points 5 destinations = 5 points 6 destinations = 6 points 7 destinations = 7 points 8 destinations = 8 points 9 destinations = 9 points 10 destinations = 10 points

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	Supports multi-modal connections	Number of transportation modes supported (application questions #13)	1 mode = 2 points 2 modes = 6 points all three modes = 10 points
	Eliminate barriers to pedestrians, bicycle riders, transit riders, and wheelchair users	Number of barriers removed (application question #14)	1 unique barrier = 1 point 2 unique barriers = 2 points 3 unique barriers = 3 points 4 unique barriers = 4 points 5 or more unique barriers = 5 points
Project Readiness (25%)	Demonstrates the ability to advance the project to construction immediately, if selected for funding	Percentage of Project Engineering Design Complete (application questions #23-26 and applicant-submitted documentation)	60% design = 2 points 90% design = 6 points 100% design = 10 points ROW acquisition required = (-3) points Railroad encroachment = (-5) points
	Identifies comprehensive, detailed construction cost estimate	Percentage of Project Engineering Opinion of Probable Construction Costs Complete (application question #28 and applicant-submitted documentation)	Engineer OPCC 60% design = 2 points Engineer OPCC 90% design = 6 points Engineer OPCC 100% design = 10 points
	Project sponsor past performance on previous Corpus Christi MPO project awards	Documentation of Project Delivery	Applicant awarded STBG-SA/TA funds in 2022 for a project that is complete = 5 points Applicant awarded STBG-SA/TA funds in 2022 for a project that is not yet let = (-3) points Applicant awarded STBG-SA/TA funds in 2022 that are not yet covered by an Advanced Funding Agreement with TxDOT = (-5) points
Geographic Balance (15%)	Enhances livability by improving active transportation access and improves mode choice in underserved communities	Project location relative to concentrations of underserved communities: Seniors, Individuals with disabilities, Zero vehicle households, Low-income households (CC MPO PAD Maps)	0 underserved communities = 0 points 1 underserved community = 5 points 2 underserved communities = 10 points 3 underserved communities = 15 points

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Community Support & Planning (10%)	Public outreach demonstrates positive community support	Number of Letters of support from community organizations and stakeholders active in project location (Application question #17)	1 letter of support = 1 point 2 or more letters of support = 2 points
	Project maintenance and operation	Letter from agency/department responsible for M&O (Application question #18)	Letter from responsible entity/ department responsible for ongoing project maintenance and operation indicating sufficient funds and resources = 1 point
	Project demonstrates a link to formal transportation planning efforts (e.g., ADA Transition Plan)	Does the project link to a formal Transportation Planning Document(s)? (Application question #19)	Project identified in at least one local plan document adopted in last 5 years = 2 points
	Demonstrates commitment to provide the local match	Does the project have Project Sponsor Resolution? (Application question #16)	Adopted resolution of the project sponsor's governing board = 5 points

As noted in Exhibit 4 under the Project Readiness criteria category, past performance is considered during scoring. Project sponsors who failed to execute AFA's or failed to let a project for construction following a previously awarded STBG-SA/TA project may receive lower scores for project readiness.

EVALUATION PROCESS

Project applications received by the specified deadline will be scored by Corpus Christi MPO staff as outlined in Exhibit 4 above. Staff will initially screen each proposed project to determine eligibility. Projects determined to meet federal, state, and local eligibility criteria will then be scored utilizing the information submitted in the project application. Projects will then be presented to the Corpus Christi MPO Technical Advisory Committee (TAC) for their recommendation to the Transportation Policy Committee (TPC). TPC will make the final determination on project selection and funding amounts.

SURFACE TRANSPORTATION BLOCK GRANT SET-ASIDE (STBG-SA)/TA CATEGORY 9 FUNDING CALL FOR PROJECTS

Find more program information in the Corpus Christi MPO's 2026 TA Call for Projects Program Guide

NOTE: All attachments must be submitted in letter-sized (8.5" x 11") format.

Corpus Christi MPO Point of Contact: Keren Costanzo, AICP, Tel: (361) 884-0687 x103 or Email: kcostanzo@cctxmpo.us

APPLICANT INFORMATION

1. **Project Sponsor Name** (Only one entity can act as project sponsor)

2. **Type of Organization/Agency/Authority** (Select from dropdown below)

3. **Project Sponsor Contact Information**

Contact Person:	<input type="text"/>
Mailing Address:	<input type="text"/>
Mailing City:	<input type="text"/>
Zip Code:	<input type="text"/>
Contact's Phone:	<input type="text"/>
Email:	<input type="text"/>

Title:	<input type="text"/>
Physical Address:	<input type="text"/>
Physical City:	<input type="text"/>
Zip Code:	<input type="text"/>
Entity's Main Phone:	<input type="text"/>
Website:	<input type="text"/>

PROJECT DESCRIPTION

4. **Project Name**

5. **Brief Project Description** (See Detailed Application Instructions. Description must fit in the space provided)

6. **Metropolitan Planning Organization (MPO)**

a. Is the project located within the Corpus Christi MPO boundary?

Only projects in the Corpus Christi MPO boundary are eligible:

https://www.corpuschristi-mpo.org/07_gis/gis_ccmpo_boundary.pdf

7. **Transportation Alternatives (TA), Safe Routes to School (SRTS) and ADA Transition Plans**

a. Does this project connect children to schools or school-related activities, or part of a Safe Routes to School plan or Program?

b. Has the project or a substantially similar project been submitted under a prior Call for Projects? If yes, please state year and program below.

PROJECT DETAILS

8. Detailed Project Location

Provide a Google map link.

Project location in relation to roadways:

Project location: *Describe using street name, adjacent waterway, or other identifying landmark.*

- a. From/Beginning Point (if applicable):
- b. To/End Point (if applicable):
- c. Project Length in feet/miles or Area in acres (if applicable):
- d. Intersection(s) (if applicable):

*If project involves multiple locations, please provide project limits for the primary segment in above blanks. Additionally, please create a complete list of all improvement locations using the descriptive limits and beginning and ending latitude/longitude and label this attachment as **A-Project Location Information** - No more than 2 pages.*

9. Project Details

Provide a project layout (required) at scale with clearly labeled streets, end points, and all construction locations as an attachment. Additional recommended attachments include typical sections and photographs that describe and provide details about the project. Attachments for this section are **required** and should be labeled as **B-Project Details**. (No more than 15 pages)

If the project plans are 30% or more complete, include only example sheets as attachments and provide a weblink for plan review here:

The construction plans for this project are currently: % Complete

Primary Facility Type: <input type="text" value="(select)"/>	Secondary Facility Type: <input type="text" value="(select)"/>
Total length: <input type="text"/> <input type="text" value="(select)"/>	Total length: <input type="text"/> <input type="text" value="(select)"/>
Facility width: <input type="text"/> feet	Facility width: <input type="text"/> feet
Material depth: <input type="text"/> inches	Material depth: <input type="text"/> inches
Surface type/material: <input type="text" value="(select)"/>	Surface type/material: <input type="text" value="(select)"/>

Does the project propose lighting adjacent to a roadway?

The project includes the following facilities (select all that apply):

Does this project include bridge improvements? Total # of proposed bridges:

Note: If more than one bridge is proposed, identify the bridge with the longest span length in the detailed application and identify additional bridges in **Attachment B**.

Structural Materials (Deck/Beams): <input type="text" value="(select)"/>	Bridge construction: <input type="text" value="(select)"/>
Bridge length (feet): <input type="text"/>	Bridge width (feet): <input type="text"/>
	Railing type: <input type="text" value="(select)"/>

SAFETY

10. Identified bicycle and/or pedestrian safety hazards and countermeasures

Check all of the safety hazards located within the project limits. Next to each checked safety hazard, state the proposed countermeasure(s) addressing the hazard identified. Provide additional information about proposed countermeasures and photos of safety hazards as an application Attachment C - **Safety Hazards and Countermeasures**. Clearly identify these features on a **map exhibit labeled Map 1 - Hazards and Countermeasures, and include in Attachment C.**

<input type="checkbox"/> High roadway speed (45 mph or greater)	
<input type="checkbox"/> Hazardous intersection/conflict point	
<input type="checkbox"/> Uncontrolled intersection/crossing	
<input type="checkbox"/> Lack of bike/ped infrastructure	
<input type="checkbox"/> High motor vehicle traffic volume	
<input type="checkbox"/> On-street parking	
<input type="checkbox"/> Wide roadway crossing (4 or more lanes)	
<input type="checkbox"/> Lack of lighting	
<input type="checkbox"/> Historic or system crash risk as indicated and analyzed through crash records	
<input type="checkbox"/> Other	

11. Bicycle and/or pedestrian infrastructure elements

Which of the following features are part of the proposed project? Check all that apply. Clearly identify these features on the **Map 1 exhibit and include in Attachment C.**

<input type="checkbox"/> Closes a gap in bicycle or pedestrian network	<input type="checkbox"/> Features new traffic signalization	Quantity:	
<input type="checkbox"/> Features traffic calming elements	<input type="checkbox"/> Sidewalks	%	Width (min. 5', target 6'+):
<input type="checkbox"/> Separates bicycle &/or motor vehicle traffic	<input type="checkbox"/> Curb Ramps	%	Construction quantity:
<input type="checkbox"/> Facility is offset from road (≥5 ft)	<input type="checkbox"/> Bicycle Parking		Quantity:
<input type="checkbox"/> Features safety lighting	<input type="checkbox"/> Bicycle and Pedestrian Count Equipment		Quantity:
<input type="checkbox"/> Features traffic markings/signage	<input type="checkbox"/> Shared-Use Path/Trail		Width:
<input type="checkbox"/> Improves railroad/highway/water crossing			New Construction:
<input type="checkbox"/> New bicycle &/or pedestrian infrastructure	<input type="checkbox"/> Bicycle Facilities*		
<input type="checkbox"/> Includes a vertical separation element (e.g. curb, flexible delineator, bollard)	<input type="checkbox"/> Bicycle Boxes		Quantity:
<input type="checkbox"/> Pedestrian Improvements (Lighting, landscaping, etc.)	<input type="checkbox"/> Sharrow (Shared Lane) Markings		
<input type="checkbox"/> Crossing Safety Improvements (median pedestrian refuge island, curb extensions, etc.)	<input type="checkbox"/> Separated Bicycle Way (1- and 2-Way Cycle Tracks)		
<input type="checkbox"/> Crosswalks	<input type="checkbox"/> Colored Pavement for Separated Bicycle Way		
<input type="checkbox"/> Other	<input type="checkbox"/> Protected Intersections (A road junction in which bicycle facilities are physically separated from motor vehicles)		

**Projects that include a paved shared-use path (trail) and/or on-street bicycle facilities must at a minimum comply with the guidelines set forth by the American Association of State Highway and Transportation Officials (AASHTO) Guide for the Development of Bicycle Facilities. Applicants are also encouraged to consider the following guides as best practices: National Association of City Transportation Officials (NACTO) Urban Bikeway Design Guide, and the Federal Highway Administration's (FHWA) Separated Bike Lane Planning and Design Guide.*

CONNECTIVITY AND ACCESSIBILITY

12. Connectivity to destinations

Does the project provide bicycle and pedestrian access to major destinations immediately surrounding the project area that are likely to attract bicycling or walking trips? Please check destinations below and clearly label on **Map 2- Connectivity (required)** and include in attachment **D-Connectivity**.

- | | | |
|---------------------------------------|--|---|
| <input type="checkbox"/> School | <input type="checkbox"/> Major employer | <input type="checkbox"/> Fresh foods (grocery stores, farmers mkts) |
| <input type="checkbox"/> Park | <input type="checkbox"/> Central Business District | <input type="checkbox"/> Health facility (medical center, sports field) |
| <input type="checkbox"/> Neighborhood | <input type="checkbox"/> Commercial Center | <input type="checkbox"/> Community center |
| <input type="checkbox"/> Library | <input type="checkbox"/> High density residential | <input type="checkbox"/> Other special trip generator (label on map) |

13. Connectivity to multimodal transportation

a. Transit: Does the project support multi-modal transportation by providing access to a rail station, streetcar, and/or a bus stop? Please clearly label on **Map 2-Connectivity**.

Project connections to transit infrastructure are:

b. Bike/ped: Does the project connect to existing or planned bicycle and pedestrian facilities? Please check the facilities to which this project would connect and clearly label on **Map 2-Connectivity**. Project connects to:

Bicycle facilities:

Pedestrian facilities:

14. Barrier Elimination

Does the project eliminate an existing barrier to travel and provide safe crossing of that barrier by individuals with disabilities, pedestrians, bicyclists, and other non-drivers of all ages and abilities? For ADA barriers, only count each type of ADA barrier that is being eliminated. For example, if your project includes curb ramps that would count as one barrier, and accessible pedestrian signals would count as another. Please clearly label on **Map 2- Connectivity** and indicate the number of barriers below.

<input type="text"/>	ADA Barriers	<input type="text"/>	Four lane or larger roadways	<input type="text"/>	Waterbody(ies)	<input type="text"/>	Railroad
<input type="text"/>	Other	<input type="text"/>					

GEOGRAPHIC BALANCE

15. The Corpus Christi MPO is interested in how the project improves access to everyday destinations for underserved communities. Reference the Corpus Christi MPO's Program for Addressing Discrimination (PAD) document and determine if the project is abutting a block group above the community's regional percentage. Check all that apply.

Corpus Christi MPO PAD: https://www.corpuschristi-mpo.org/02_ppp/PAD-2025-11x17-Approved-04022026.pdf

- Seniors (Age 65+) (page 17)
- Individuals with disabilities (page 19)
- Zero vehicle households (page 21)
- Low-income communities (page 14)

COMMUNITY SUPPORT AND PLANNING

16. Project Sponsor Resolution on Financial Match

An adopted resolution from the project sponsor's governing board is a required attachment to the detailed application. This attachment should be labeled **E-Project Sponsor Resolution (required)**

17. Community Support

Letters of Support

Attach letters of support from stakeholders active in the community where the proposed project is located, community leaders, bicycle/pedestrian interest groups, school officials, PTA, adjacent property owners, etc. Label attachments as **F-Community Support**.

18. Funding, Development, Maintenance, and Operation Partners

- a. List all collaborating partners and their role in developing/implementing the proposed project.

- b. Name the entity responsible for project maintenance and operation after construction. Attach a letter of commitment if maintenance and operation will be conducted by a different entity or department and label it **G-Maintenance Documentation**.

19. Planning Consistency

- a. Projects may be referenced in various planning documents, such as local Bicycle, Pedestrian, Safe Route to School, Corridor, Traffic Safety, Hazardous Routes List, or other Transportation Plan (if applicable).

Is the proposed project included in a local transportation plan?

If yes, include as an attachment **ONLY** the cover and pages of the plan referring to this project.

Label attachment(s) as **H-Local Planning** - No more than 10 pages.

Insert transportation plan weblink:

- b. Transition Plan for ADA Compliance

Is the proposed project included in the project sponsor's Transition Plan for ADA compliance?

If yes, include as an attachment only the cover and pages from the plan relevant to this project.

Label attachment(s) as **H-Local Planning** - No more than 10 pages.

PROJECT COMPLEXITY

20. Environmental Documentation



An environmental document is required for all federally funded transportation projects. Some project characteristics have the potential to trigger additional environmental mitigation, coordination, and/or permitting. To better understand the potential environmental risks of this project and to aid in eventual project scheduling if awarded, please completed the included **environmental scoping document** (required) and include as part of **K-Environmental Documentation**.

21. Property Ownership and Acquisition Information

All proposals must provide documentary evidence of the project sponsor's property rights by title of ownership, lease, or easement for all property within the project limits. Examples are included in instructions. Respond to a, b, & c below.

a. **Does the project sponsor have current ownership through Deeds/Easements/Dedications or any other form of ownership rights?**

*If Yes - please include proof of ownership (Deeds, Easements, dedications, or other) in **Attachment I**.*

If No - How many parcels will be acquired? Describe in the attachment how the property will be acquired. Include a commitment letter from current owner(s) demonstrating a willingness to transfer the property to project sponsor in accordance with state and federal laws.

If projects have a direct effect on an existing local- or state-maintained roadway, include a letter of support from local entity or TxDOT District (see question 18).

b. **Are there any known encroachments? (utilities, fences, adjacent property improvements)**

If Yes, identify known encroachments in an attachment.

c. **Was property acquired after 1971 in accordance with the Uniform Act?**

Project property acquired after 1971 must have been acquired in accordance with the Uniform Relocation Assistance and Real Property Acquisition Act (Uniform Act). If No, describe briefly when and how the property was acquired in an attachment.

*Include documentation for 21a, 21b, and 21c, then provide written description of potential coordination, mitigation, and/or permitting actions foreseen for the proposed project. Include details as attachment(s) **I- Property Ownership/Acquisition (required)**.*

22. Requirements - Signals, Beacons, and School Zones

Projects proposing new traffic control devices including flashing beacons (RRFBs and PHBs) and school zones **MUST** attach supporting documentation demonstrating these improvements meet warrant/conditions in accordance with the TMUTCD and Local Government and/or TxDOT policy. Label attachment(s) **J-Signals, Beacons, and School Zones**.

23. Railroad (RR) Support/Right of Entry Letter (if applicable)

a. **Does the project encroach (within 50') or cross RR right-of-way (ROW)?**

If yes, the project sponsor must include documentary evidence from the railroad in support of the project and, where appropriate, a willingness by the railroad to enter into an agreement/contract with the local government for project implementation and provisions for right-of-entry for project construction. Where applicable, a cost for railroad work must be included in the budget.

b. **If the project encroaches or crosses RR ROW, has coordination with the RR begun?**

c. **Does this project include rail banked right-of-way?**

*Label attachment(s) as **L-RR Support/Right-of-Entry Letter** - No more than 10 pages*

PROJECT COMPLEXITY

24. Project Timeline

Estimate the number of months it will take to complete this project (from planning through construction). Estimate the time required for each activity listed below. Several activities could be accomplished concurrently (such as environmental documentation, PS&E development, railroad coordination, and property acquisition); as a result, the Total Projected Time Estimate will be less than the total of the time estimated for each activity.

<u>Months</u>	<u>Activities</u>
<input type="text"/>	Project Initiation (before October 2026, minimum 6 months) (Includes the project in the STIP, execute Advance Funding Agreement (AFA) with the department, complete required local government training, assign local government and department roles and responsibilities, etc. Project Initiation activities cannot be concurrent with reimbursable activities.)
<input type="text"/>	Procurement (minimum 3 months) (Solicit, select, negotiate, and execute contract(s) for consultant services according to federal procurement rules. See TA Program Guide for Details)
<input type="text"/>	Project Design and Plan Preparation (minimum 6 months) Develop construction Plans, Specifications, and Estimates (PS&E) to state and federal standards. Include time for review by TxDOT District and Division staff, a registered accessibility specialist, and other agencies as needed.)
<input type="text"/>	Environmental Clearance (minimum 6 months) (Complete the NEPA Scope Development Tool, environmental documentation, and appropriate resource studies; consider environmental mitigation, permits, and review by resource agencies). All documentation and exhibits must meet state and federal standards.
<input type="text"/>	ROW Acquisition (acquisitions should occur after environmental clearance) (Include time for surveying, appraisals, title transfer, etc. Only incidental utility adjustments may be eligible.)
<input type="text"/>	Railroad coordination (12 to 24 months) (Include time for railroad owner review of plan documents and execution of railroad agreement.)
<input type="text"/>	Utility Adjustments (if applicable, minimum 6 months)
<input type="text"/>	Other - Describe briefly additional milestones not addressed elsewhere <div style="border: 1px solid black; height: 40px; width: 100%;"></div>
<input type="text"/>	Total Project Development Time Estimate (maximum 36 months from award) <i>All projects must be obligated by October 2028</i>
<input type="text"/>	Project Construction/Implementation (minimum 12 months) (Include time for advertising, procurement of construction contractor, contract negotiations, site preparation, construction, inspection, project close-out, etc.)

24. Project Timeline

Has the project or a substantially similar project been submitted under a prior TxDOT or Corpus Christi MPO TA/ STBG-SA Call for Projects? Respond with Yes or No. If 'Yes', please state the latest call for projects that the project was submitted to along with the project name.

Reminder: All responses in this Detailed Application **MUST** be supported by the attachments. Proposed countermeasures and infrastructure elements **MUST** be specified in the Itemized Budget. Items missing supporting documentation will not be considered during project evaluation.

BUDGET SUMMARY

26. Project Budget Summary (many lines automatically populate, numbers are rounded up to the nearest \$1,000)

Total Itemized Construction Cost Estimate (<i>topic 24 total, from page 9</i>)	1.	\$	-
Contingency Costs (line 1 x contingency percentage)	2.	\$	-
Inflation Adjustment (line 1 x 4% compounded until assumed year of construction)	3.	\$	-
Total Additional Construction-Related Costs (<i>topic 25 total, from page 10</i>)	4.	\$	-
Total Construction Cost Estimate (<i>Sum of lines 1 through 4</i>)	5.	\$	-
TxDOT Direct State Costs for project oversight¹ (<i>15% of lines 1-3</i>)	6.	\$	-
Total Project Cost Estimate [<i>line 5 + line 6</i>]	7.	\$	-
Optional Local Match Increase²		\$	-
20%	of line 7		
TxDOT Optional Discretionary Funds³		\$	-
		\$	-

¹**Direct State Costs:** TxDOT calculates the Direct State Costs (DSCs) relative to the Total Construction Cost Estimate (line 5). For estimation purposes, 15% is used.

²**Local Match:** Project Sponsors may increase the required Local Match above 20% by adjusting the Local Match percentage in the box above. If the project is eligible for Transportation Development Credits (amount shown in number 8 below), then the federal share will be fixed at 100% federal participation in.

³**TxDOT Discretionary Funds:** In a minority of cases, TxDOT Districts may participate financially in projects to reduce the local match. "Optional Local Match Increase" percentage and "TxDOT Optional Discretionary Funds" percentage must total 20%. See Detailed Application Instructions for more

	Participation				
	Percent	Preliminary Engineering Costs	Construction Costs	Direct State Costs	Total Project Costs
Federal	80%	\$ -	\$ -	\$ -	\$ -
State	0%	\$ -	\$ -	\$ -	\$ -
Local	20%	\$ -	\$ -	\$ -	\$ -
Total	100%	\$ -	\$ -	\$ -	\$ -

REQUIRED ENVIRONMENTAL SCOPING QUESTIONS

An environmental document is required for all federally funded transportation projects. Some project characteristics have the potential to trigger additional environmental mitigation, coordination, and/or permitting. To better understand the potential environmental risks of this project and to aid in eventual project scheduling if awarded, please answer the following questions and attach to Detailed Application submission PDF, labeling attachment as K- Environmental Documentation. If project sponsors need technical assistance with the following, please contact kcostanzo@cctxmpo.us

1. *Are there known environmental issues requiring resource agency coordination, permitting, or mitigation?*
2. *Will new right-of-way (ROW) or easements be required or donated for the project? If so, please provide the estimated acreage here:*
3. *Are there known or potential hazardous material encroachments into the project area, including visual evidence of soil and groundwater contamination, dump sites, tanks, or other sources of contamination?*
4. *Are there known historic properties near the proposed project requiring coordination? Refer to the [Texas Historic Sites Atlas](#).*
5. *Are cemeteries present within or adjacent to the project? Refer to the [Texas Historic Sites Atlas](#). If so, would any pavement be extended to within 15 feet of the existing ROW boundary adjacent to the cemetery? Would ANY other project construction directly affect any known burials?*
6. *Do proposed improvements require more than 100 cubic yards of new ground disturbance (disturbance to sediments not already impacted by prior construction activities)?*
7. *Will the project cross or otherwise have the potential to affect possible jurisdictional waters of the U.S. (including wetlands)? See Definition of "[Waters of the United States](#)" and [National Wetlands Inventory Wetlands Mapper](#).*
8. *Will the project involve the construction or modification (including changes to lighting) of a bridge or causeway across a water body determined to be navigable by the USCG under Section 9 of the Rivers and Harbors Act?*
9. *Referencing the following resources, does there appear to be suitable habitat for federally and state listed threatened or endangered species within the project area? Resources: <https://ipac.ecosphere.fws.gov/> and <https://tpwd.texas.gov/gis/rtest/>*
10. *Is the project located within designated critical habitat for federally-listed threatened or endangered species? Refer to the [USFWS Critical Habitat Mapper](#).*
11. *Do any parks, recreation areas, and/or wildlife or waterfowl refuges occur within or adjacent to the project area? Please refer to city, county, and state maps to identify parks and other protected resource areas.*
12. *If there are known environmental or historic preservation issues, is there an approach to avoid delays in project development?*

If "Yes" is marked for any question above, please provide written description of potential coordination, mitigation, and/or permitting actions foreseen for the proposed project.